



MUNICIPAL DISTRICT OF GREENVIEW NO. 16
REGULAR COUNCIL
MEETING AGENDA

Tuesday, November 26, 2024, 9:00 a.m.
Greenview Administration Building
Valleyview, AB

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2. ADOPTION OF AGENDA	
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10.1 Ward 1

10.2 Ward 2

10.3 Ward 3

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10.5 Ward 5

10.6 Ward 6

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10.9 Ward 9

11. ADJOURNMENT



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

REGULAR COUNCIL MEETING

MINUTES

October 22, 2024, 10:30 a.m.
Greenview Administration Building
Valleyview, AB

- Present: Ward 1, Councillor Winston Delorme
 Ward 2, Councillor Ryan Ratzlaff
 Ward 3, Councillor Sally Rosson
 Ward 5, Councillor Dale Smith
 Ward 6, Councillor Tom Burton
 Ward 7, Councillor Jennifer Scott
 Ward 9, Councillor Marko Hackenberg
 Ward 4, Councillor Dave Berry
 Ward 8, Councillor Christine Schlieff
- Absent: Ward 9, Reeve Tyler Olsen
 Ward 8, Deputy Reeve Bill Smith
 Chief Administrative Officer, Stacey Wabick
- Staff: Director, Infrastructure and Engineering Roger Autio
 Director, Community Services Michelle Honeyman
 Director, Corporate Services Ed Kaemingh
 Manager, Communications and Marketing Stacey Sevilla
 Legislative Services Officer, Sarah Sebo
 Recording Secretary, Chelsea Laurenson

1. CALL TO ORDER

Councillor Ryan Ratzlaff called the meeting to order at 1:17pm

2. ADOPTION OF AGENDA

MOTION: 24.10.538

Moved by: Councillor Winston Delorme

That Council appoint Councilor Ryan Ratzlaff as chair of the October 22, 2024, Regular Council Meeting.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

MOTION: 24.10.539

Moved by: Councillor Dale Smith

That Council adopt the Agenda of the October 22, 2024, Regular Council Meeting as amended:

- **Addition of Agenda Item 7.6 Letter of Intent**

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

3. MINUTES

MOTION: 24.10.540

Moved by: Councillor Sally Rosson

That Council adopt the minutes of the October 8, 2024, Regular Council Meeting as amended.

- **Councillor Dale Smith was present for the Muskeg River discussions, but may not have voted.**

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

3.1 BUSINESS ARISING FROM MINUTES

Councillor Dale Smith asked for an update on Grande Cache Lake.

Director Honeyman replied that the request has been put into the Province to amend the TFA

6. BYLAWS

6.1 Bylaw 24-964 Local Improvement Plan for Tower Park Estates in Grande Cache

MOTION: 24.10.541

Moved by: Councillor Marko Hackenberg

That Council give second reading to Bylaw 24-964 Tower Park Estates Local Improvement Plan, being a Local Improvement Plan for infrastructure upgrades along 99 Street in the Hamlet of Grande Cache, as presented.

For (8): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (3): Reeve Tyler Olsen, Deputy Reeve Bill Smith, and Councillor Marko Hackenberg

CARRIED (8 to 0)

MOTION: 24.10.542

Moved by: Councillor Dale Smith

That Council give third reading to Bylaw 24-964 Tower Park Estates Local Improvement Plan, being a Local Improvement Plan for infrastructure upgrades along 99 Street in the Hamlet of Grande Cache, as presented.

For (8): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (3): Reeve Tyler Olsen, Deputy Reeve Bill Smith, and Councillor Marko Hackenberg

CARRIED (8 to 0)

7. BUSINESS

7.1 MD of Greenview Library Board Financial Report

MOTION: 24.10.543

Moved by: Councillor Jennifer Scott

That Council accept the MD of Greenview Library Board audited financial report and the 2025 Budget Overview for information as presented.

For (8): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (3): Reeve Tyler Olsen, Deputy Reeve Bill Smith, and Councillor Marko Hackenberg

CARRIED (8 to 0)

MOTION: 24.10.544

Moved by: Councillor Tom Burton

That Council appoint Fletcher Mudryk LLP as auditor for the M.D. Greenview Library Board for the 2023 financial year.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

7.2 Greenview Charity Clay Shoot Event

MOTION: 24.10.545

Moved by: Councillor Sally Rosson

That Council accepts the 2024 Greenview Charity Clay Shoot event fundraising report for information, as presented.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

MOTION: 24.10.546

Moved by: Councillor Marko Hackenberg

That Council approve additional funding of \$3,604.61 for the five food banks that serve Greenview residents to come from the unspent Clay Shoot operational budget.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

MOTION: 24.10.547

Moved by: Councillor Dave Berry

That Council select the five Food Banks serving Greenview residents (Fox Creek, Valleyview, DeBolt, Grande Prairie, and Grande Cache) as the donation recipient(s) for the 2025 Greenview Charity Clay Shoot Event, with the total funds raised split equally among them.

For (8): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (3): Reeve Tyler Olsen, Deputy Reeve Bill Smith, and Councillor Dale Smith

CARRIED (8 to 0)

7.3 Rescind Motion 21.04.196

MOTION: 24.10.548

Moved by: Councillor Tom Burton

That Council rescind motion 21.04.196 regarding polling the western provinces to potentially create an association similar to FCM.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

7.4 Sponsorship Request - DeBolt & District Ag Society's Annual Harvesters Ball

MOTION: 24.10.549

Moved by: Councillor Tom Burton

That Council approve sponsorship in the amount of \$1,000.00 and an in-kind donation of up to \$500.00 to the DeBolt & District Agricultural Society for the Annual Harvester's Ball on November 2, 2024, with funds to come from the 2024 Community Services Donations & Sponsorships budget.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

7.5 Family and Community Support Services (FCSS) Grande Cache Relocation

MOTION: 24.10.550

Moved by: Councillor Sally Rosson

That Council lift deferred motion 24.09.471 FCSS Grande Cache Office Relocations from the September 24, 2024, Regular Council Meeting

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

MOTION: 24.09.471

Moved by: Councillor Christine Schlief

That Council authorize Administration to relocate the Grande Cache Family and Community Support Services office to the larger office space within the Provincial building (former Town Administration Office).

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

7.6 Letter of Intent

MOTION: 24.10.551

Moved by: Councillor Dale Smith

That Council direct Administration to enter into a Letter of Intent to Purchase with potential Greenview Industrial Gateway customers for the purpose of establishing a process that may lead to future land sales if acceptable to Council.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

8. NOTICE OF MOTIONS

10. MEMBERS REPORTS/EXPENSE CLAIMS

MOTION: 24.10.552

Moved by: Councillor Christine Schlief

That Council accept the Members Reports for information, as presented.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

10.1 Ward 1

- October 8, 2024, Regular Council Meeting
- Policy Review Committee
- Municipal Planning Commission
- Board Directors Community Futures
- Northern Region Meeting

10.3 Ward 3

- October 8, 2024, Regular Council Meeting
- Valleyview Rec Board Meeting
- Municipal Planning Commission
- Policy Review Committee
- October 15, 2024, Committee of the Whole
- FCSS Board Meeting
- Chamber of Commerce Awards – Greenview Multiplex received an Award – Best of Valleyview – “Best Place for Family Night”
- Valleyview Community Education Committee

10.4 Ward 4

- October 8, 2024, Regular Council Meeting
- Rural Crime Watch
- Municipal Planning Commission
- Policy Review Committee
- October 15, 2024, Committee of the Whole
- Regional Educational Committee (LaCrete)

10.5 Ward 5

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Water North Coalition meeting
- October 15, 2024, Committee of the Whole
- Valleyview Ag Society
- Northwestern Polytechnic President's Ball

10.6 Ward 6

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Alberta Seniors and Community Housing Association Annual General Meeting
- MD of Greenview Library Board
- October 15, 2024, Committee of the Whole
- Grande Prairie Regional Tourism Association
- River of Death and Discovery Dinosaur Museum Society
- Peace Library System Executive Board meeting
- Northwestern Polytechnic Event
- East Smoky Rec Board

10.7 Ward 7

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- October 15, 2024, Committee of the Whole

10.8 Ward 8

Councillor Schlieff

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- Community Futures
- MD of Greenview Library Board
- October 15, 2024, Committee of the Whole
- FCSS Board Meeting

10.9 Ward 9

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- October 15, 2024, Committee of the Whole
- GC Chamber meeting
- NWP Presidents Ball

10.2 Ward 2

- October 8, 2024, Regular Council Meeting
- Municipal Planning Commission
- Policy Review Committee
- NWP Presidents Ball

11. ADJOURNMENT

MOTION: 24.10.553

Moved by: Councillor Winston Delorme

That Council adjourn this Regular Council Meeting at 3:24 p.m.

For (9): Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (2): Reeve Tyler Olsen, and Deputy Reeve Bill Smith

CARRIED (9 to 0)

Chief Administrative Officer

Chair

DATE



MUNICIPAL DISTRICT OF GREENVIEW NO. 16

REGULAR COUNCIL MEETING

MINUTES

November 12, 2024, 9:00 a.m.
Greenview Administration Building
Valleyview, AB

Present: Ward 9, Reeve Tyler Olsen
Ward 8, Deputy Reeve Bill Smith
Ward 1, Councillor Winston Delorme
Ward 2, Councillor Ryan Ratzlaff
Ward 3, Councillor Sally Rosson
Ward 4, Councillor Dave Berry
Ward 5, Councillor Dale Smith
Ward 6, Councillor Tom Burton
Ward 7, Councillor Jennifer Scott
Ward 8, Councillor Christine Schlieff
Ward 9, Councillor Marko Hackenberg

Staff: Chief Administrative Officer, Stacey Wabick
Director, Infrastructure and Engineering Roger Autio
Director, Community Services Michelle Honeyman
Director, Corporate Services Ed Kaemingh
Manager, Communications and Marketing Stacey Sevilla
Manager, Legislative and Administrative Services Sarah Sebo
Recording Secretary, Wendy Unger

1. CALL TO ORDER

Reeve Olsen called the meeting to order at 9:00 a.m.

3. ADOPTION OF MINUTES

MOTION: 24.11.555

Moved by: Councillor Sally Rosson

That Council adopt the minutes of the October 22, 2024, Organizational Meeting as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

2. ADOPTION OF AGENDA

MOTION: 24.11.554

Moved by: Councillor Tom Burton

That Council adopt the Agenda of the November 12, 2024 Regular Council Meeting as amended.

- **9.2 and 9.3 Addition of Section 21 Disclosure Harmful to Intergovernmental Relations**
- **3.1 Adoption of Organizational Meeting Minutes**
- **3.2 Business Arising**

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

3. ADOPTION OF MINUTES

3.1 BUSINESS ARISING FROM MINUTES

4. PUBLIC HEARING

4.1 Public Hearing for Bylaw 24-977

Reeve Olsen Opened the Public Hearing at 9:13 a.m.

IN ATTENDANCE

- Nicole Friesen, Planning and Development Officer

REFERRAL AGENCY & ADJACENT

- No comments or concerns received

LANDOWNER COMMENTS

- None heard

APPLICANT BACKGROUND INFORMATION

- This application for land use bylaw amendment has been submitted by the landowner to rezone a 13.54-hectare (33.45-acre) portion of the quarter section legally described as NW 15-73-1-W6M from Agricultural One (A-1) district to Agricultural Two (A-2) district. The land is approximately 14 kms northwest of the Hamlet of DeBolt, 3 kms west of Highway 736, adjacent to Township Road 732, within Ward 6. The rezoning would allow the landowner to apply to subdivide their existing yard site, including all improvements from their unsubdivided quarter section.

QUESTIONS FROM COUNCIL

Councillor Dale Smith

- The applicant wished to have a larger parcel due to setbacks and pump out but there is no diagram for us to view that. Do we just take is word?

Planning and Development Officer, Nicole Friesen

- It has not been surveyed yet, so they did not know the exact location of the pump out yet, but it is north of the homestead, and the setback for the width is 229 meters which allows that set back, as the need is 90m from the property line, so if dead center this allows for that.

Councillor Dale Smith

- So, what's the reason for making it as long as it is then, acres have been added to the east and it's all good farmland?

Planning and Development Officer, Nicole Friesen

- The pump out is north east of the home the house is quite far into the yard, the back and the north part are still to accommodate the pump out.

IN FAVOUR

- None heard

OPPOSED

- None Heard

QUESTIONS FROM THE APPLICANT OR PRESENTER

- None Heard

CLOSING PUBLIC HEARING BYLAW

- Chair Tyler Olsen closed the Public Hearing regarding Bylaw No 24-977 at 9:21 a.m.

4.2 Public Hearing for Bylaw No. 24-979

Reeve Olsen opened the Public Hearing at 9:21 a.m.

IN ATTENDANCE

- Planning and Development Officer, Celine Chuppa

REFERRAL AGENCY & ADJACENT

- No concerns received

APPLICANT BACKGROUND INFORMATION

The purpose of Bylaw 24-979 is to add “Data Processing Centre(s)”, within the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District within Land Use Bylaw No. 18-800. Given the unique development nature of the Greenview Industrial Gateway, the Data Processing Centre(s) would be ideally located in the GIG-HI-1 District and given other permitted uses in the GIG-HI-1 District, would most appropriately be listed as a permitted use. This use would complement future development(s) as data centres are commonly associated with power generation facilities which are already permitted uses in GIG-HI-1.

QUESTIONS FROM COUNCIL

Councillor Dale Smith

- Do we not get a map to go with this Bylaw?

Planning and Development Officer, Celine Chuppa

- This was a textual amendment, map was not required

Councillor Dale Smith

- Was a referral sent to all impacted people within the GIG Area?

Planning and Development Officer, Celine Chuppa

- That is correct

IN FAVOUR

- None heard

OPPOSED

- None heard

FURTHER QUESTIONS FROM COUNCIL

Councillor Rosson

- Further to the map, there will be a map once we have the gig area further better defined, because there is always district maps for the zoning, it should show on something.

Director Planning and Development, Martino Verhaeghe

- That is accurate, there is currently a map showing the current zoned lands, this will be updated if the area is further expanded.

Councillor Dale Smith

- So this is only for the titled lands we currently have

Planning and Development Officer, Celine Chuppa

- That is correct

CLOSING PUBLIC HEARING BYLAW

Reeve Tyler Olsen closed the Public Hearing regarding Bylaw 24-979 at 9:27 a.m.

6. BYLAWS

6.1 Bylaw 24-977 LUB Amendment to Rezone Part of NW 15-73-1-W6M

MOTION: 24.11.556

Moved by: Councillor Tom Burton

That Council give second reading to Bylaw 24-977, being a Land Use Bylaw Amendment to rezone approximately 13.54 hectares (33.45 acres) within NW 15-73-1-W6M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Against (1): Councillor Dale Smith

CARRIED (10 to 1)

MOTION: 24.11.557

Moved by: Councillor Sally Rosson

That Council give third reading to Bylaw 24-977, being a Land Use Bylaw Amendment to rezone approximately 13.54 hectares (33.45 acres) within NW 15-73-1-W6M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Against (1): Councillor Dale Smith

CARRIED (10 to 1)

6.2 Bylaw 24-979 LUB Amendment to the GIG-HI-1 District

MOTION: 24.11.558

Moved by: Councillor Ryan Ratzlaff

That Council give second reading to Bylaw 24-979, being a Land Use Bylaw 18-800 amendment, to add “Data Processing Centre(s)” as a Permitted Use within the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

MOTION: 24.11.559

Moved by: Councillor Dave Berry

That Council give third reading to Bylaw 24-979, being a Land Use Bylaw 18-800 amendment, to add “Data Processing Centre(s), as a Permitted Use within the Greenview Industrial Gateway – Heavy Industrial One (GIG-HI-1) District, as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

6.3 Bylaw 25-980 Schedules of Fees

MOTION: 24.11.560

Moved by: Councillor Christine Schlieff

That Council give first reading of Bylaw 25-980 “Schedules of Fees” as amended.

- Clarity on the FCSS Transportation

- Change the labelling of Calcium and Dust Control

- Alberta Ag & Irrigation total should be \$500 - \$250 for pump, \$250 for trailer (need clarity)

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

MOTION: 24.11.561

Moved by: Councillor Marko Hackenberg

That Council give second reading of Bylaw 25-980 “Schedules of Fees” as presented.

DEFERRED

MOTION: 24.11.562

Moved by: Councillor Tom Burton

That Council defer 2nd reading of Bylaw 25-980 Schedule of Fees to the next Regular Council Meeting.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

6.4 Bylaw 24-958 Fire-Rescue Services

MOTION: 24.11.565

Moved by: Councillor Dave Berry

That Council defer motion Bylaw 24-958 Fire-Rescue Services to a future Council Meeting.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

6.5 Bylaw 24-981 Borrowing 2025

Reeve Olsen recessed the meeting at 10:25 a.m.

Reeve Olsen reconvened the meeting at 10:45 a.m.

MOTION: 24.11.566

Moved by: Councillor Sally Rosson

That Council give first reading to Bylaw 24-981 "Borrowing 2025" as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

MOTION: 24.11.567

Moved by: Councillor Ryan Ratzlaff

That Council give second reading to Bylaw 24-981 "Borrowing 2025" as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7. BUSINESS

7.1 Staff Christmas Party Funds

MOTION: 24.11.568

Moved by: Councillor Dave Berry

That Council approve the five Food Banks servicing Greenview residents as the recipient(s) for the 2024 Staff Christmas Party fundraiser.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.2 Additional Council Committee Dates

MOTION: 24.11.569

Moved by: Councillor Jennifer Scott

That Council schedule the Municipal Planning Commission Meeting on the Wednesday following the first Regular Council meeting of each month, excluding August for Council break, and the November meeting to be held Thursday, November 13, 2025.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

MOTION: 24.11.570

Moved by: Councillor Dale Smith

That Council schedule the Policy Review Committee Meeting immediately following the Municipal Planning Commission Meeting on the Wednesday following the first Regular Council meeting of each month, excluding August for Council break and the November meeting to be held Thursday, November 13, 2025.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

MOTION: 24.11.571

Moved by: Councillor Marko Hackenberg

That Council reschedule the November 11, 2025, Council meeting to Wednesday November 12, 2025, due to Remembrance Day.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.3 Q3 2024 Financial Reporting

MOTION: 24.11.572

Moved by: Councillor Tom Burton

That Council accepts the Operating, Capital, and Restricted Surplus reports for the period ending September 30th, 2024, for information, as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.4 Alberta Community Partnership Grant Application

MOTION: 24.11.573

Moved by: Councillor Ryan Ratzlaff

That Council support the County of Grande Prairie in the submission of a 2024/25 Alberta Community Partnership grant application for a Regional Growth and Economic Development Strategy project.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

7.5 DeBolt & District Agricultural Society Snow Removal Request

MOTION: 24.11.574

Moved by: Councillor Tom Burton

That Council direct Administration to establish a level of service agreement for the 2024-25 season to provide snow removal services for the DeBolt & District Agricultural Society at the DeBolt Sports Field and the DeBolt Centre parking lot.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

7.6 FRIAA Community Fireguard Program Application

MOTION: 24.11.575

Moved by: Councillor Winston Delorme

That Council support the submission of the Forest Resource Improvement Association of Alberta (FRIAA) Community Vegetation Management Program application.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

7.7 Grande Cache RV Sani-Dump Relocation

Reeve Olsen recessed the meeting at 12:07 p.m.

Reeve Olsen reconvened the meeting at 12:45 p.m.

MOTION: 24.11.576

Moved by: Councillor Marko Hackenberg

That Council accept the preliminary report on the Grande Cache RV Sani-Dump relocation for information, as presented.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.8 Grant Request - Emerson Trail Veterinary Services Ltd.

MOTION: 24.11.577

Moved by: Deputy Reeve Bill Smith

That Council approve a capital grant in the amount of \$30,000.00 to Emerson Trail Veterinary Services Ltd. (ETVS) to aid in the cost sharing to improve access to veterinary services within the region, with funds to come from the 2024 Agriculture Services budget.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.9 Grant Request - Grovedale Community Club & Agricultural Society

MOTION: 24.11.578

Moved by: Councillor Christine Schlieff

That Council approve a community impact capital grant in the amount of \$61,010.00 to the Grovedale Community Club & Agricultural Society for a back up generator at the Grovedale Daycare and the washroom upgrade project at the Grovedale Community Hall, with funds to come from the 2024 Community Services Grants Budget.

For (10): Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Against (1): Reeve Tyler Olsen

CARRIED (10 to 1)

7.10 Sponsorship Request - Grande Prairie Catholic School District

MOTION: 24.11.579

Moved by: Councillor Sally Rosson

That Council approve a sponsorship in the amount of \$1,500.00 to the Grande Prairie Catholic School District in support of hosting the 2024 Alberta Schools Athletic Association Alberta Bowl on November 22-23, 2024 in Grande Prairie, Alberta, with funds to come from the 2024 Community Services Sponsorships & Donations budget.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.11 Options for addressing barriers in the Grovedale ASP Bylaw 17-785

MOTION: 24.11.580

Moved by: Councillor Jennifer Scott

That Council direct Administration to undertake an internal review of Grovedale Area Structure Plan Bylaw 17-785, focused on updating information, responding to regulatory changes, and refining policy for consistency with the Municipal Development Plan Bylaw 15-742.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

CARRIED (11 to 0)

7.12 Appeal of Order - Community Standards Sec.15.1 - Trailer Storage on Vacant Lot

MOTION: 24.11.581

Moved by: Councillor Jennifer Scott

That Council Uphold the Order to Remedy issued to the property addressed as Plan 8321826 Block 42 Lot 5 in the Hamlet of Grande Cache to have 1 trailer removed to follow the Community Standards Bylaw 797.

For (9): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, and Councillor Christine Schlief

Against (2): Councillor Marko Hackenberg, and Councillor Dave Berry

CARRIED (9 to 2)

7.13 Resale Value of Tax Forfeiture Properties

MOTION: 24.11.582

Moved by: Councillor Ryan Ratzlaff

That Council set the resale value for tax forfeiture titled property rolls 147117, 147118 and 147119 at \$10,000.00 each

For (6): Reeve Tyler Olsen, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

Against (3): Councillor Sally Rosson, Councillor Dale Smith, and Councillor Tom Burton

Absent (2): Deputy Reeve Bill Smith, and Councillor Jennifer Scott

CARRIED (6 to 3)

7.14 Tonne/KM Gravel Hauling Rates Review

MOTION: 24.11.583

Moved by: Councillor Tom Burton

That Council direct Administration to maintain tonne/km rates at \$0.20 per tonne/km with a \$1.00 basic loading factor in all areas except for \$0.22 per tonne/km with a \$1.00 basic loading factor on the Forestry Trunk Road.

For (8): Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, and Councillor Christine Schlief

Against (3): Reeve Tyler Olsen, Councillor Dale Smith, and Councillor Dave Berry

CARRIED (8 to 3)

7.15 Tri-Municipal Water System

MOTION: 24.11.584

Moved by: Councillor Christine Schlief

That Council accept the presentation on the Triangle Water Servicing Study for information.

For (11): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlief

CARRIED (11 to 0)

MOTION: 24.11.585

Moved by: Councillor Dave Berry

That Council take no action at this time with respect to the Triangle Water Servicing agreement due to the high financial costs.

DEFERRED

MOTION: 24.11.586

Moved by: Councillor Tom Burton

That Council defer the motion "Triangle Water Servicing Study" to a future council meeting.

For (6): Councillor Winston Delorme, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Marko Hackenberg, and Councillor Dave Berry

Against (5): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Jennifer Scott, and Councillor Christine Schlief

CARRIED (6 to 5)

7.16 Managers Reports

MOTION: 24.11.587

Moved by: Councillor Ryan Ratzlaff

That Council accept the Managers Reports for information, as presented.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Winston Delorme, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Marko Hackenberg

CARRIED (10 to 0)

8. NOTICE OF MOTIONS

Councillor Dave Berry:

That Council direct Administration to prepare a report for the purpose of understanding the history of the Community Development Initiative agreements, their desired intent, and the potential spending forecast for agreement renewal.

9. CLOSED SESSION

Reeve Olsen recessed the meeting at 2:51 pm

Councillor Delorme exit the meeting at 2:51 pm

Reeve Olsen reconvened the meeting at 3:00 pm

MOTION: 24.11.588

Moved by: Councillor Tom Burton

That the meeting go to Closed Session, at 3:00 p.m. pursuant to Section 197 of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

MOTION: 24.11.589

Moved by: Councillor Christine Schlieff

That, in compliance with Section 197(2) of the Municipal Government Act, this meeting come into Open Session at 4:03 p.m.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

MOTION: 24.11.590

Moved by: Councillor Jennifer Scott

That Council awards the Operation of the Greenview Regional Multiplex Concession to Magic Breeze Kombucha Inc.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

MOTION: 24.11.591

Moved by: Councillor Tom Burton

That Council direct Administration to investigate the potential of establishing a reserve specific to ensuring the long term sustainability of Greenview.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

10. MEMBERS REPORTS/EXPENSE CLAIMS

MOTION: 24.11.592

Moved by: Reeve Tyler Olsen

That Council direct Administration to draft a position statement regarding the carbon credit offset program for the purpose of submitting it to Minister Schultz.

For (9): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, and Councillor Christine Schlieff

Against (1): Councillor Dave Berry

Absent (1): Councillor Winston Delorme

CARRIED (9 to 1)

MOTION: 24.11.593

Moved by: Councillor Sally Rosson

That Council accept the Members Business for information, as presented.

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

10.2 Ward 2

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Community Education Committee Meeting
- Whitecourt Regional Forest Advisory Committee Meeting
- Budget Deliberations
- EOEP Training
- RMA Fall Convention
- Minister Supper

10.3 Ward 3

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Community Education Committee Meeting

- Budget Deliberations
- RMA Fall Convention
- Minister Supper
- Rural Crime Watch
- Little Smoky Ski Hill
- Remembrance Day Ceremony

10.4 Ward 4

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- SARDA Strat Plan Session
- Emergency Preparation Session
- Budget Deliberations
- RMA Fall Convention
- Minister Supper
- Remembrance Day Ceremony

10.5 Ward 5

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Heart River Housing Board Meeting
- Heart River Housing Special Meeting
- High Prairie FRAC Meeting
- Budget Deliberations
- RMA Fall Convention
- Minister Supper/Meetings
- New Fish Creek Hall Board
- Little Smoky Ski Hill Meeting
- Remembrance Day Ceremony

10.6 Ward 6

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- River of Death and Discovery Meeting
- Grande Spirit Foundation Meeting
- Budget Deliberations
- DeBolt Harvesters
- RMA Fall Convention
- Minister Supper/Meetings
- Indigenous Veterans Day Ceremony
- MD of Greenview Library Board Meeting
- DeBolt Remembrance Day Ceremony

10.7 Ward 7

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Northern Alberta Medical Seminar
- Budget Deliberations
- EOEP Training
- RMA Fall Convention
- Minister Supper
- DeBolt Remembrance Day

10.8 Ward 8

Councillor Schlieff

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Grovedale Cemeteries Meeting
- NuVista Open House
- Budget Deliberations
- Nitehawk Board Meeting

- RMA Fall Convention
- Minister Supper

Deputy Reeve Bill Smith

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Calgary Meetings and Power Lunch
- Budget Deliberations
- RMA Fall Convention
- CN Meeting

10.9 Ward 9

Councillor Hackenberg

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- CBC Engagement in Grande Cache
- RMA Fall Convention
- Minister Supper

Reeve Olsen

- October 22, 2024, Organizational Meeting
- October 22, 2024, Regular Council Meeting
- Calgary Meetings and Power Lunch
- CRA Meeting
- Budget Deliberations
- RMA Fall Convention
- Minister Supper
- CN Meeting

11. ADJOURNMENT

MOTION: 24.11.594

Moved by: Councillor Christine Schlieff

That Council adjourn this Regular Council Meeting at 4:47 pm

For (10): Reeve Tyler Olsen, Deputy Reeve Bill Smith, Councillor Ryan Ratzlaff, Councillor Sally Rosson, Councillor Dale Smith, Councillor Tom Burton, Councillor Jennifer Scott, Councillor Marko Hackenberg, Councillor Dave Berry, and Councillor Christine Schlieff

Absent (1): Councillor Winston Delorme

CARRIED (10 to 0)

Chief Administrative Officer

Chair



REQUEST FOR DECISION

SUBJECT:	Bylaw 24-982 LUB Amendment to Rezone Pt of NE 32-70-21-W5M from A-1 to A-2		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 26, 2024	CAO:	MANAGER: RD
DEPARTMENT:	PLANNING & EC. DEVELOPMENT	DIR:	PRESENTER: NF
STRATEGIC PLAN:	Governance	LEG:	SS

RELEVANT LEGISLATION:

Provincial – Municipal Government Act (MGA) Section 640, RSA 2000

Council Bylaw/Policy – Municipal Development Plan (MDP) Bylaw 15-742, Land Use Bylaw (LUB) 18-800

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 24-982, being a Land Use Bylaw Amendment to rezone approximately 9.24 hectares (22.84 acres) within NE 32-70-21-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district, as presented.

BACKGROUND/PROPOSAL:

Administration has received an application to rezone approximately 9.24 hectares (22.84 acres) within NE 32-70-21-W5M from Agricultural One (A-1) district to Agricultural Two (A-2) district to accommodate the subdivision of a larger farmstead. The quarter section is located approximately 9.5 kms northeast of the Town of Valleyview, 2.5 kms north of Highway 669, west of Range Road 214.

The landowner plans to subdivide the farmstead, requiring approximately 9.24 hectares (22.84 acres) to include all improvements; the home (built approximately 1979), shop (built approximately 1980), and dugout, and meet setback requirements for the existing septic open discharge. The proposed parcel size is approximate as the property has not yet been surveyed; a tentative plan from a qualified surveyor is required for a complete subdivision application.

The quarter section is currently zoned Agricultural One (A-1) district and a first parcel of 5.035 ha (12.44 ac) was subdivided in 1997 with an existing manufactured home and garage. Only one (1) A-1 parcel may be subdivided from a quarter section without rezoning, as per section 8.1.4 (b) of Land Use Bylaw 18-800. To accommodate a second parcel subdivision, the area proposed to be subdivided must be rezoned to a district appropriate for the intended use of the land. In the case of a rural acreage Country Residential One (CR-1) or Agricultural Two (A-1) may be suitable, however the maximum parcel size allowed in the CR-1 district is 4.0 ha (9.9 ac). Prior to applying for rezoning, the Applicant worked with Administration to determine the best option for subdividing the existing yard site and determined that excluding the shop and dugout would still require approximately 5.61 ha (13.9 ac) due to the layout and location of the pumpout. Therefore, the landowners have applied to rezone to A-2 district, which allows a maximum parcel size of 32.0 hectares (79.1 acres) which allows the inclusion of the shop and dugout. The size of the proposed lot is supported by policies within the Municipal Development Plan and Land Use Bylaw 18-800.

Road widening will be required to be dedicated in accordance with Policy 6003 at the time of subdivision.

Being a second parcel subdivision, the proposal is subject to Municipal Reserve dedication and in accordance with section 10.4.2 of the Municipal Development Plan, cash in lieu of land is the required.

Property Details

Proposed Servicing:	Private, well and open discharge
Soil Type:	Dark Grey Luvisol
Topography:	Sloped
Wetland Inventory:	Marsh (dugout) within rezoning area
LSRS Spring Grains Rating:	3MP(10) & 5W(8) – 2H(2): Moderate limitation due to water holding capacity/texture and stoniness and coarse fragments & Very severe limitation due to drainage, slight limitation due to temperature

Policy Review MDP 15-742

Section 3.4.2 Subdivision of Better Agricultural Land

Greenview may support the subdivision of better agricultural land where the proposed subdivision is for:

- (a) A farmstead separation;

Section 3.4.4 Parcel Location

Where possible, subdivisions identified in 3.4.2 (“Subdivision of Better Agricultural Land”) will be encouraged to locate on portions of a quarter section that are:

- (a) Physically severed or are of lower agricultural capability;
- (b) Adjacent to or near quarter section boundaries to minimize the fragmentation of agricultural land and without constraining or otherwise impacting agricultural operations on the quarter section.

Section 3.4.8 Parcel Size Requirements

- (a) The size of a farmstead separation shall be at the discretion of Greenview based on the location of the existing buildings, fences, shelter belts and required setback distances for the existing private sewage system.

The proposed rezoning is supported by the above-mentioned MDP policies, as the area proposed to be rezoned for subdivision contains a yard site established approximately 45 years ago.

Although the proposed rezoning is not located adjacent to a quarter line, it is located adjacent to an existing subdivision boundary therefore minimizing fragmentation of the quarter.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that the application may proceed to Public Hearing where neighbours, the public, and referral agencies may provide comments or attend to express their opinion on the proposed Land Use Bylaw Amendment.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

DATE

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to defer first reading of the bylaw until after the Public Hearing. Administration does not recommend this option as giving first reading to the Bylaw in no way expresses Council's support for the proposal; Council may amend, defeat, or table the bylaw at second or third reading.

Alternative #2: Council has the alternative to defeat first reading of the bylaw and not schedule a Public Hearing. Administration does not recommend this option as the proposal is supported by Greenview's Municipal Development Plan. Further, Public Hearings are part of a Municipality's duty to provide procedural fairness to proceedings, which includes the right of the public to be heard and a failure to adhere to the rules of procedural fairness has resulted in judicial review elsewhere in Alberta when a public hearing has not occurred in advance of defeating of a land use bylaw application.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Consult

PUBLIC PARTICIPATION GOAL

Consult - To obtain public feedback on analysis, alternatives and/or decisions.

PROMISE TO THE PUBLIC

Consult - We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision

FOLLOW UP ACTIONS:

The applicant will be notified of the decision made by Council. If first reading is given, the proposed bylaw will be publicly advertised, and adjacent landowners and appropriate referral agencies will be notified. Affected parties will have the opportunity to comment or attend the Public Hearing.

ATTACHMENT(S):

- Land Use Bylaw Amendment Application – Redacted
- Bylaw 24-982
- Aerial Map
- Overview Map
- AGRASID Map

DATE

- Wetland Inventory
- Topography Map
- Land Use Bylaw 18-800 Section 8.1 Agricultural One (A-1) District
- Land Use Bylaw 18-800 Section 8.2 Agricultural Two (A-2) District



APPLICATION FOR LAND USE AMENDMENT

Municipal District of Greenview No. 16
4806 - 36 Avenue, Box 1079, Valleyview, AB T0H 3N0
T 780.524.7600 F 780.524.4307 Toll Free 1.866.524.7608
www.mdgreenview.ab.ca

FOR ADMINISTRATIVE USE

Administrative use table with fields: LUB MAP NO., BYLAW NO., APPLICATION NO. (A24-008), RECEIPT NO. (421410), ROLL NO., RFLA RATING.

MUNICIPAL DISTRICT OF GREENVIEW No. 16 RECEIVED October 9, 2024 VALLEYVIEW

Complete if Different from Applicant

NAME OF APPLICANT(S) Joshua Finster

NAME OF REGISTERED LANDOWNER(S)

ADDRESS

POSTAL CODE TELEPHONE (Res.) (Bus.)

EMAIL

Legal description of the land affected by the proposed amendment

Table with columns: QTR./L.S., SEC, TWP., RG., M., OR, REGISTRATION PLAN NO., BLOCK, LOT

Land Use Classification for Amendment Proposed:

FROM: A - 1 TO: A - 2

Reasons Supporting Proposed Amendment:

There is an existing house and shop on this yardsite. The residential aspect of this area is separate from the balance of the quarter which is used for ag purposes, feeding livestock, growing grain, ect.

Physical Characteristics:

Describe Topography: Sloped Vegetation: Trees and brush Soil: Dark Gray Luvisol

Water Services:

Existing Source: Well Proposed Water Source:

Sewage Services:

Existing Disposal: Pump out Proposed Disposal:

Approach(s) Information:

Existing: 3 separate existing Proposed:

[X] I / We have enclosed the required Application Fee of \$ 1500.00.

Date: October 4 Applicant(s) Joshua Finster

Date: Registered Landowner(s):

NOTE: Registered Landowner(s) Signatures required if different from Applicant.

The personal information collected on this form is being collected under the authority of Sections 33 and 39(1)(a)(b) of the Alberta Freedom of Information and Protection of Privacy Act, and Section 301.1 of the Municipal Government Act.

DATE

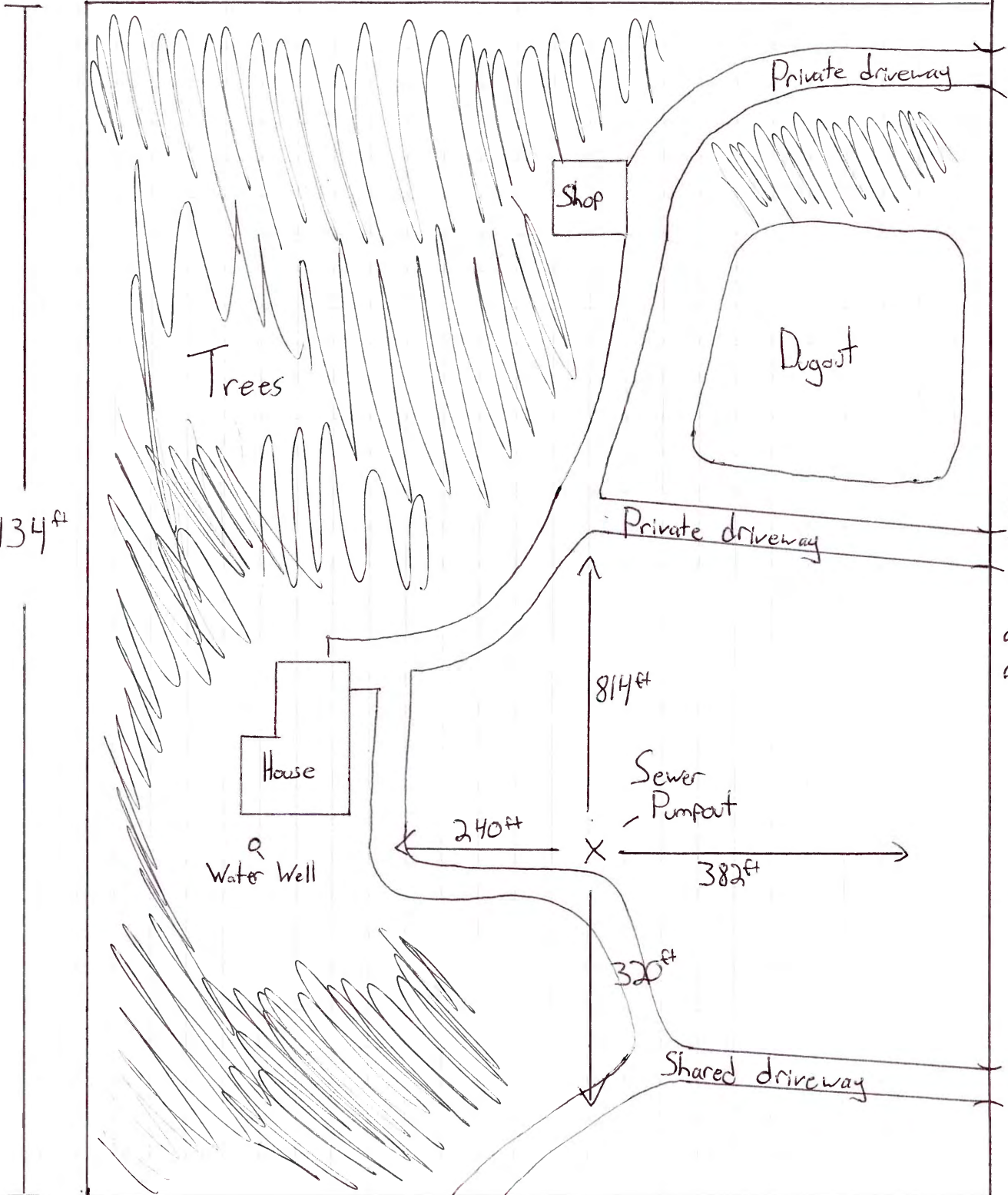
Proposed 2nd Parcel

22.84ac

Well drained, Sloped Eastward



867.6 ft



RR 217

Existing 1st Parcel

1 Square = 35^{ft}

DATE



BYLAW 24-982
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta, to amend Bylaw 18-800, being the Land Use Bylaw for the Municipal District of Greenview No. 16

WHEREAS, the Municipal Government Act, being Chapter M-26, R.S.A. 2000, as amended, authorizes the Council of the Municipal District of Greenview No. 16 to establish and amend Land Use Bylaw 18-800;

AND WHEREAS, the Council of the Municipal District of Greenview No. 16 has deemed it desirable to amend the Land Use Bylaw 18-800;

NOW, THEREFORE, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. That Map No. 15 in the Land Use Bylaw, being Bylaw 18-800, be amended to reclassify the following area:

All that Portion of the
Northeast (NE) Quarter of Section Thirty-Two (32)
Within Township Seventy (70)
Range Twenty-One (21) West of the Fifth Meridian (W5M)

As identified on Schedule "A" attached.

This Bylaw shall come into force and effect upon the day of third and final reading.

Read a first time this __ day of _____, 20__.

Read a second time this __ day of _____, 20__.

Read a third time and passed this __ day of _____, 20__.

REEVE

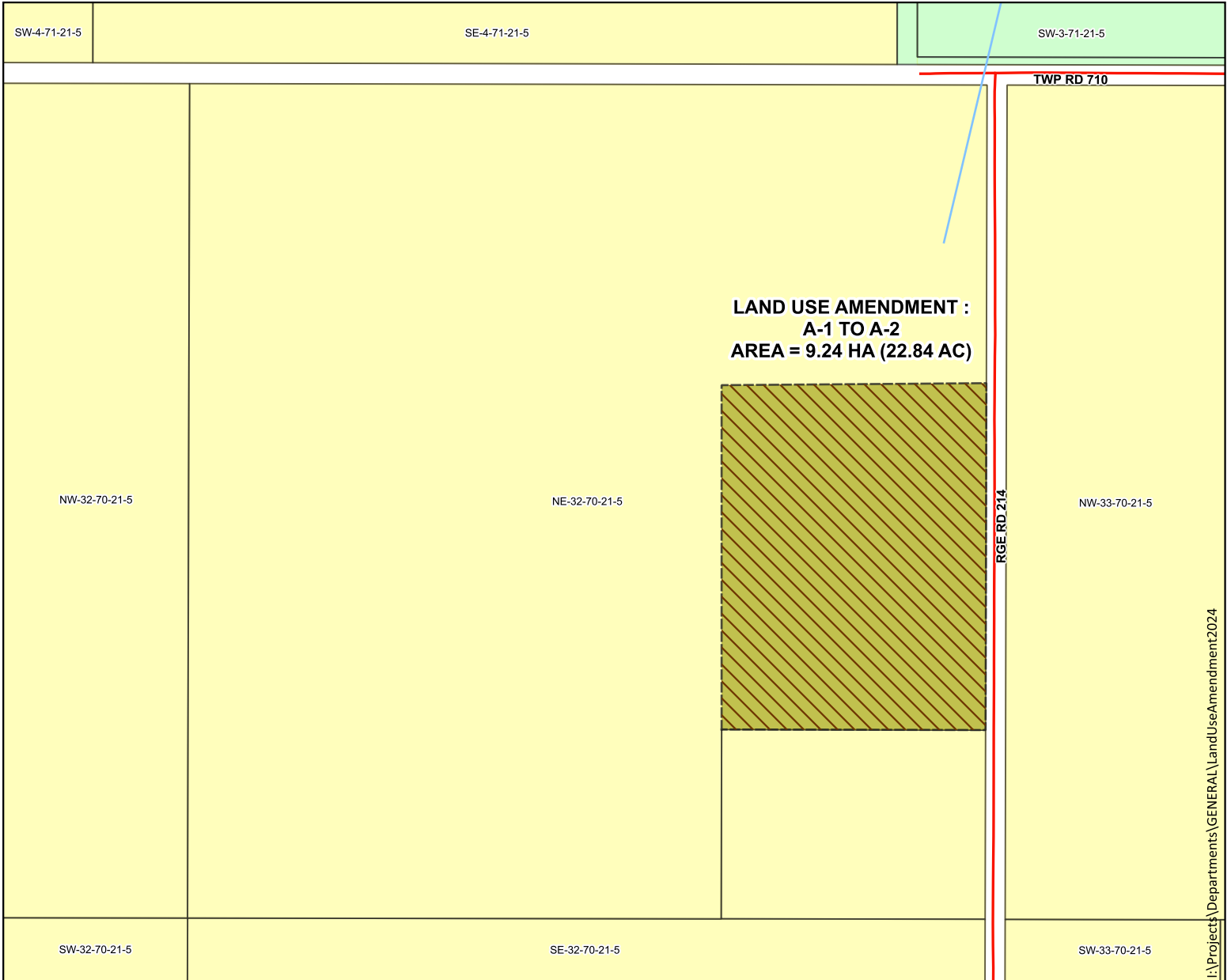
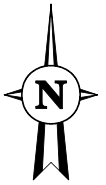
CHIEF ADMINISTRATIVE OFFICER



SCHEDULE "A"

BYLAW 24-982

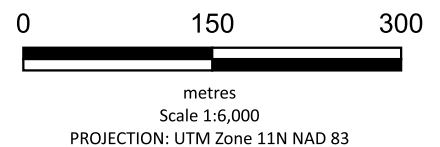
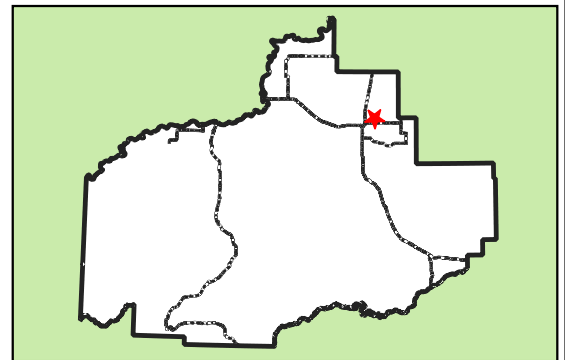
Municipal District of Greenview No.16



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LEGEND

- | | |
|------------------------|-----------------------|
| Proposed Amendment | HYDRO FEATURES |
| ZONING TYPE | Stream / Creek |
| Agricultural One (A-1) | |
| Crown Land (CL) | |
| TRANSPORTATION | |
| Municipal-Gravel | |



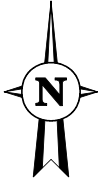
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MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Proposed Land Use Amendment Bylaw 24-982
 NE-32-70-21-W5M
 Aerial



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LEGEND

Proposed Amendment **GV Imagery 2023**

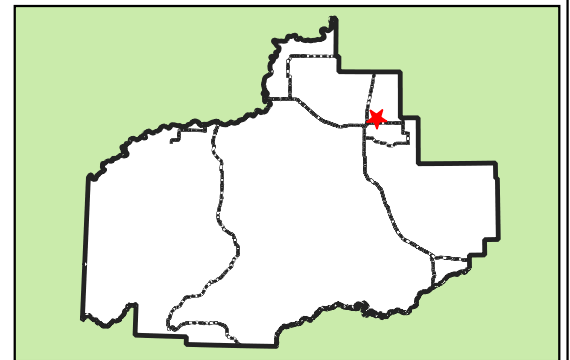
Cadastre

TRANSPORTATION

Municipal-Gravel

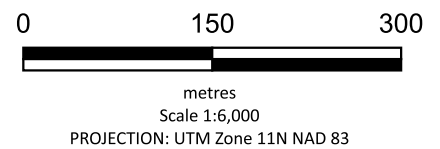
HYDRO FEATURES

Stream / Creek



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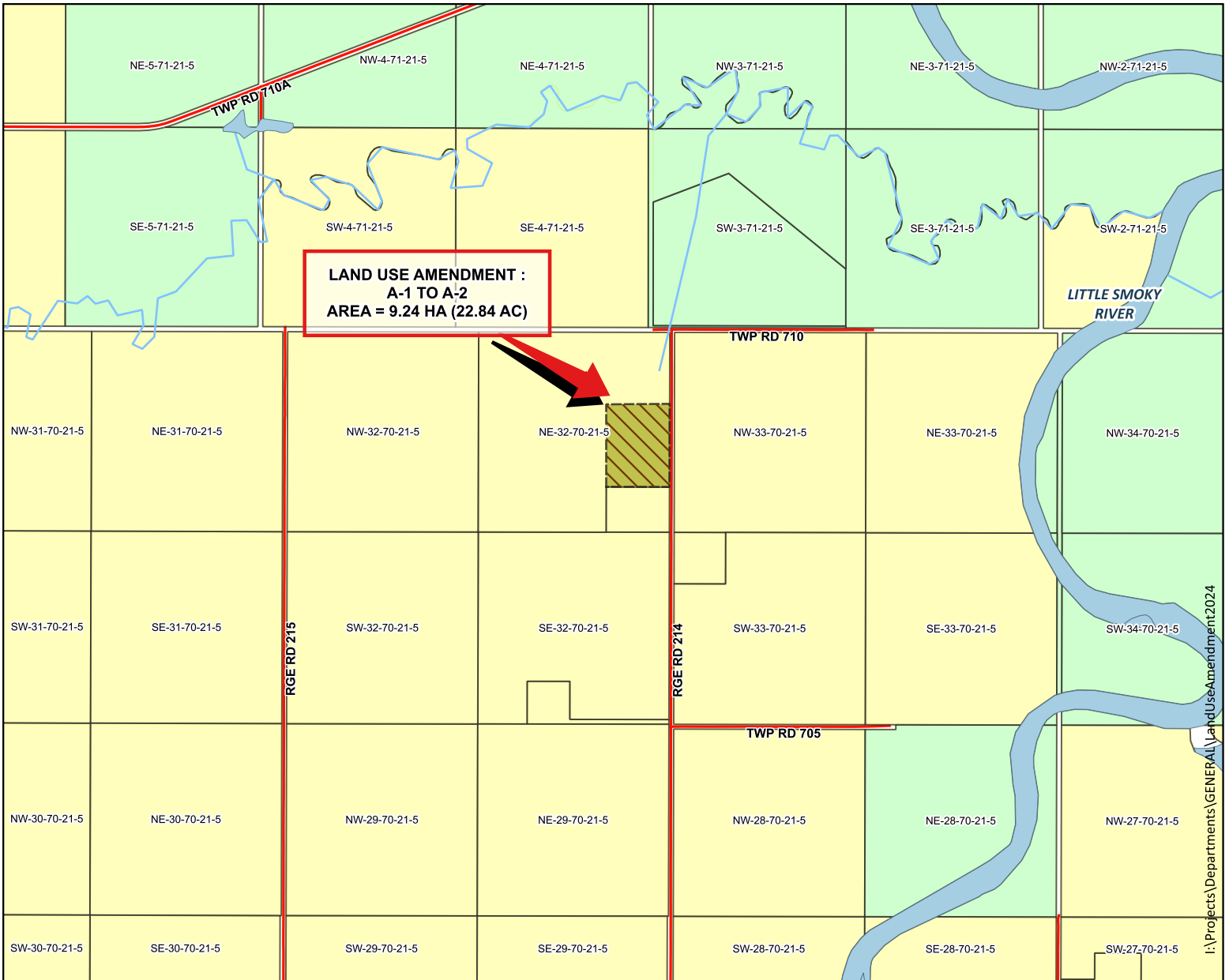
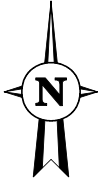
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MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Proposed Land Use Amendment Bylaw 24-982
 NE-32-70-21-W5M
 Overview



LEGEND

Proposed Amendment

HYDRO FEATURES

ZONING TYPE

Agricultural One (A-1)

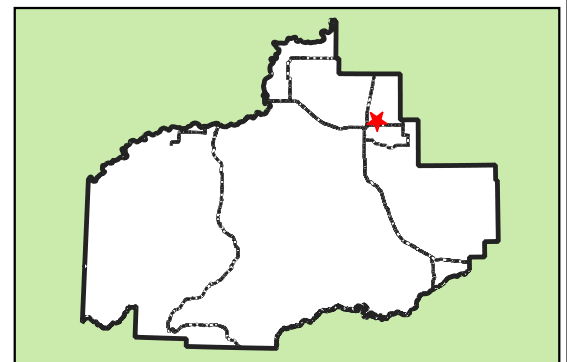
Lake / River

Crown Land (CL)

Stream / Creek

TRANSPORTATION

Municipal-Gravel



0 400 800



metres

Scale 1:25,000

PROJECTION: UTM Zone 11N NAD 83

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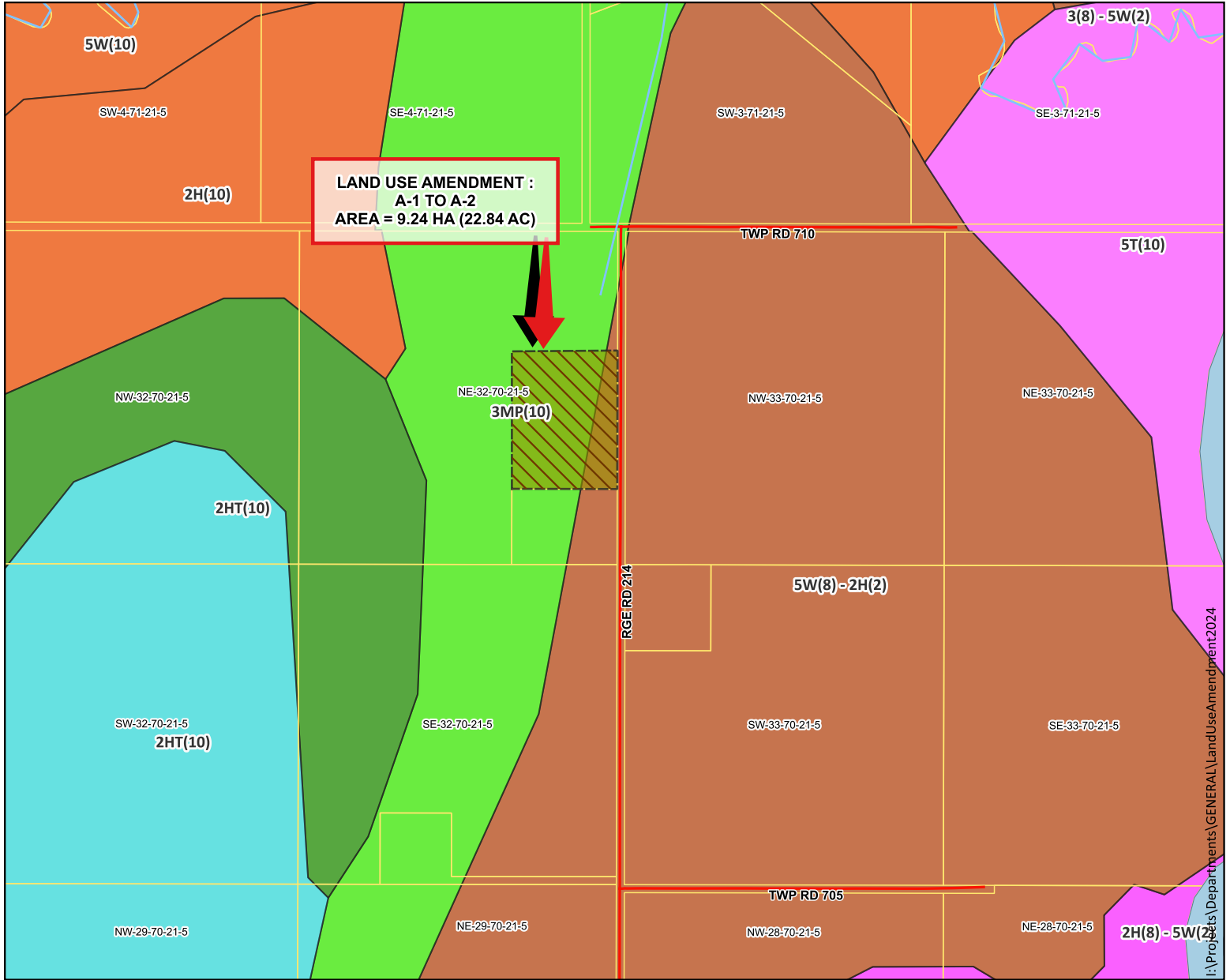
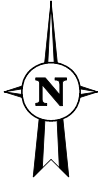
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MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Proposed Land Use Amendment Bylaw 24-982
 NE-32-70-21-W5M
 AGRASID



LEGEND

- | | |
|-------------------------------|--------------------------------------|
| Proposed Amendment | undulating - high relief |
| AGRASID | undulating - low relief |
| inclined plain - low relief | valley with floodplain - high relief |
| inclined with BR - low relief | valley with terraces |
| ridged - low relief | Cadastre |

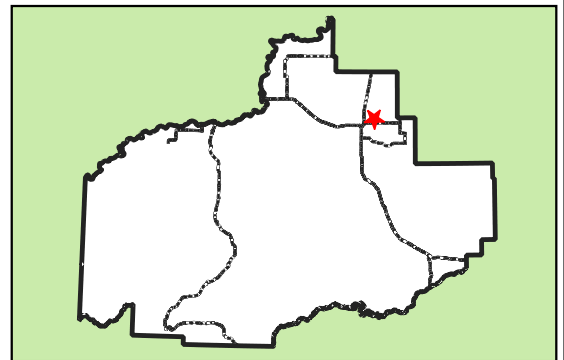
TRANSPORTATION

Municipal-Gravel

HYDRO FEATURES

Lake / River

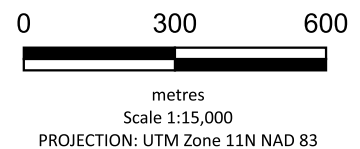
Stream / Creek



** Spring Grain LSRS Values Displayed **

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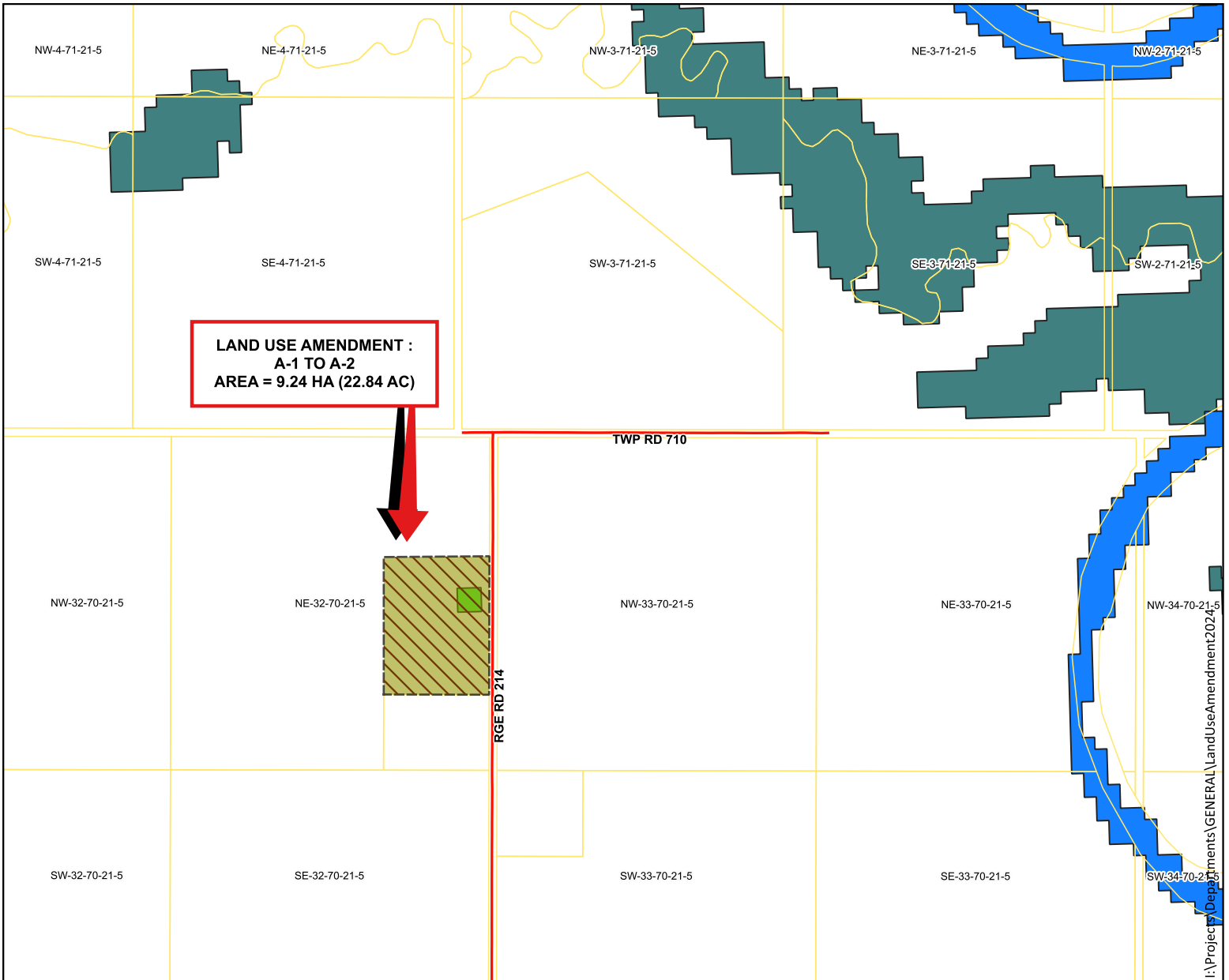
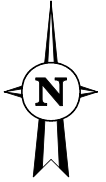
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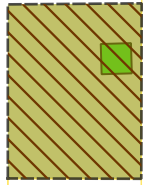


MUNICIPAL DISTRICT OF GREENVIEW NO. 16

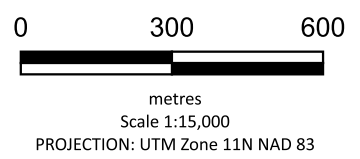
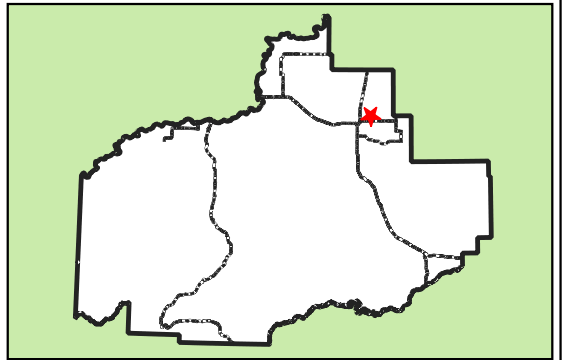
Proposed Land Use Amendment Bylaw 24-982
 NE-32-70-21-W5M
 Wetland



LAND USE AMENDMENT :
A-1 TO A-2
AREA = 9.24 HA (22.84 AC)



- LEGEND**
- Proposed Amendment
 - Cadastre
 - Wetland Inventory**
 - Marsh
 - Open Water
 - Swamp
 - TRANSPORTATION**
 - Municipal-Gravel



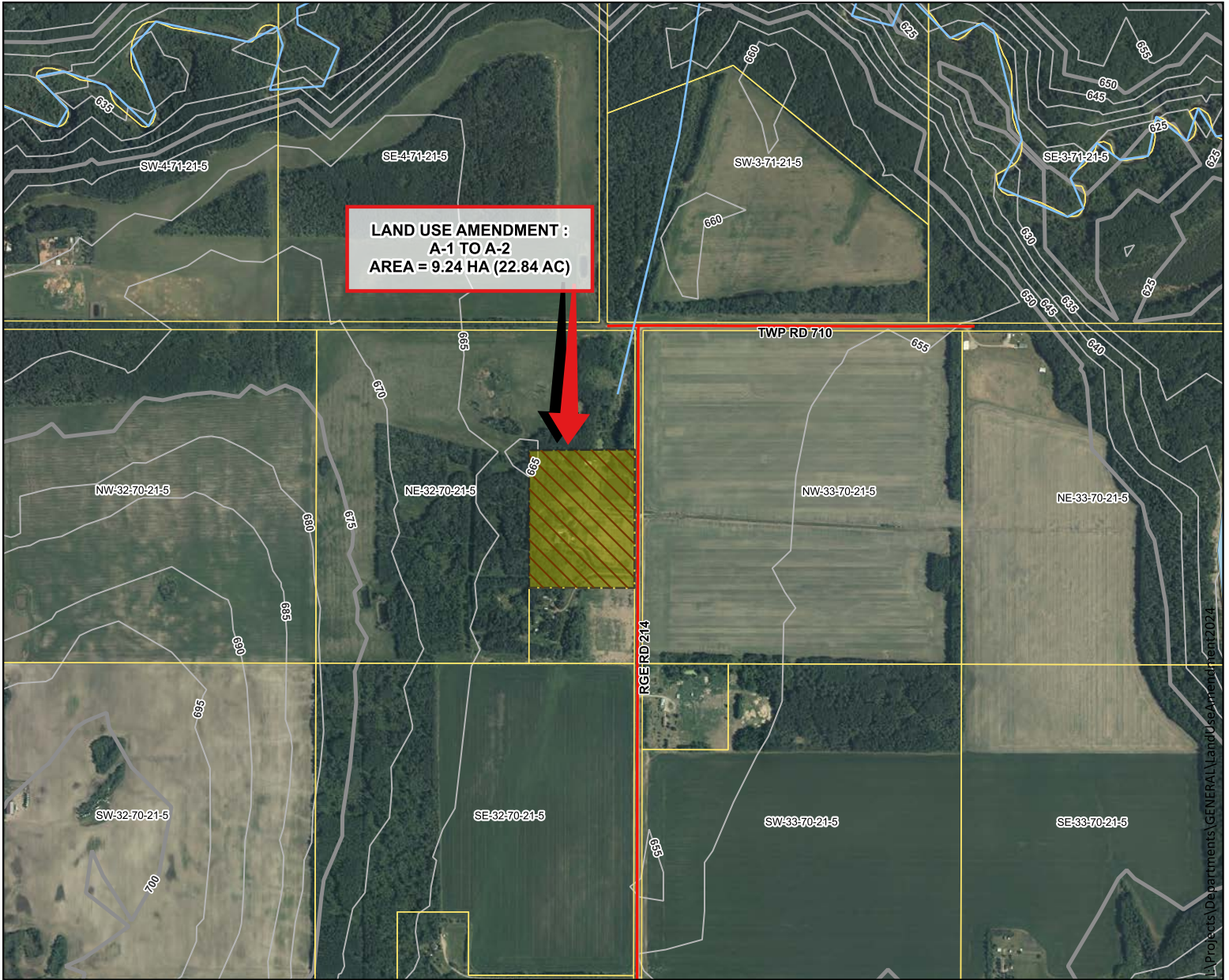
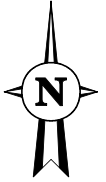
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MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Proposed Land Use Amendment Bylaw 24-982
 NE-32-70-21-W5M
 Topography



LEGEND

Proposed Amendment

Cadastre

Contour Line(m)

Minor Break

Major Break

TRANSPORTATION

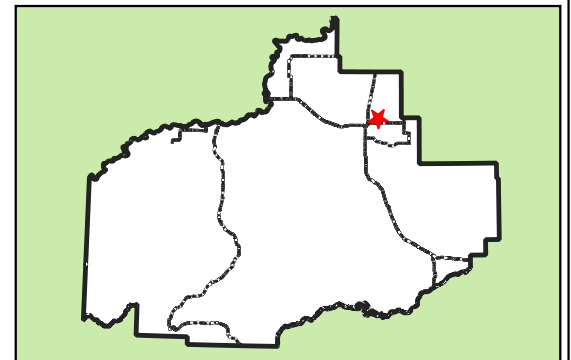
Municipal-Gravel

HYDRO FEATURES

Lake / River

Stream / Creek

GV Imagery 2023



0 300 600



metres
 Scale 1:15,000

PROJECTION: UTM Zone 11N NAD 83

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8.0 LAND USE DISTRICTS

8.1 Agricultural One (A-1) District

8.1.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands. The uses allowed in this District are those which may be compatible with extensive agricultural operations, and which minimize the loss of agricultural lands to non-agricultural uses.

8.1.2 Uses

- a) Table 8-1 identifies the permitted and discretionary uses within the A-1 District.

Table 8-1: A-1 Permitted and Discretionary Uses

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Abattoir
2. Agricultural Processing	2.a Airstrip
3. Agriculture, Horticulture	3.a Compressor
4. Animal Breeding Establishment	4.a Coverall Building
5. Apiary	5.a Craft Brewery and Distillery
6. Bed and Breakfast	6.a Home Occupation, Major
7. Boarding and Lodging	7.a Natural Resource Extraction
8. Borrow Pit	8.a Oil and Gas Facility
9. Cabin	9.a Recreation, Outdoor Motorized Vehicle
10. Cannabis Production Facility	10.a Recreation, Outdoor Passive
11. Dugout	11.a Recreational Vehicle Storage
12. Dwelling Unit, Accessory	12.a Solar Collector, Major
13. Dwelling Unit, Manufactured	13.a Utilities, Major
14. Dwelling Unit, Modular	14.a Wind Energy Conversion System, Major
15. Dwelling Unit, Single Detached	15.a Work Camp, Project Oriented
16. Greenhouse	
17. Home Occupation, Minor	
18. Housing Collective, Communal	
19. Kennel, Commercial	
20. Kennel, Hobby	
21. Sign	
22. Solar Collector, Minor	
23. Storage, Outdoor	
24. Suite, Attached	
25. Suite, Detached	
26. Wind Energy Conversion System, Minor	

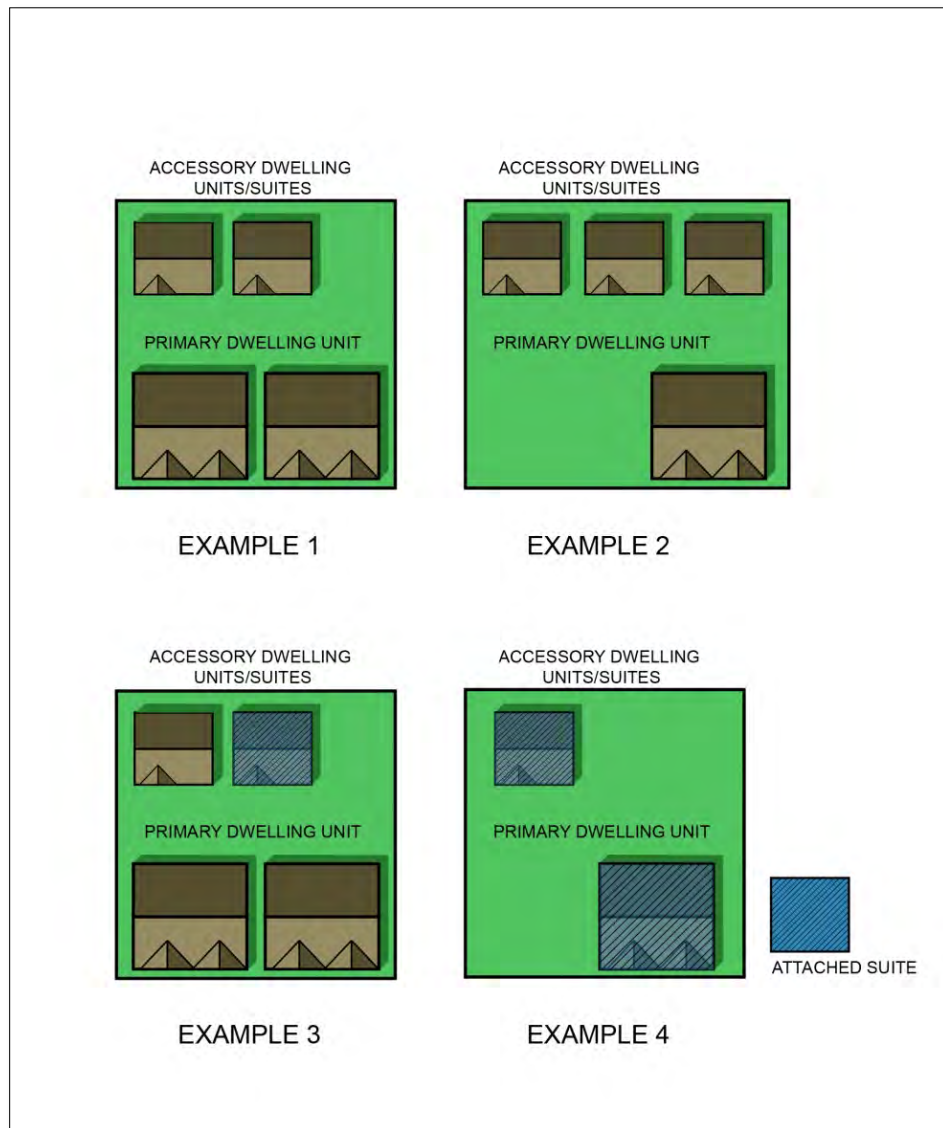
8.1.3 Regulations

- a) On a parcel located in an A-1 District, no building or structure shall be constructed, located or altered, and no subdivision approved which contravenes the regulations set out in Table 8-2.

Table 8-2: A-1 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 4 dwelling units per parcel, which may include: <ul style="list-style-type: none"> • a maximum of 2 primary dwelling units • a maximum of 3 accessory dwelling units and/or suites
.2 Minimum parcel size	1.2 ha (3 ac)
.3 Minimum parcel width	100 m (328.1 ft.)
.4 Minimum setback of principal building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.5 Minimum setback of accessory building from: <ul style="list-style-type: none"> • Front parcel and exterior side parcel lines • Interior side parcel line • Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Maximum building and structure height <ul style="list-style-type: none"> • Principal building and structures • Accessory building 	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.7 Maximum parcel coverage (all buildings)	30 %

Figure 8-1: Examples of A-1 Dwelling Unit Configurations



8.2 Agricultural Two (A-2) District

8.2.1 Purpose

- a) The purpose of this District is to protect and preserve better agricultural lands on smaller parcels. The uses allowed in this District are those which are compatible with smaller agricultural operations and are seen to have lower nuisance values.

8.2.2 Uses

- a) Table 8-3 identifies the permitted and discretionary uses within the A-2 District.

Table 8-3: A-2 Permitted and Discretionary Uses

Permitted Uses	Discretionary Uses
1. Accessory Building	1.a Agricultural Processing
2. Agriculture, Horticulture	2.a Cannabis Production Facility
3. Apiary	3.a Coverall Building
4. Bed and Breakfast	4.a Craft Brewery and Distillery
5. Boarding and Lodging	5.a Home Occupation, Major
6. Borrow Pit	6.a Kennel, Commercial
7. Dugout	7.a Recreation, Outdoor Passive
8. Dwelling Unit, Accessory	
9. Dwelling Unit, Manufactured	
10. Dwelling Unit, Modular	
11. Dwelling Unit, Single Detached	
12. Greenhouse	
13. Home Occupation, Minor	
14. Housing Collective, Communal	
15. Kennel, Hobby	
16. Sign	
17. Solar Collector, Minor	
18. Suite, Attached	
19. Suite, Detached	
20. Wind Energy Conversion System, Minor	

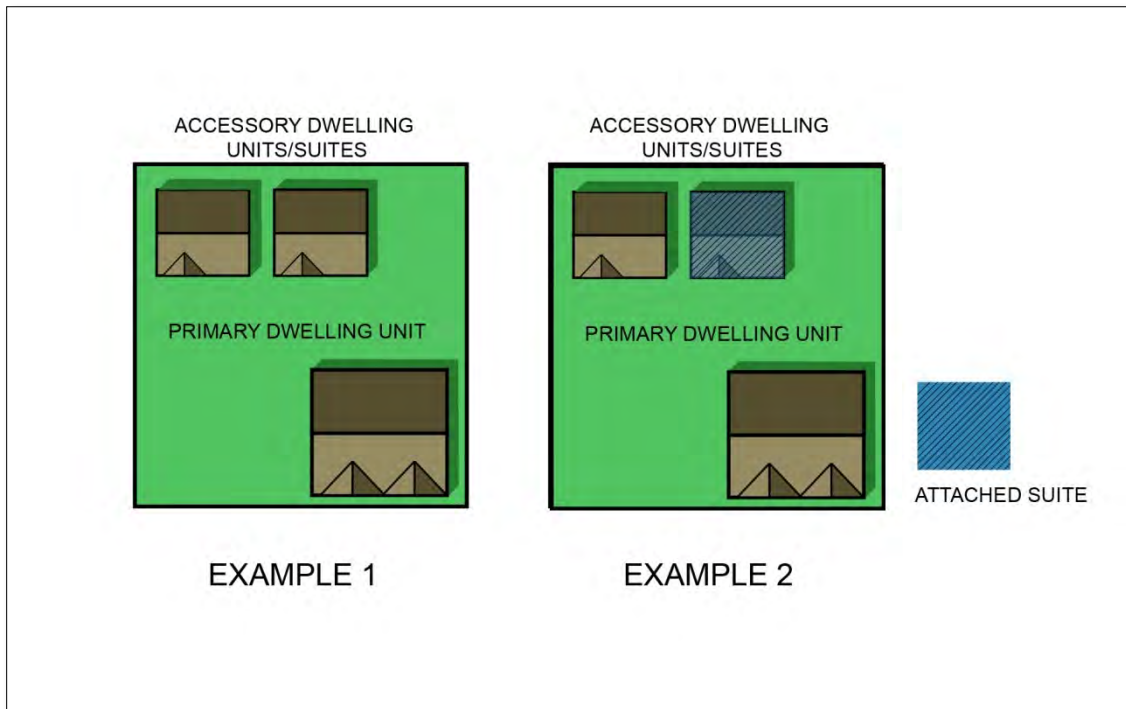
8.2.3 Regulations

- a) On a parcel located in this District, no building or structure shall be constructed, located or altered, and no plan of subdivision approved which contravenes the regulations set out in Table 8-4.

Table 8-4: A-2 District Regulations

Matter to Be Regulated	Regulation
.1 Maximum density	A maximum of 3 dwelling units per parcel, which may include: <ul style="list-style-type: none"> a maximum of 1 primary dwelling unit a maximum of 2 accessory dwelling units and/or suites
.2 Maximum parcel size	32.0 ha (79.1 ac)
.3 Minimum parcel size	8.1 ha (20 ac)
.4 Minimum parcel width	100 m (328.1 ft.)
.5 Minimum setback of principal building from: <ul style="list-style-type: none"> Front parcel and exterior side parcel lines Interior side parcel line Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) Undeveloped road allowance: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.6 Minimum setback of accessory building from: <ul style="list-style-type: none"> Front parcel and exterior side parcel lines Interior side parcel line Rear parcel line 	Provincial highway: 40.0 m (131.2 ft.) Internal subdivision road: 7.5 m (24.6 ft.) Service road: 7.5 m (24.6 ft.) All other roads: 40.0 m (131.2 ft.) 15.0 m (49.2 ft.) 15.0 m (49.2 ft.)
.7 Maximum building and structure height <ul style="list-style-type: none"> Principal building and structures Accessory building 	10.0 m (32.8 ft.) 10.0 m (32.8 ft.)
.8 Maximum parcel coverage (all buildings)	30 %

Figure 8-2: Examples of A-2 Dwelling Unit Configurations



8.2.4 Other Regulations:

- a) All applications for confined feeding operations must be submitted to the Natural Resources Conservation Board for review and approval in accordance with the *Agricultural Operation Practices Act*;
- b) A maximum of 32.0 ha (79.1 ac) can be subdivided out of a quarter Section of land;

*** See the General Regulations (Section 5.0) for additional regulations and exceptions. ***



REQUEST FOR DECISION

SUBJECT: **Bylaw 24-981 Elections Bylaw**
SUBMISSION TO: REGULAR COUNCIL MEETING
MEETING DATE: November 26, 2024
DEPARTMENT: CORPORATE SERVICES
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION
CAO: _____
DIR: EK
LEG: SS

MANAGER: _____
PRESENTER: SS

RELEVANT LEGISLATION:

Provincial (cite) – *Local Authorities Election Act* R.S.A c L-21

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 24-981 “Municipal Elections”, as presented.

MOTION: That Council give second reading to Bylaw 24-981 “Municipal Elections”, as presented.

BACKGROUND/PROPOSAL:

Election bylaws are not mandated by the *Local Authorities Election Act* or the *Municipal Government Act* but are encouraged as they allow specific election matters—such as voting hours and locations—to be authorized by Council.

Since its adoption in 2020, the Election Bylaw has not undergone a comprehensive review. In preparing for the 2025 municipal election, Administration identified the need for amendments to reflect updates to the *Local Authorities Election Act* through Bill 20, which received proclamation at the end of October.

Municipalities are now required to implement a permanent electors register of residents who are eligible, or may become eligible, to vote in municipal elections. Municipalities are also required to enter into an information sharing agreement with the Chief Electoral Officer of Alberta, which will allow municipalities and Elections Alberta to keep municipal permanent electors registers and the provincial register of electors up to date. Prior to the changes to the *Local Authorities Election Act* introduced by Bill 20, implementing a permanent electors register and entering into an information sharing agreement with the Chief Electoral Officer of Alberta were optional for municipalities.

Under the *Local Authorities Election Act*, a permanent electors register may only be used by election workers for the purpose of conducting a municipal election and cannot be shared with candidates, scrutineers, or the public.

Bill 20 has removed limitations on who may apply for a special ballot. Previously, only those with a physical disability, absence from the municipality or an individual working the election were eligible for special ballots. If a municipality chooses to offer special ballots, they must be available to all electors who are unable to vote during an advance vote or on election day for any reason. Greenview has not offered special ballots in previous years.

DATE

Bill 20 optional amendment to consider:

Criminal Record Checks

Although they are not required like permanent electors registers and special ballots, the *Local Authorities Election Act* has been amended by Bill 20 to allow municipalities to require candidates to provide a criminal record check with their nomination papers. The cost of the criminal record check would be bore by the candidate. Administration has not included language in the proposed bylaw to allow for the requirement of Criminal Record Checks.

If Council desires the requirement of a criminal record check, Administration would propose the following language be added to the Bylaw:

Criminal record check means a criminal record check that is:

1. *conducted by the Royal Canadian Mounted Police and not conducted by a third-party criminal record check provider; and*
2. *that, at a minimum, shows the candidate's past criminal convictions, if any.*

Nominations must comply with the requirements of this bylaw and the Local Authorities Election Act and be accompanied by a criminal record check, at the sole expense of the candidate, completed within six months of the date the nomination is submitted as provided for in section 21.1 of the Local Authorities Election Act.

Other proposed amendments are of a clarifying nature, with additional definitions, reorganization, and increased language from the *Local Authorities Act* for convenience.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview will have an updated election bylaw.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to amend Bylaw 24-981 "Municipal Elections" to include the requirement of criminal record checks.

ALTERNATIVE MOTION: That Council give first reading to Bylaw 24-981 "Municipal Elections" as amended, to include criminal record checks.

Alternative #2: Council has the alternative to make additional amendments to Bylaw 24-981 "Election Bylaw" however, Administration does not recommend this as the proposed amendments are required by the Province of Alberta.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

DATE

STAFFING IMPLICATION:

As a result of Bill 20 requiring Greenview to provide special ballots and enact a permanent elector registry, there will be significant additional staffing time dedicated to conducting the 2025 municipal election.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will bring the bylaw, with any amendments, to Council for third reading.

ATTACHMENT(S):

- Bylaw 20-862 "Municipal Elections" - Current
- Bylaw 24-981 "Elections Bylaw" - Draft



BYLAW NO. 20- 862
of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta to provide for conducting of general elections in the M.D. of Greenview.

Whereas, the Local Authorities Election Act, R.S.A. 2000, Chapter L-21, (the Act) as amended provides for the holding of general elections; and

Whereas, the Act further provides that the municipality may, by and agreement, conduct and election in conjunction with an election for representatives of a school district pursuant to the School Act, R.S.A. 2000, Chapter S-3, as amended; and

Whereas, the Municipal Government Act, R.S.A. 2000, Chapter M-26, as amended provides for the submission of bylaws and questions to the electors.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, enacts as follows:

1. Title

1.1 This bylaw may be cited as the “Municipal Elections” Bylaw.

2. Definitions

2.1 All words and phrases in this bylaw shall have the same meaning as the Local Authorities Election Act.

3. Application

3.1 This bylaw applies to all general elections conducted in Greenview.

3.2 Matters and processes not covered in this bylaw shall be handled in accordance with the Local Authorities Election Act.

3.3 By-elections shall be conducted in accordance with the Local Authorities Election Act.

4. Returning Officer

4.1 Council shall appoint, by resolution, a returning officer for the municipal election no later than June 30th of the year in which a general election is taking place.

4.2 Council shall appoint by resolution, a substitute returning officer for the municipal election no later than June 30th of the year in which a general election is taking place.



BYLAW NO. 20- 862 of the Municipal District of Greenview No. 16

4.3 The returning officer is authorized to appoint one or more deputy returning officers and any other officials they deem necessary to fulfill their duties under the Local Authorities Election Act or this bylaw.

5. Joint Election

5.1 The returning officer is authorized to enter into agreements between Greenview and the school divisions in the area to conduct elections for the positions of school trustee, if required.

6. Nominations

6.1 A person may file a nomination to become a candidate for a general election within the period beginning on January 1 in a year in which a general election is to be held and ending at 12 noon on nomination day.

6.2 Nomination day for a general election is 4 weeks before election day.

6.3 The returning officer shall give notice of nomination day by publishing a notice at least once a week in each of the two weeks before nomination day in a newspaper circulating in the area, as well as on the Greenview website.

6.4 The person nominated as a candidate is responsible for ensuring that the nomination filed meets the requirements under the Local Authorities Election Act. The returning officer shall not accept incomplete nominations, or nominations received after 12 noon on nomination day.

6.5 Nomination packages can be dropped off with a deputy returning officer at any of the following locations:

- a. **Valleyview Administration Building** 4806 36 Avenue, Valleyview, AB.
- b. **Grovedale Public Service Building** 56361 Township Road 695A, Grovedale, AB.
- c. **Grande Cache Public Service Building** 10002 Shand Avenue, Grande Cache, AB.

7. Death of a Candidate

7.1 If prior to the opening of the voting stations on election day, a candidate for an elected authority dies after being nominated, the election for the position for which the deceased candidate was nominated shall be discontinued, and the elected authority should, as soon as practicable, provide for the holding of a new election for that office.

8. Ballots



BYLAW NO. 20- 862 of the Municipal District of Greenview No. 16

- 7.1 Ballots for candidates shall be in the general form prescribed by the returning officer in “Appendix A”.
- 7.2 Sufficient ballots shall be printed to ensure that there are ballot cards available for each elector who wishes to vote.
- 7.3 A separate ballot shall be used for:
 - a. The offices of Councillors;
 - b. The offices for school representatives or trustees;
- 7.4 Each ballot shall:
 - a. Contain a brief explanatory note stating the maximum number of candidates for each office for which an elector can vote without making the ballot void; and
 - b. Provide a space for the elector to mark the electors vote beside each office or question on the ballot.
- 7.5 Candidates names shall be listed on the ballot alphabetically by last name. Each last name will be capitalized and bolded.

8 Voting Stations

- 8.1 The returning officer is hereby delegated the authority to designate the locations of the voting stations.

9 Advance Voting

- 9.1 Greenview will conduct an advance vote in accordance with the Local Authorities Election Act.
- 9.2 The returning officer must determine the days and hours when the advance vote is to be held.
- 9.3 The returning officer is authorized to establish the number of advance voting stations the returning officer considers necessary.

10 Institutional Voting

- 10.1 Council by resolution, or the returning officer, if authorized by resolution of Council, may designate the location of one or more institutional voting stations for an election.
- 10.2 If it is determined that an institutional vote will be held, the returning officer is authorized to set appropriate dates and times for holding the institutional vote.
- 10.3 The dates and times of the institutional vote will be posted at the institution at least two (2) days before the vote is to be taken.



BYLAW NO. 20- 862 of the Municipal District of Greenview No. 16

10.4 The deputies, accompanied by an official of the institution, will locate a portable ballot box in a common area for those patients or residents who desire to vote during the designated times.

11 Special Ballots

11.1 Council may, by resolution passed prior to nomination day, provide for special ballots and provide that the application for special ballots may be made by any one or more of the following methods:

- 11.1 In writing;
- 11.2 By telephone;
- 11.3 In person;
- 11.4 By Email

11.2 If Council has made a resolution for special ballots, an elector may apply to the returning officer for a special ballot, by a method provided for in the resolution, and during the period of time specified in the resolution.

11.3 Electors who wish to make application for a special ballot in accordance with this bylaw, must provide to the returning officer the elector's:

- a. First and last name;
- b. Residential municipal address (Legal Land Location or Rural Address);
- c. School elector status if voting for a trustee of a board of a school division;
- d. Mailing address for delivery of special ballot;
- e. Contact phone number;
- f. Email address; and
- g. Reason why the special ballot is requested.

12 Voting Hours on Election Day

12.1 Every voting station shall be kept open continuously on election day from 8:00 a.m. to 8:00 p.m.

13 Severability

13.1 If any portion of this bylaw is declared invalid by a court of competent jurisdiction, the invalid portion shall be severed and the remainder is deemed valid.

14 Repeal

14.1 Bylaw 17-779 "Election Bylaw", 95-142 "Nomination Hours Extension", Bylaw 98-256 "Nominations Received Grande Cache", Grande Cache Bylaw 763



BYLAW NO. 20- 862
of the Municipal District of Greenview No. 16


“Municipal Election Bylaw” and Grande Cache Bylaw 148 “Voters List Unnecessary” are hereby repealed.

This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this 9th day of November, 2020.

Read a second time this 9th day of November, 2020.

Read a third time and passed this 23rd day of November, 2020.



REEVE




CHIEF ADMINISTRATIVE OFFICER



**BYLAW NO. 20- 862
of the Municipal District of Greenview No. 16**

Appendix A: Ballot Template

 Municipal District of Greenview	<p align="center">LAST NAME, First Name</p>	
<p align="center"><u>YEAR</u> Municipal Election</p>	<p align="center">LAST NAME, First Name</p>	
<p align="center">Election of a Councillor for Ward #</p>	<p align="center"><i>THE MAXIMUM NUMBER OF CANDIDATES THAT CAN BE VOTED FOR IS ____</i></p>	<p align="center">*****</p>



BYLAW No. 24-981 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16 to set out a procedure for the administration of elections in the municipality.

Whereas, the *Local Authorities Election Act, RSA 2000 cL-21* provides for the conduct of elections by local authorities;

Whereas, the *Local Authorities Election Act, RSA 2000, c. L-21* further provides that the municipality may, by agreement, conduct an Election in conjunction with an Election for Trustees or representatives of a school district pursuant to the *School Act, RSA 2000, c. S-3*;

Whereas, the *Local Authorities Election Act, RSA 2000 cL-21* permits the local authority to pass bylaws for the conduct of such elections;

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**
 - 1.1. This Bylaw will hereby be cited as the “Municipal Elections” Bylaw.
2. **DEFINITIONS**
 - 2.1. **Act** means the *Local Authorities Election Act, RSA 2000 cL-21*, as amended from time to time.
 - 2.2. **Ballot** means a paper listing the names of candidates standing for election, and questions or Bylaws posed to Electors, with places for Electors to mark their choices.
 - 2.3. **By-Election** means an election other than a general election or a first election.
 - 2.4. **CAO** means the Chief Administrative Officer of Greenview, or delegate.
 - 2.5. **Elector** means a person eligible to vote in an election pursuant to the *Local Authorities Election Act*.
 - 2.6. **General Election** has the same meaning as provided for in the *Local Authorities Election Act*, which means an election held for all the members of an elected authority to fill vacancies caused by the passage of time.
 - 2.7. **Greenview** means the Municipal District of Greenview No 16.

2.8. **Returning Officer** means the person appointed as a returning officer pursuant to section 13 of the Act.

3. **APPLICATION**

3.1. This Bylaw applies to all Elections, conducted in Greenview, that are governed by the Act.

3.2. The provisions of this Bylaw apply in generally the same fashion, but with all necessary modifications, to:

A) A By-Election;

B) A Ballot on a Bylaw or question that is put to the Electors at a time other than a General Election; and,

C) An Election for school board trustee or any other Election conducted in conjunction with an Election for Council.

3.3. Matters and processes not covered in this Bylaw shall be handled in accordance with the Local Authorities Election Act.

3.4. If there is any conflict between a provision of this Bylaw and a provision of one of more of the following:

A) The Act;

B) The Alberta Senate Election Act, S.A. 2019, c A33.5; or,

C) The Referendum Act, R.S.A. 2000, c R-8.4.

The provisions of the statute prevails.

4. **RETURNING OFFICER**

4.1. Council shall appoint, by resolution, a Returning Officer for the General Election no later than June 30th of the year in which a general election is taking place or for a By-election, in the resolution that fixes the day for the By-election.

4.2. Council shall appoint by resolution, a substitute Returning Officer for the General Election no later than June 30th of the year in which a general election is taking place or for a By-election, in the resolution that fixes the day for the By-election.

4.3. The Returning Officer is authorized to appoint one or more deputy returning officers and any other officials they deem necessary to fulfill their duties under the Local Authorities Election Act or this Bylaw.

5. **JOINT ELECTION**

5.1. The Returning Officer is authorized to enter into agreements, on behalf of Greenview, to conduct elections on behalf of another Local Jurisdiction in Greenview whose boundaries may or may not be contiguous with Greenview but do have areas in common.

6. NOMINATIONS

6.1. A person may file a nomination to become a candidate for a General Election within the period beginning on January 1. in a year in which a general election is to be held and ending at 12 noon on nomination day.

6.2. Nomination day for a general election is 4 weeks before election day.

6.3. The Returning Officer shall give notice of nomination day by publishing a notice at least once a week in each of the two weeks before nomination day in a newspaper circulating in the area, as well as on the Greenview website.

6.4. The person nominated as a candidate is responsible for ensuring that the nomination filed meets the requirements under the Local Authorities Election Act. The Returning Officer shall not accept incomplete nominations, or nominations received after 12 noon on nomination day.

6.5. Nomination packages for General Elections can be dropped off with a deputy returning officer at any of the following locations:

A) Valleyview Administration Building 4805 36 Avenue, Valleyview, AB.

B) DeBolt Public Service Building 11115 Township Rd 721A, DeBolt, AB.

C) Grovedale Public Service Building 56351 Township Road 695A, Grovedale, AB.

D) Grande Cache Public Service Building 10002 Shand Avenue, Grande Cache, AB.

6.6. Nomination packages for By-Elections will be received, at one of the locations identified within section 6.5, dependent upon the Ward in which the By-Election is to take place.

7. DEATH OF A CANDIDATE

7.1. If prior to the opening of the voting stations on an election day, a candidate for an elected authority dies after being nominated, the election for the position for which the deceased candidate was nominated shall be discontinued, and the elected authority should, as soon as practicable, provide for the holding of a new election for that office.

8. BALLOTS

8.1. Sufficient ballots shall be printed to ensure that there are ballot cards available for each Elector who wishes to vote.

- 8.2. A separate ballot shall be used for:
- A) The offices of Councillors; and,
 - B) The offices for school representatives or trustees, **if applicable;**
- 8.3. Each ballot shall:
- A) Contain a brief explanatory note stating the maximum number of candidates for each office for which an Elector can vote without making the ballot void; and
 - B) Provide a space for the Elector to mark the Elector's vote beside each office or question on the ballot.
- 8.4. Candidates names shall be listed on the ballot alphabetically by last name. Each last name will be capitalized and bolded.
- 8.5. **Before issuing a Ballot, a Deputy must ensure that:**
- A) **the Elector produces identification as required by the Act;**
 - B) **the Elector makes the statements prescribed by the Act;**
 - C) **the permanent Electors register is completed;**
 - D) **if Greenview is conducting an Election for a school district, the Elector is provided with a Ballot for the Elector's appropriate school district; and,**
 - E) **the Ballot issued to the Elector is initialed by the Deputy.**

9. **SPECIAL BALLOTS**

- 9.1. Council may, by resolution passed prior to nomination day, provide for Special Ballots for electors who are unable to vote on election days or during an advance vote and provide that the application for special ballots may be made by any one or more of the following methods:
- A) In writing **delivered to the Valleyview Administrative Building;**
 - B) By telephone **at 780-524-7600;**
 - C) In person; **at the locations noted in section 6.5 or,**
 - D) By Email to elections@mdgreenview.ab.ca

- 9.2. If Council has made a resolution for special ballots, an Elector may apply to the returning officer for a special ballot, by a method provided for in the resolution, and during the period of time specified in the resolution.
- 9.3. Electors who wish to make an application for a special ballot in accordance with this Bylaw, must provide to the Returning Officer the Elector's:
- A) First and last name;
 - B) Residential municipal address (Legal Land Location or RuralAddress);
 - C) School Elector status if voting for a trustee of a board of a school division;
 - D) Mailing address for delivery of special ballot;
 - E) Contact phone number;
 - F) Email address; and,
 - G) Reason why the special ballot is requested.

10. ELECTOR IDENTIFICATION

- 10.1. An Elector may vote after producing government issued identification as prescribed by the Act.
- 10.2. A person may validate the address of their residence if accompanied by an Elector who:
- A) validates the Elector's identity and the address of the Elector's residence in accordance with the Act; and,
 - B) vouches for the person in accordance with the Act.

11. PERMANENT ELECTORS REGISTER

- 11.1. The CAO must prepare a permanent Electors register of residents of Greenview who are entitled to vote in Elections.
- 11.2. Greenview may:
- A) compile or revise the permanent Electors register manually or by means of any computer-based system; and
 - B) keep the permanent Electors register in printed form or may store it in any computer-based system or any other information storage device that is capable of reproducing any required information in legible printed form within a reasonable time.
- 11.3. Greenview must enter into an agreement with the Chief Electoral Officer of Alberta to:

- A) receive from the Chief Electoral Officer, information that will assist Greenview in compiling or revising the permanent Electors register; and
- B) provide to the Chief Electoral Officer information that will assist the Chief Electoral Officer in preparing or revising information for the purpose of compiling or revising the register of Electors under the *Election Act, RSA 2000, c. E-1*.

11.4. In compiling and revising the permanent Electors register, Greenview:

- A) must use information primarily received from the Chief Electoral Officer;
- B) must enter any information in the permanent Electors register that is collected under the Act during an Election regarding:
 - i. the residential address, including the postal code of the residence of the person, and the mailing address, including the postal code, if the mailing address is different from the residential address,
 - ii. the surname, given name and middle initial of the person,
 - iii. the residential telephone number of the person,
 - iv. the gender of the person,
 - v. the day, month and year of birth of the person, and,
 - vi. whether the person is a public school resident or a separate school resident; and,
- C) may use any other information obtained by or available to Greenview to supplement the information received from the Chief Electoral Officer.

12. **VOTING STATIONS**

12.1. The Returning Officer is hereby delegated the authority to designate more than one Voting Station for each voting subdivision and the location of such voting stations.

13. **ADVANCE VOTING**

13.1. Greenview will conduct an advance vote in accordance with the *Local Authorities Election Act*.

13.2. The Returning Officer must determine the days and hours when the advance vote is to be held.

13.3. The Returning Officer is authorized to establish the number of advance voting stations the Returning Officer considers necessary.

14. **INSTITUTIONAL VOTING**

14.1. Council by resolution, or the Returning Officer, if authorized by resolution of Council, may designate the location of one or more institutional voting stations for an election.

14.2. If it is determined that an institutional vote will be held, the returning officer is authorized to set appropriate dates and times for holding the institutional vote.

14.3. The dates and times of the institutional vote will be posted at the institution at least two (2) days before the vote is to be taken.

14.4. The deputies, accompanied by an official of the institution, will locate a portable ballot box in a common area for those patients or residents who desire to vote during the designated times.

15. **VOTING HOURS ON ELECTION DAY**

15.1. Every voting station shall be kept open continuously on an election day from 8:00 a.m. to 8:00 p.m.

16. **SEVERABILITY**

16.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of the Bylaw is deemed valid.

17. **REPEAL**

17.1. Bylaw 20-862 "Municipal Elections Bylaw" is hereby repealed.

18. **COMING INTO FORCE**

18.1. This Bylaw shall come into force and effect upon the day of final passing and signing.

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time this ____ day of _____, 2024.

REEVE

CHIEF ADMINISTRATIVE OFFICER



REQUEST FOR DECISION

SUBJECT:	Bylaw 25-980 “Schedules of Fees”		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 26, 2024	CAO:	MANAGER:
DEPARTMENT:	CORPORATE SERVICES	DIR: EK	PRESENTER: SS
STRATEGIC PLAN:	Governance	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council give second reading of Bylaw 25-980 “Schedules of Fees” as presented.

MOTION: That Council give third reading of Bylaw 25-980 “Schedules of Fees” as presented.

BACKGROUND/PROPOSAL:

Greenview annually reviews the Schedules of Fees Bylaw to ensure rates and fees are consistent with the cost of providing goods and services.

Amendments to the 2025 Schedules of Fees are shown by schedule as they appear in the Schedules of Fees Bylaw. A summary of the changes has been included under the header of each schedule.

AGRICULTURAL SERVICES – Schedule A

- Plastic Mulch for the Shelterbelt Program is now also available by the foot

v.	Plastic Mulch, 1 Roll	T	Full Cost	1,500 ft per roll
		T	\$0.20	per foot

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

- Clarifies the availability of subsidies for the home support program
- Removal of babysitting course
- Addition of transportation rates for clients enrolled in the home support program

	Description	GST Status*	Fee in \$	Unit
1.	Home Support Program (Maximum Rates, May be Eligible for Increased Subsidies)	E	Maximum \$20.00	Per Hour
2.	Life Skills Day Camp	E	\$40.00	Per Course
Grande Cache FCSS Programming				
3.	Babysitting Course	E	\$50.00	Per Course

4.	Kids Conference	E	\$50.00	Per Course
5.	Essential Transportation Rates (Maximum Rates, May be Eligible for Increased Subsidies)			
i.	Valleyview to Grande Prairie	E	Maximum of \$130.00	
ii.	Valleyview to Whitecourt	E	Maximum of \$190.00	
iii.	Valleyview to High Prairie/Fox Creek	E	Maximum of \$100.00	
iv.	DeBolt to Valleyview/Grande Prairie	E	Maximum of \$62.00	
v.	Grovedale to Grande Prairie	E	Maximum of \$32.00	

COMMUNITY SERVICES GENERAL – Schedule C

- Clarify the price of cremation per urn, rather than per casket.

iii.	Cremation	T	\$450.00	\$550.00	Per Casket Urn
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RECREATION – Schedule D

- Removal of public skating sponsorship
- Addition of swim lessons at \$30.00 per child
- All programming not included with memberships will be \$5.00
- Addition of a day rate for meeting rooms and curling club lounge at \$200.00
- Addition of an event user fee for the arena sound system at \$25.00
- Addition of a weekly commercial kitchen rental at \$1,200.00 per week
- Weekly rental packages, general admittance and memberships have been reformatted only. No changes have been made to cost.

1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult Rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	E	\$150.00	Per hour
9.	Aquatics		Fee in \$	Unit
xxv.	Swim Lesson	T	\$30.00	Per Child
11.	Child & Youth, Fitness and Drop-in Registered Programming			

i.	Child Programming not included with memberships	T	\$5.00	Per Session
ii.	Youth Programming	F	\$6.00	Per Session
iii.	Adult Programming	F	\$8.00	Per Session
15.	Meeting Rooms and Curling Club Lounge			
i.	Rental Rate with Clean-up	T	\$40.00	Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$25.00	Per Hour
iii.	<u>Room Rental Day Rate</u>	T	\$200.00	Per Day
16.	Security Deposits			
i.	Cleaning Deposit	E	\$50.00	Per Booking
ii.	Rental Security Deposit – Boardroom/Party Room	E	\$200.00	Per Booking
17.	Equipment Rental			
vi.	Arena Sound System – Event User Fee	T	\$25.00	Per Event
20.	Administrative Items			
ii.	Event and Equipment Rental Damage Deposit	E	\$500.00	Per Booking
21.	Grande Cache Ball Diamonds			
v.	Group Open Use (Ball Diamond Overflow Area – Non-event Rental)	F	\$500.00	Per Booking
23. b)	Commercial Kitchen and Bar			
ii.	Weekend (Friday 3:00 pm - Sunday 8:00 pm) (Conditions may apply)	T	\$300.00 \$250.00	Per Weekend
iii.	Weekly Commercial Kitchen Rental Rate	T	\$1200.00	Per Week
24.	Facility Rental Packages			
Party Name	Party Cost	Additional Costs	Taxable	Included
Greenview Splash	\$115.00	Additional passes & room (if warranted)	T	1 hour in the pool (during public swim time) for 25 attendees, 2 hours in the meeting room *Additional passes & meeting room time may be purchased at the regular facility rental rates*
Greenview Bash	\$180.00	Additional passes & room (if warranted) + extra guard (over 35 people)	T	1 hour in the pool (Private swim time) for 35 attendees, 2 hours in the meeting room *Additional passes & meeting room time may be purchased at the regular facility rental rates*
Fieldhouse Fun	\$120.00	Additional passes & room (if warranted)	T	2 hours in the party room and 2 hours in the FIELDHOUSE (20 guests). Scooters, Hula Hoops, Bean Bags, & Dodge Balls are included.
Child Play Party	\$100.00	Additional passes & room (if warranted)	T	1 hour in the CHILD PLAY AREA & 2 hours in the party room (20 guests).
Splash & Party	\$150.00	Additional passes & room (if warranted)	T	1 hour in the CHILD PLAY AREA & 1 Hour during PUBLIC SWIM (20 guests)

Greenview Ice Smash	\$115.00	Additional passes & room (if warranted)	T	1 hour on the ICE ARENA (during public skate) & 2 hours in the party room (30 people) * At least one Adult must have valid First Aid*
Greenview Ice Bash	\$180.00	Additional passes & room (if warranted)	T	1 hour on the ICE ARENA (during private skate) & 2 hours in the party room (30 people) * At least one Adult must have valid First Aid*
Dance Party	\$130.00	Additional room (if warranted)	T	1 hour with our Dance Instructor (private Dance session) & 2 hours in the party room (10 people) *based on instructor availability – requires two weeks’ notice.
Craft Party	\$200.00	Additional room (if warranted)	T	1 hour with our Programmer (private craft session) & 2 hours in the party room (10 people) *based on instructor availability – requires two weeks’ notice.
Nerf/ Soccer Party	\$120.00	Additional room (if warranted)	T	3 hours in the Arena (includes the Curling Rink Kitchen & lounge) *additional rental time can be purchased at the Customer Service desk.

FINANCE AND ADMINISTRATION – Schedule F

- There will no longer be a fee associated with online tax searches

3.	Taxes			
v.	Online Tax Search	E	\$15.00	Per Search

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

- Clarified language
- Addition of a non-refundable deposit for temporary approaches at a rate of \$100.00
- Road allowance licenses have been moved to Planning and Development - Schedule J
- Addition of land acquisition for properties over 20 and up to 30 acres at a rate of \$5,750.00 per acre
- Lower minimum cost of crop loss under one acre from \$500.00 to \$150.00

2.	Approaches			
iii.	Construction: Third Additional Approach <i>Price may be reduced by \$500.00 for special circumstances, please contact the Manager of Construction and Engineering for more information</i>	E	\$7,500.00	Per Approach
vii.	Temporary Approach Deposit	E	\$100.00	Non-refundable
5.	Land Acquisition (Right-of-Way and Road Widening)			

i.	Properties up to 3 Acres	T	\$25,100.00	Per Acre
ii.	Properties over 3 & up to 5 Acres	T	\$17,750.00	Per Acre
iii.	Properties over 5 & up to 10 Acres	T	\$11,850.00	Per Acre
iv.	Properties over 10 & up to 20 Acres	T	\$7,450.00	Per Acre
v.	Properties over 20 & up to 30 Acres	T	\$5,750.00	Per Acre
vi.	Properties over 30 & up to 40 Acres	T	\$4,050.00	Per Acre
vii.	Properties over 40 Acres	T	\$2,400.00	Per Acre
viii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
ix.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
x.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
xi.	Crop Loss or Temporary Workspace Properties not exceeding 1 acre	E	\$150.00 \$500.00	Minimum Payment Per Payment
xii.	Crop Loss or Temporary Workspace Properties exceeding 1 acre	E	\$500.00	Per Payment Acre

OPERATIONS – Schedule I

- Seniors and Peoples with Disabilities are exempt from snowplowing fees

1.	Snowplowing Signs <i>Seniors and Peoples with Disabilities are exempt from all fees associated with Snowplowing</i>
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Economic Development – Schedule K

- Removal of theatre room booking
- Eagles nest hall rental moved to Community Services General – Schedule C
- Addition of advertising on Grande Cache minibus at a rate of \$4,500.00 per year

1.	Grande Cache Tourism and Information Centre			
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities <i>*Note: if time extends beyond 9 hours, the cost is \$30.00 per additional hour</i>	⌘	\$30.00	Per Hour
		⌘	\$150.00	Per Day
2.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs) <i>*moved under community services</i>			
i.	Eagles Nest Hall Rental	⌘	\$12.50	Per Hour
		⌘	\$62.50	Per Day
ii.	Security Deposit	E	\$200.00	Per Rental
iii.	Late Cancellation Fee (Cancellation 48h before rental)	E	\$25.00	Per Rental
6.	Exterior Bus Ads & Wraps			

	Annual Minibus Advertising	T	\$4,500	Per Year
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BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview rates and fees will be updated as per Council decision.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to only complete first reading of the Bylaw.

FINANCIAL IMPLICATION:

Approval of the 2025 Schedules of Fees will permit Greenview to seek revenues in line with the costs of providing goods and services.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will apply any amendments and upload the bylaw to Greenview’s website.

ATTACHMENT(S):

- Bylaw 25-980 Schedules of Fees



BYLAW No. 25-980 of the Municipal District of Greenview No. 16

A Bylaw of the Municipal District of Greenview No. 16, in the Province of Alberta for the purpose of establishing rates and fees for the provision of goods and services, or on behalf of Greenview, as attached to this bylaw as the Schedules of Fees.

Whereas, pursuant to section 7 of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) People, activities and things in, on or near a public place or place that is open to the public; and
- (b) Services provided by or on behalf of the municipality;

Whereas, pursuant to section 8 of the *Municipal Government Act, R.S.A. 2000, Chapter M-26*, a Council may pass bylaws for municipal purposes respecting the following matters:

- (a) Provide for a system of licenses, permits or approvals, including any or all of the following:
 - i. Establishing fees for licenses, permits and approvals, including fees for licenses, permits and approvals that may be in the nature of a reasonable tax for the activity authorized or for the purpose of raising revenue.

Whereas, The Council of the Municipal District of Greenview No. 16, duly assembled deems it expedient to revise the Schedules of Fees for the Municipality.

Therefore, the Council of the Municipal District of Greenview No. 16, duly assembled, hereby enacts as follows:

1. **TITLE**

- 1.1. This Bylaw may be cited as the “Schedules of Fees Bylaw”

2. **DEFINITIONS**

- 2.1. **Greenview** means the Municipal District of Greenview No. 16.

3. **APPLICATION**

- 3.1. This Bylaw establishes the rates, fees and charges for certain goods and services provided by Greenview.
- 3.2. This Bylaw and the attached Schedules will be reviewed as required and amendments to any of the rates and fees must be made by Council bylaw in accordance with Section 191(1) of the Municipal Government Act.

3.3. All fees, fines, rates, and penalties provided for in other current bylaws shall remain in full force and effect and may be charged in addition to the provisions stated in this Bylaw.

4. **RATES AND FEES**

4.1. The rates and fees, **for the year 2025**, are established in the attached Schedules 'A' through 'K' and form part of this Bylaw.

5. **REPEAL**

5.1. Bylaw 24-970 "Schedules of Fees Bylaw" and any amendments thereto are hereby repealed.

6. **COMING INTO FORCE**

6.1. **Bylaw 25-980, being the Schedules of Fees Bylaw, comes into full force and effect on January 1, 2025.**

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time this ____ day of _____, 2024.

REEVE

CHIEF ADMINISTRATIVE OFFICER

AGRICULTURAL SERVICES – Schedule A

All Agricultural Rental Equipment can be kept for a maximum of three (3) days if there is a waitlist for that item.

Daily Rate means one 24-hour period, Half-day means one 6-hour period – at the discretion of the on-site manager.

Weekend Rate means one and one-half times the Daily Rate – at the discretion of the on-site manager.

	Description	GST Status *	Fee in \$	Unit
1.	Picnic Tables (per table, per day)			
i.	Non-Profit Organizations; Community Event	E	No Charge	
ii.	Private Affair, Non-Public Event - <i>10 day max.</i>	T	\$10.00	Per Day
2.	Barbeque			
i.	Non-Profit Organizations; Community Event	E	No Charge	
		E	\$200.00	Deposit
ii.	Private Event, Non-Public Event - <i>10 day max.</i>	T	\$100.00	Per Day
		E	\$200.00	Deposit
3.	Weed and Insect Control Equipment		Daily Rate	Two Day Rate
i.	Field Sprayer (Includes GPS)	T	\$20.00	\$30.00
ii.	Boomless Sprayer (Includes GPS) (<i>Valleyview, Grovedale</i>)	T	\$20.00	\$30.00
iii.	Water Tank on Trailer for Spraying (<i>Valleyview, Grovedale</i>)	T	\$25.00	\$37.50
iv.	Estate Sprayer (Pull Type)	T	\$20.00	\$30.00
v.	Estate Sprayer (3 pt hitch), (<i>Valleyview</i>)	T	\$20.00	\$30.00
vi.	Handheld Sprayer (<i>All locations</i>)	T	\$5.00	\$7.50
vii.	Quad Mounted Sprayers	T	\$10.00	\$15.00

viii	Backpack Sprayers	T	\$5.00	\$7.50
ix.	Granular Pesticide Bait Applicator, <i>Holds 135 lbs Bran (Valleyview)</i>	T	\$30.00	\$45.00
4. Spreaders				
i.	Manure Spreader (<i>Valleyview, Grovedale</i>)	T	\$300.00	\$450.00
ii.	Fertilizer Spreader (<i>Valleyview, Grovedale</i>)	T	\$100.00	\$150.00
5. Earth Moving and Post Pounding Equipment				
i.	1000 Earth Mover (<i>All Locations</i>)	T	\$200.00	\$300.00
ii.	12' Pull-Type Blade (<i>Valleyview, Grovedale</i>)	T	\$50.00	\$75.00
iii.	Vee Ditcher (<i>Grovedale</i>)	T	\$50.00	\$75.00
iv.	Post Pounder (<i>All locations</i>)	T	\$125.00	\$187.50
			\$65.00 Half Day	
v.	Bin Crane (<i>Valleyview, Grovedale</i>)	T	\$100.00	\$150.00
6. Cattle Equipment				
i.	Cattle Squeeze (<i>All locations</i>)	T	\$25.00	\$37.50
ii.	Loading Chute (<i>All locations</i>)	T	\$50.00	\$75.00
iii.	Panel Trailer (<i>Valleyview, Grovedale</i>)	T	\$50.00	\$75.00
iv.	Spare Panels (<i>Free for 3 days, \$5 per panel per additional day, Crooked Creek</i>)	T	\$5.00	\$7.50
v.	Tag Reader (<i>Valleyview, Grovedale</i>)	E	No Charge	No Charge
7. Conservation Equipment				
i.	50' Heavy Harrow with Granular Applicator (<i>Valleyview</i>)	T	\$250.00	\$375.00
ii.	33' Heavy Harrow with Granular Applicator (<i>Grovedale</i>)	T	\$200.00	\$300.00
iii.	30' Land Roller (<i>Valleyview, Grovedale</i>)	T	\$200.00	\$300.00
iv.	14' Heavy Disc (<i>Valleyview, Grovedale</i>)	T	\$300.00	\$450.00
v.	No-Till Drill (<i>Valleyview</i>)	T	\$200.00	\$300.00
vi.	Conservation Seeder- 3 pt hitch (<i>Valleyview</i>)	T	\$100.00	\$150.00
vii.	3 pt hitch 8' Rotary Tiller (<i>Valleyview</i>)	T	\$150.00	\$225.00
viii	3 pt hitch 8' Deep Tillage Cultivator (<i>Valleyview</i>)	T	\$100.00	\$150.00
ix.	3 pt hitch 8' Disk (<i>Valleyview</i>)	T	\$100.00	\$150.00
x.	3 pt hitch 8' Harrow (<i>Valleyview</i>)	T	\$50.00	\$75.00

xi.	3 pt hitch 8' Pull Blade (<i>Valleyview</i>)	T	\$25.00	\$37.50
xii.	Grain Bag Roller (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiii.	Plastic Mulch Applicator (<i>Valleyview</i>)	T	\$50.00	\$75.00
xiv.	Tree Planter (<i>Valleyview</i>)	T	\$50.00	\$75.00
8. Broadcast Seeding Equipment				
i.	Truck Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
ii.	Quad Mount Seeder (<i>Valleyview</i>)	T	\$10.00	\$15.00
iii.	Hand Seeder (<i>Free for 3 days, \$5.00 per day thereafter</i>)	T	\$5.00	\$7.50
iv.	Broadcast Seeder, 3 pt hitch (<i>Valleyview</i>)	T	\$15.00	\$22.50
9. Miscellaneous Equipment				
i.	Survey Equipment, <i>Theodilite, Transit, or Gradient Stick (Valleyview)</i>	T	\$10.00	\$15.00
ii.	Metal Detector, <i>Valleyview</i>	T	\$10.00	\$15.00
iii.	Hay Sampler, Soil Sampler (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
iv.	Bin Probe, Measuring Wheel (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
v.	Scare Cannons (<i>Free first 3 days</i>)	T	\$5.00	\$7.50
vi.	Small Animal Traps	T	\$2.00	\$3.00
vii.	Grain Vacuum (<i>Valleyview, Grovedale</i>)	T	\$150.00	\$225.00
		T	\$75.00 Half-day Rate	
viii.	Bale Wagon (<i>Valleyview, Grovedale</i>)	T	\$250.00	\$375.00
ix.	Pressure Washer on Trailer (<i>Valleyview</i>)	T	\$50.00	\$75.00
x.	Weed Free Forage Twine	T	\$25.88	Per Roll
			\$51.76	Per Box
10. Alberta Agriculture and Irrigation				
i.	Water Pump & Trailer (rented together) (<i>Grovedale; Valleyview: Apr 2-Oct 31</i>)	T	\$250.00	First 48 Hrs
			\$250.00	+24 Hrs
ii.	Off Season (Nov 1-April 1), At Managers Discretion	T	\$500.00	First 48 Hrs
			\$500.00	+24 Hrs
11. Rental Equipment Program Recovery & Repairs				
i.	Recovery requiring 1 ton minimum for transport	T	\$100.00	Per Hour
ii.	Recovery requiring under 1 ton to transport	T	\$75.00	Per Hour
iii.	Cleaning of Equipment (<i>plus \$75 disposal fee</i>)	T	\$60.00	Per Hour
iv.	Repair due to Negligent Use, labour	T	\$60.00	Per Hour

v.	Repair due to Negligent Use, parts	T	Full Cost	
12. Notice of Enforcement & Chemical				
i.	Notice Enforcement, Internal Labour	T	\$200.00	Per Hour
			\$125.00	Admin Fee
ii.	Notice Enforcement, External Labour	T	Full Cost	

			+15%	Admin Fee
iii.	Notice Enforcement, Chemical (<i>by volume</i>)	T	Full Cost	By package
iv.	Range and Pasture Product (<i>by volume</i>)	T	Full Cost	By package
v.	Rural Acreage Owner Chemical (<i>by volume</i>)	T	Full Cost	By package

13. Haying and Pasture Permits				
i.	Application fee	E	\$100.00	Per Application
ii.	Plus Annual per Acre Charge	E	\$15.00	Per Acre

14. Spray Exemption Signs				
i.	Lost or Replacement Signs	E	\$30.00	Per Sign

15. Shelterbelt Program				
i.	Seedling Bundle	T	Full Cost	10 Seedlings
ii.	Seedling Bundle	T	Full Cost	15 Seedlings
iii.	Landscape Seedlings	T	Full Cost	Single Seedling
iv.	Specialty Landscape (Singular)	T	Full Cost	Seedling
v.	Plastic Mulch, 1 Roll	T	Full Cost	1,500 ft per roll
		T	\$0.20	per foot
vi.	Hemp Mats and 2 x Wooden Nails	T	\$1.00	Per package

FAMILY AND COMMUNITY SUPPORT SERVICES – Schedule B

	Description	GST Status*	Fee in \$	Unit
1.	Home Support Program (Maximum Rates, May be Eligible for Increased Subsidies)	E	Maximum \$20.00	Per Hour
2.	Life Skills Day Camp	E	\$40.00	Per Course
Grande Cache FCSS Programming				
3.	Babysitting Course	E	\$50.00	Per Course
4.	Kids Conference	E	\$50.00	Per Course
5.	Essential Transportation for Home Support Clients (Maximum Rates, May be Eligible for Increased Subsidies)			
i.	Town of Valleyview to City of Grande Prairie	E	Maximum of \$130.00	Round Trip
ii.	Town of Valleyview to Town of Whitecourt	E	Maximum of \$190.00	Round Trip
iii.	Town of Valleyview to Town of High Prairie/Town of Fox Creek	E	Maximum of \$100.00	Round Trip
iv.	Hamlet of DeBolt to Town of Valleyview/ City of Grande Prairie	E	Maximum of \$62.00	Round Trip
v.	Hamlet of Grovedale to City of Grande Prairie	E	Maximum of \$32.00	Round Trip

COMMUNITY SERVICES GENERAL – Schedule C

	Description	GST Status	Fee in \$		Unit
Grande Cache Cemetery					
1.	Open and Close Fees		May 15 to November 15	November 16 to May 14	
i.	Full Casket Adult (18 years old and greater)	T	\$600.00	\$700.00	Per Casket
ii.	Full Casket Child (17 years old and under)	T	\$400.00	\$500.00	Per Casket
iii.	Cremation	T	\$450.00	\$550.00	Per Casket Urn
iv.	Disinterment	T	Double the cost of opening and closing		Per Disinterment
2.	Purchase of Plot	T	\$550.00		Per Plot
3.	Columbarium Fees				
i.	Niche Price (Includes Opening/Closing Fee)	T	\$1,050.00		Per Niche, First opening
ii.	Additional Niche Opening/Closing	T	\$150.00		Per Additional Opening
4.	Eagles Nest Hall (Capacity up to 65 people with tables and chairs)				
i.	Eagles Nest Hall Rental	T	\$12.50 \$25.00		Per Hour
		T	\$62.50 \$200.00		Per Day

ii.	Security Deposit	E	\$200.00	Per Rental
iii.	Late Cancellation Fee (Cancellation 48h before rental)	E	\$25.00	Per Rental

RECREATION – Schedule D

#	Description	GST Statu s*	Fee in \$	Unit
Indoor Recreation				
Some items only available at certain locations <i>Greenview Regional Multiplex (GRM)</i> <i>Grande Cache Recreation Centre</i> <i>(GCRC)</i>				
1.	Grande Cache Arena Rentals (With Ice)			
i.	Adult Rate	T	\$170.00	Per hour
ii.	Adult Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$110.00	Per hour
iii.	Youth Rate	T	\$88.25	Per hour
iv.	Youth Non-Prime (Before 3:30 p.m. on Regular School Days)	T	\$55.00	Per hour
v.	Public Skating Sponsorship	E	\$150.00	Per hour
2.	Arena and Curling Rink Surfaces (No Ice)			
i.	Adult Rate	T	\$80.00	Per hour
ii.	Youth Rate	T	\$40.00	Per hour
iii.	Maximum Day Rate	T	\$375.00	Per Day
iv.	Maximum Youth Day Rate	T	\$185.00	Per Day
3.	GRM Fieldhouse Rate – Per Court			
i.	Daily (9:00am – 9:00pm)	T	\$250.00	Per Day, Per Court
ii.	Non-Prime Time Hourly (9:00 am – 3:00 pm)	T	\$40.00	Per Weekend, Per Court
iii.	Prime Time Hourly (3:00pm-Close/Weekends)	T	\$50.00	Per hour, Per Court

iv.	Youth Rate Hourly	T	\$30.00	Per hour, Per Court
4.	GRM Fieldhouse Rate – All Courts			
i.	Daily (9:00am-9:00pm)	T	\$650.00	Per Weekday, All Courts
ii.	Non-Prime Time (9:00am-3:00pm)	T	\$90.00	Per Non- Prime Time,
iii.	Weekend Hourly (3:00pm-Close/Weekends)	T	\$150.00	Per Weekend, All Courts
iv.	Youth Rate Hourly	T	\$80.00	Per Event, All Courts
5.	Party Rentals			
i.	Private Pool Rental (1 pool / 2 pool)(35+ guests add additional lifeguard)	T	\$100.00- 200.00	Per hour
ii.	Swim Clubs 25M Pool Rental	T	\$88.50	Per hour
iii.	Greenview Splash (\$50.00 plus \$3.00 / guest) (1 hour pool & party room during public swim)	⌘	\$50.00 + \$3	Per Booking
iv.	Greenview Bash (Private Rental)(35 guests / 1 hour pool & party room)(35+ add 1 guard)	⌘	\$180.00	Per Booking
v.	Extra Lifeguard	T	\$35.00	Per hour
ix.	Fieldhouse Fun	⌘	\$120.00	Per Booking
x.	Child Play Party	⌘	\$130.00	Per Booking
xi.	Splash & Party	⌘	\$140.00	Per Booking
xiii.	Wedding/Special Event	T	\$1,600.00	Per Booking

xiv.	Wibit (During private rental only—set up fee of \$60) plus \$35 per hour for additional guard		‡	\$35 + \$60	Per Hour + Set Up		
6.	Sponsorship Opportunities						
i.	Sponsorship (General Aquatics or Arena Public Access Sponsorship)		E	\$180.00	Per hour		
7.	Recreation Centre Fees – General Admittance						
Admittance fees and membership are valid for both the Grande Cache Recreation Centre and the Greenview Regional Multiplex.							
Family is classified as 2 Parents or Guardians 18 years of age or older and up to 3 children, 17 years of age and younger residing in the same household.							
Admission	Under 3	Child 3-12	Youth 13-17	Adult	Family	Senior 60-69	Super Senior 70+
Drop In	FREE	\$5.00	\$6.50	\$9.00	\$20.00	\$6.50	FREE
10 Punch	FREE	\$45.00	\$58.50	\$81.00	\$181.00	\$58.50	FREE
Tax		T	T	T	T	T	
8.	Recreation Centre Fees – Memberships						
Admission	Month	Three Month	Six Month	Annual	Taxable		
Under 3	FREE	FREE	FREE	FREE	T		
Child 3-12	\$25.00	\$72.00	\$140.00	\$250.00	T		
Youth 13-17	\$35.00	\$100.00	\$195.00	\$350.00	T		
Adult	\$50.00	\$145.00	\$275.00	\$500.00	T		
Family	\$110.00	\$316.00	\$605.00	\$1,100.00	T		
Senior 60-69	\$35.00	\$100.00	\$195.00	\$350.00	T		
Super Senior 70+	FREE	FREE	FREE	FREE	T		

Annual regular membership sale **25% discount on 6 months to annual membership** only. Does not include Corporate Memberships.

Corporate discount – 15% discount applies to a group of 5 or more individual in the same organization that has made the application. The discount applies to all memberships and punch passes only and does not include daily drop in rates or programming fees.

Family Pass: Includes two adults and three children, living in the same household. Children are defined as youth 17 years and under.

7. a) Daily Pass				
i.	Family	⌘	\$20.00	Per Pass
ii.	Adult (18+)	⌘	\$9.00	Per Pass
iii.	Youth (12-17)	⌘	\$6.50	Per Pass
iv.	Child (3-12)	⌘	\$5.00	Per Pass
v.	Senior (60-69)	⌘	\$6.50	Per Pass
vi.	Super Senior (70+)	N/A	Free	Per Pass
vii.	Children Under 3	N/A	Free	Per Pass
7. b) 10x Punch Pass (Valid for 2 years)				
i.	Family	⌘	\$180.00	Per Punch Pass
ii.	Adult (18+)	⌘	\$81.00	Per Punch Pass
iii.	Youth (5-17)	⌘	\$58.50	Per Punch Pass
iv.	Child (3-12)	⌘	\$45.00	Per Punch Pass
v.	Senior (60-69)	⌘	\$58.50	Per Punch Pass
vi.	Super Senior (70+)	N/A	Free	Per Punch Pass
vii.	Children Under 3	N/A	Free	Per Punch Pass
7. c) Monthly Membership				
i.	Family	⌘	\$110.00	Per Membership

ii.	Adult (18+)	±	\$50.00	Per Membership
iii.	Youth (13-17)	±	\$35.00	Per Membership
iv.	Child (3-12)	±	\$25.00	Per Membership
v.	Senior (60-69)	±	\$35.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
7. d)	3 Month Membership			
i.	Family	±	\$316.00	Per Membership
ii.	Adult (18+)	±	\$145.00	Per Membership
iii.	Youth (13-17)	±	\$100.00	Per Membership
iv.	Child (3-12)	±	\$72.00	Per Membership
v.	Senior (60-69)	±	\$100.00	Per Membership
vi.	Super Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership

7. e)	6-Month Membership			
i.	Family	†	\$605.00	Per Membership
ii.	Adult (18+)	†	\$275.00	Per Membership
iii.	Youth (13-17)	†	\$195.00	Per Membership
iv.	Child (3-12)	†	\$140.00	Per Membership
v.	Senior (60-69)	†	\$195.00	Per Membership
vi.	Super-Senior (70+)	N/A	Free	Per Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 25% discount on 6 months to annual memberships only. Does not include Corporate memberships.			
7. f)	Annual Membership			
i.	Family	†	\$1,100.00	Per Membership
ii.	Adult (18+)	†	\$500.00	Per Membership
iii.	Youth (13-17)	†	\$350.00	Per Membership
iv.	Child (3-12)	†	\$250.00	Per Membership
v.	Senior (60-69)	†	\$350.00	Per Membership
vi.	Super-Senior (70+)	N/A	Free	Per

				Membership
vii.	Children Under 3	N/A	Free	Per Membership
viii.	Annual regular membership sale 15% discount on 6- and 12-month memberships only. Does not include corporate memberships.			
<i>Corporate discount – 15% discount applies to a group of 5 or more individuals in the same organization that has made the application. The discount applies to the individual corporate member pass or the purchase of a Family Membership only, corporate rate to include 10 punch passes and all memberships. Discount will be applied at time of purchase.</i>				
Recreation Centre Fees – Registered Programs				
9.	Aquatics	GST Status*	Fee in \$	Unit
i.	Lifesaving Parent & Tot Swim Lesson	E	\$55.00	Per Session
ii.	Lifesaving Preschool Swim Lesson	E	\$55.00	Per Session
iii.	Lifesaving Swimmer Swim Lesson	E	\$65.00	Per Session
iv.	Lifesaving Adult Swim Lesson	T	\$85.00	Per Session
v.	School Swim Lessons	E	\$30.00	Per Session
vi.	Private Swimming Lessons	T	\$25.00	Per 30 minutes
vii.	Semi-Private Swimming Lessons (2+ participants, hour/participant)	T	\$20.00	Per Student, Per 30min
viii.	Junior Lifeguard Club (Session Based)	T	\$12.00	Per Class
ix.	Lifesaving Society – Aquatics Emergency care / Intermediate First Aid	T	\$140.00	Per Course
x.	Lifesaving Society – Lifesaving Instructor	T	\$350.00	Per Course
xi.	Lifesaving Society – Lifesaving Instructor RECERTIFICATION	T	\$80.00	Per Course
xii.	Lifesaving Society – Bronze Star	T	\$120.00	Per Course
xiii.	Lifesaving Society – Bronze Medallion	T	\$160.00	Per Course
xiv.	Lifesaving Society – Bronze Cross	T	\$160.00	Per Course
xv.	Lifesaving Society National Lifeguard	T	\$360.00	Per Course
xvi.	Lifesaving Society National Lifeguard - RECERTIFICATION	T	\$90.00	Per Course

xvii.	Water Fitness (Session based)	T	\$8.00	Per Session
xviii.	Water Fitness (Drop-in)	T	\$10.00	Per Drop In
xix.	Swim for Life - Fitness Swimmer (8 @ 60min)	T	\$85.00	Per Session
xxv.	Swim Lesson	T	\$30.00	Per Child
xx.	Canadian Swim Patrol Programs - Rookie Patrol, Ranger Patrol & Star Patrol (8 @ 60min)	E	\$80.00	8 @ 60 min
xxi.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D. RECERTIFICATION	T	\$90.00	Per Course
xxii.	Red Cross Intermediate First Aid – C.P.R.-C & A.E.D.	T	\$140.00	Per Course
xxiii.	Red Cross Babysitting Course (6 hours)	T	\$45.00	Per Course
xxiv.	Lifesaving Swim Abilities	T	\$65.00	Per Session
10. Special Events				
i.	Toonie Swim / Track (Facility will determine time of offering)	T	\$2.00	Per Drop In
11. Child & Youth, Fitness and Drop-in Registered Programming				
i.	Child Programming not included with memberships	T	\$5.00	Per Session
ii.	Youth Programming	T	\$6.00	Per Session
iii.	Adult Programming	T	\$8.00	Per Session
12. a) Personal Training Rates – One Person				
i.	1 Session	T	\$45.00	Per Session
ii.	3 Sessions	T	\$130.00	Per 3 Sessions
iii.	5 Sessions	T	\$215.00	Per 5 Sessions
iv.	10 Sessions	T	\$415.00	Per 10 Sessions

12. b)	Personal Training Rates - Two People			
i.	1 Session	T	\$65.00	Per Session
ii.	3 Sessions	T	\$180.00	Per 3 Sessions
iii.	5 Sessions	T	\$275.00	Per 5 Sessions
iv.	10 Sessions	T	\$500.00	Per 10 Sessions
12. c)	Personal Trainer – Contractor			
i.	1 Person	T	\$15.00	Per Hour
ii.	Small Group	T	\$25.00	Per Hour
iii.	Monthly	T	\$300.00	Per Agreement
Rentals				
13.	Locker Rental			
i.	Annual (Private Locker)	T	\$100.00	Per Year
ii.	Locker Rental (Grande Cache / GRM)	±	\$0.25/ \$1.00	Per Use
14. a)	Dance Studio A or B			
i.	Hourly	T	\$35.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$200.00	Per Day
14. b)	Dance Studio A & B			
i.	Hourly	T	\$60.00	Per Hour
ii.	Daily (9am – 9pm)	T	\$250.00	Per Day
15.	Meeting Rooms and Curling Club Lounge			
i.	Rental Rate with Clean-up	T	\$40.00	Per Hour
ii.	Association Rate/ Not-for-Profit	T	\$25.00	Per Hour
iii.	Room Rental Day Rate	T	\$200.00	Per Day
16.	Security Deposits			
i.	Cleaning Deposit	£	\$50.00	Per Booking
ii.	Rental Security Deposit – Boardroom/Party Room	£	\$200.00	Per Booking

iii.	Rental Security Deposit – Fieldhouse / Facilities / Diamonds (User Groups)	E	\$500.00	Per Booking
iv.	Rental Security Deposit – Fieldhouse (Social Event)	E	\$1,000.00	Per Booking
17.	Equipment Rental			
i.	Portable Sound System (GCRC Onsite Only)	T	\$120.00	Per Event
ii.	Portable Stage (GCRC Only)	T	\$180.00	Per Event
iii.	Tables (Included in a Facility Rental)	T	\$6.50	Per Table
iv.	Chairs (Included in a Facility Rental)	T	\$3.00	Per Chair
v.	Boom Lift (Includes Operator) Onsite GCRC Only	T	\$150.00	Per Hour
vii.	Stage Rental (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
viii.	Dance Floor (Greenview Regional Multiplex Only)	T	\$500.00	Per Use
vi.	Arena Sound System – Event User Fee	T	\$25.00	Per Event
Grande Cache Community Bus				
18.	Regular Rental			
i.	Round Trip to Grande Prairie/Hinton	E	\$50.00	Per Person
ii.	One Way Trip to Grande Prairie/Hinton	E	\$35.00	Per Person
Administrative				
19.	Advertising			
i.	Wall Rink Board	T	\$425.00	Per Year
ii.	Zamboni	T	\$650.00	Per Side
20.	Administrative Items			
i.	Labour (Clean-up, Set-up, etc.)	T	\$60.00	Per Person/Per Hour
ii.	Event and Equipment Rental Damage Deposit	E	\$500.00	Per Booking
iii.	Administrative Fee (Membership Refund or Cancellation)	E	\$25.00	Per Membership
iv.	Concession Rental	T	\$150.00	Per Agreement
v.	Towel Rental	T	\$2.00	Per Towel

Outdoor Recreation				
21.	Grande Cache Ball Diamonds			
i.	Rental Rate	T	\$50.00	Per Game
ii.	Tournament Rate (Maximum Day Rate per Ball Diamond)	T	\$130.00	Per Day
iii.	Youth Rental Rate	T	\$25.00	Per Game
iv.	Youth Tournament Rate (Maximum Day Rate Per Ball Diamond)	T	\$65.00	Per Day
v.	Group Open Use (Ball Diamond Overflow Area – Non-event Rental)	±	\$500.00	Per Booking
22. a)	Grande Cache Campground			
i.	Full Service (Includes power, water and sewer, one firewood bundle)	T	\$50.00	Per Night
ii.	Partial Service (Includes power, water, one firewood bundle)	T	\$45.00	Per Night
iii.	Open Tent area	T	\$25.00	Per Night
iv.	Monthly site rate (Full Service), based on availability	T	\$1,100.00	Per Month
v.	Firewood	T	\$20.00	Wheelbarrow Load
vi.	Cook Shack Rental	T	\$100.00	Per Day
22. b)	Campgrounds			
i.	Unserviced Site (Includes firewood)	E	\$25.00	Per Unit/ Night
ii.	Group Use Area (Includes firewood)	T	\$75.00	Per Night
iii.	Outdoor Recreation Program (Less than 2 Hours)	T	\$5.00	Per Participant
iv.	Outdoor Recreation ½ Day Program (2 – 4 Hours)	T	\$10.00	Per Participant

v.	Outdoor Recreation Full Day Program	T	\$20.00	Per Participant/ Day
vi.	Outdoor Recreation Overnight Program Fee	T	\$10.00	Per Participant/ Night
Concession/Kitchen/Merchandise <i>MSRP means Manufacturer's Suggested Retail Price</i>				
23. a)	Concession and Merchandise			
i.	Beverages, Food, Coffee	T	MSRP	Per Item
ii.	Aquatic Accessories / Towels and Socks	T	MSRP	Per Item
iii.	Badminton Rackets, etc.	T	MSRP	Per Item
23. b)	Commercial Kitchen and Bar			
i.	Weekday	T	\$200.00	Per Day
ii.	Weekend (Friday 3:00 pm - Sunday 8:00 pm) (Conditions may apply)	T	\$300.00 \$250.00	Per Weekend
iii.	Weekly Commercial Kitchen Rental Rate	T	\$1200.00	Per Week (7 days)
24. Facility Rental Packages				
Party Name	Party Cost	Additional Costs	Taxable	Included
Greenview Splash	\$115.00	Additional passes & room (if warranted)	T	1 hour in the pool (during public swim time) for 25 attendees, 2 hours in the meeting room *Additional passes & meeting room time may be purchased at the regular facility rental rates*

Greenview Bash	\$180.00	Additional passes & room (if warranted) + extra guard (over 35 people)	T	1 hour in the pool (Private swim time) for 35 attendees, 2 hours in the meeting room * Additional passes & meeting room time may be purchased at the regular facility rental rates*
Swim Lesson	\$30.00/ child	-	E	-
Fieldhouse Fun	\$120.00	Additional passes & room (if warranted)	T	2 hours in the party room and 2 hours in the FIELDHOUSE (20 guests). Scooters, Hula Hoops, Bean Bags, & Dodge Balls are included.
Child Play Party	\$100.00	Additional passes & room (if warranted)	T	1 hour in the CHILD PLAY AREA & 2 hours in the party room (20 guests).
Splash & Party	\$150.00	Additional passes & room (if warranted)	T	1 hour in the CHILD PLAY AREA & 1 Hour during PUBLIC SWIM (20 guests)
Greenview Ice Smash	\$115.00	Additional passes & room (if warranted)	T	1 hour on the ICE ARENA (during public skate) & 2 hours in the party room (30 people) * At least one Adult must have valid First Aid*
Greenview Ice Bash	\$180.00	Additional passes & room (if warranted)	T	1 hour on the ICE ARENA (during private skate) & 2 hours in the party room (30 people) * At least one Adult must have valid First Aid*
Dance Party	\$130.00	Additional room (if warranted)	T	1 hour with our Dance Instructor (private Dance session) & 2 hours in the party room (10 people) *based on instructor availability – requires two weeks’ notice.
Craft Party	\$200.00	Additional room (if warranted)	T	1 hour with our Programmer (private craft session) & 2 hours in the party room (10 people) *based on instructor availability – requires two weeks’ notice.
Nerf/Soccer Party	\$120.00	Additional room (if warranted)	T	3 hours in the Arena (includes the Curling Rink Kitchen & Lounge) *Additional rental time can be purchased at the Customer Service desk.

Summer Fun All-Access Pass (for youth)	\$50.00		†	July 1 – August 31
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PROTECTIVE/ENFORCEMENT SERVICES – Schedule E

	Description	GST Status *	Fee in \$	Unit
Fire Services – All Locations				
1.	Fire Inspection Fees			
i.	Copy of Fire Inspection Report	E	\$65.00	Each
ii.	After Hours Fire Inspection Request	E	\$85.00	Per hour
iii.	Special Event Fire Inspection Request	E	\$65.00	Each
iv.	Fire Inspection Request	E	\$65.00	Each
v.	Occupant Load Calculation Request (includes card and holder)	E	\$50.00	Each
vi.	Property Search Request	E	\$50.00	Each
vii.	Fire Extinguisher Training (Company)	T	\$30.00	Per person
	Fire Extinguisher Training (General Public)	T	Free	
viii.	Copy of Fire Investigation Report	E	\$50.00	Each
ix.	Fire Investigation Photographs	E	\$50.00	Each
2.	Response to Fire Incidents			
i.	Within Greenview	E	As Per Alberta Transportation Rates	Per hour, per unit
ii.	Outside Greenview	E	As Per Alberta Transportation Rates	Per hour, per unit
3.	Response to Motor Vehicle Collision, Rescue, and Dangerous Goods Incidents			

i.	Within Greenview	E	As Per Alberta Transportation Rates	Per hour, per unit
ii.	Outside Greenview	E	As Per Alberta Transportation Rates	Per hour, per unit
iii.	Provincial Highways	E	As per Alberta Transportation Rates	Per hour, per unit
<i>Note: Administrative costs and the cost of replacing equipment and/or materials used, lost, or damaged during an incident response are charged in addition to the above.</i>				
4. Dog Licensing Fees (Grande Cache)				
i.	Female Dog	E	\$30.00	Per License
ii.	Male Dog	E	\$30.00	Per License
iii.	Spayed or Neutered Dog	E	\$20.00	Per License
iv.	Late Penalty (Applications on or after February 1 st)	E	\$10.00	Per License
v.	Lost or Defaced License Tag (Replacement Fee)	E	\$5.00	Per License

FINANCE AND ADMINISTRATION – Schedule F

An interest charge of 1.5% per month shall be imposed on unpaid accounts receivable, excluding water and sewer public utility accounts and property tax accounts.

	Description	GST Status *	Fee in \$	Unit
1.	Photocopying			
i.	Tax, Utilities, Minutes or Bylaws, and Other Documents	T	\$1.00	Per page
2.	Documents			
i.	Planning or Otherwise, Any Size	T	\$10.00	Per Search
ii.	Faxed Copies (Incoming/Outgoing)	T	\$1.00	Per Page
iii.	Access to Information (FOIP) Request	E	\$25.00	Per Request
iv.	Continuing Access to Information (FOIP) Request	E	\$50.00	Per Request
3.	Taxes			
i.	Tax Certificate to Registered Landowner	E	No charge	
ii.	Tax Certificate to Others	E	\$50.00	Per Roll Number
iii.	Tax Search to Others	E	\$50.00	Per Roll Number
iv.	Online Tax Certificate to Others	E	\$25.00	Per Tax Certificate
v.	Online Tax Search	E	\$15.00	Per Search
vi.	Tax Notification Charges	E	\$75.00	Per Tax Notification
4.	Assessment			
i.	Assessment Record to Landowner	E	\$5.00	Per Roll Number
ii.	Assessment Record to Others	E	\$10.00	Per Roll Number
iii.	NSF Fee	E	\$50.00	Per Fee
5.	Mail Tube	T	\$15.00	Per Tube
6.	Assessment Review Board Complaint Registration Fees			

i.	Residential with 3 or fewer dwellings and farmland	E	\$50.00	
ii.	Residential 4 or more dwellings	E	\$650.00	
iii.	Non-Residential	E	\$650.00	
iv.	Business Tax	E	\$50.00	
v.	Tax Notice (Other than Business Tax)	E	\$30.00	Per Facility
vi.	Linear Property - Power Generation	E	\$650.00	Per LPUID
vii.	Linear Property - Other	E	\$50.00	
viii.	Equalized Assessment	E	\$650.00	

INFRASTRUCTURE AND ENGINEERING GENERAL – Schedule G

	Description	GST Status	Fee in \$	Unit
1.	Road Closure			
i.	Application Fee	E	\$1,500.00	
ii.	Sale of Road Allowance for the Purpose of Road Closure. As Determined by Accurate Assessment.	E	Fair Market Value	
2.	Approaches			
i.	Approach Application Request Fee (Non-Refundable)	E	\$175.00	Per Approach
ii.	Construction: Gravel Approach <i>Price may be reduced by \$500.00 for special circumstances, please contact the Manager of Construction and Engineering for more information</i>	E	\$3,500.00	First and Second Approach
iii.	Construction: Third Additional Approach <i>Price may be reduced by \$500.00 for special circumstances, please contact the Manager of Construction and Engineering for more information</i>	E	\$7,500.00	Per Approach
iv.	Upgrade/Relocation: Gravel Approach	E	\$4,000.00	Per Approach
v.	Construction: Asphalt Approach	E	\$10,500.00	Per Approach
vi.	Upgrade/Relocation: Asphalt Paved Approach	E	\$15,500.00	Per Approach
vii.	Temporary Approach Deposit	E	\$100.00	Non-refundable
3.	Road Allowance License			
i.	Road Allowance License Fee	E	\$100.00	Per Term
4.	Inspections			
i.	Seismic Pre-Inspections	E	\$100.00	Per Occurrence
ii.	Seismic Post -Inspections	E	\$100.00	Per Occurrence

iii.	Seismic Non-Compliance	E	\$100.00	Per Occurrence
5. Land Acquisition (Right-of-Way and Road Widening)				
i.	Properties up to 3 Acres	T	\$25,100.00	Per Acre
ii.	Properties over 3 & up to 5 Acres	T	\$17,750.00	Per Acre
iii.	Properties over 5 & up to 10 Acres	T	\$11,850.00	Per Acre
iv.	Properties over 10 & up to 20 Acres	T	\$7,450.00	Per Acre
v.	Properties over 20 & up to 30 Acres	T	\$5,750.00	Per Acre
vi.	Properties over 30 & up to 40 Acres	T	\$4,050.00	Per Acre
vii.	Properties over 40 Acres	T	\$2,400.00 \$3,100.00	Per Acre
viii.	Properties Minimum Payment	T	\$150.00	Per Occurrence
ix.	On parcels more than 40 Acres, Where an Existing Residence is on the Property, for up to 50 Meters Each Side of the Residential Driveway	T	\$3,000	Per Acre
x.	Borrow Pit Acquisition and Access and Damages	T	\$1.00	Per m ³
xi.	Crop Loss or Temporary Workspace Properties not exceeding 1 acre	E	\$150.00 \$500.00	Minimum Payment Per Payment
xii.	Crop Loss or Temporary Workspace Properties exceeding 1 acre	E	\$500.00	Per Payment Acre
xiii.	Shelterbelt Loss, per 5m Width, Tree Height Under 10 feet	T	\$1.50	Per m
xiv.	Shelterbelt Loss, per 5m Width, Tree Height Over 10 feet	T	\$2.50	Per m
xv.	Application Fee for Access Road Requests	T	\$500.00	Per Request
xvi.	Application Fee for Residential Road Requests	T	\$500.00	Per Request
6. Fencing				
i.	Removal of Old Fence by Landowner	T	\$1.25	Per m
ii.	Removal of Old Fence and Installation of New Fence by Landowner Including Labour and Materials	T	\$16.00	Per m
iii.	Removal of Old Fence & Installation of New Fence by Greenview	T	No Compensation	

ENVIRONMENTAL SERVICES – Schedule H

If not paid within 30 days of the billing date, metered services and bulk accounts will incur a monthly penalty of 1.5%.

Where work is done at cost, the cost will include the amount expended by Greenview for all expenditure incurred performing the work, including administration.

All invoices must be paid within 30 days of billing. If not paid within 30 days of billing, the invoice will be subject to monthly interest of 1.5%.

	Description	GST Status*	Fee	Unit
1.	Administrative Fees			
i.	Turning Service On or Off During Regular Work Hours	E	\$50.00	Per Hour/per worker (1 hour min.)
ii.	Turning Service On Outside of Regular Work Hours or as a Call Out	E	\$100.00	Per Hour /per worker (1 hour min.)
iii.	Utilities Account Deposit	E	\$100.00	Per Account
iv.	Water Meter & Hardware/Replacement/Repairs (Owner Responsibility)	E	Based on actual replacement/repair cost	Based on actual replacement/repair cost
v.	Water/Sewer Installation Application Fee	E	\$150.00	Per application (Non- Refundable)
2.	Water/Sewer Connections			
i.	Connection Fee	E	\$13,000.00	Per connection
ii.	Installation Fee Deposit (To install from Main Line to Property Line) ¹	E	\$8,000.00	Per service
iii.	Installation Fee (Includes any asphalt, curb and gutter etc.) ¹	T	At Cost	Per service

¹ Installation Fee Deposit will be used for the Installation Fee construction cost. Any overage will be due upon completion, or any balance will be returned upon completion.

3. Water Utility Rates				
<i>Hamlet Service Area: Grande Cache, Grovedale, DeBolt, Landry Heights, Little Smoky, Ridgevalley</i>				
<i>Rural Service Area: Crooked Creek, Ridgevalley Senior Complex, Valleyview Rural Waterline</i>				
i.	Hamlet and Rural Residential Rate (0 – 15 m ³ /Month) – Effective March 1, 2024	E	\$3.50	per m ³
ii.	Hamlet Residential Rate (Over 15 m ³ /Month) – Effective March 1, 2024	E	\$4.00	per m ³
iii.	Hamlet Commercial Rate – Effective March 1, 2024	E	\$4.00	Per m ³
iv.	Rural Residential Rate (Over 15 m ³ /Month) – Effective March 1, 2024	E	\$10.00	per m ³
v.	Approved Commercial / Industrial Fill Stations	E	\$10.00	per m ³
4. Sewer Rates – Effective March 1, 2024				
i.	Residential – Single Family Dwelling; Duplex - Per Residential – Duplex, Per Self-Contained Dwelling Residential – Multi-Family, Per Self-Contained Dwelling Churches Schools (Per Classroom) Royal Canadian Legion Hall Senior Citizen’s Drop-In Centre	E	\$1.25	per m ³ (minimum \$24.00 up to 10 m ³)
ii.	Commercial – General Store Commercial – Office Commercial – Not Classified Elsewhere	E	\$1.25	per m ³ (minimum \$36.00 up to 10 m ³)
iii.	Commercial – Laundromat	E	\$1.25	per m ³ (minimum \$56.00 up to 30 m ³)

iv.	Commercial – Cafes Commercial – Garages Community Halls & Other Recreation Facilities	E	\$1.25	per m ³ (minimum \$48.00 up to 30 m ³)
v.	Correctional Institutions Commercial – Hotels (Rooms & Bar)	E	\$1.25	per m ³ (minimum \$80.00 up to 60 m ³)
5. Water Point Facilities				
i.	Potable Water Points Residential/Agriculture	E	\$3.50	per m ³
ii.	Potable Water Points Commercial	E	\$9.50	per m ³
iii.	Non-Potable Water Points	E	\$2.00	per m ³
iv.	Water Bottle Fill Station (Nose Creek /Grande Cache Only)	E	\$1.50	Per 18.5 L
6. Sewer Lagoon				
i.	Commercial, Industrial, & Non- Greenview Resident Tipping Rate	E	\$12.00	per m ³
ii.	Residential & Verified Non-Profit	E	\$3.00	per m ³
7. Environmental Site Key/Fob (Approved 3rd Parties Only)				
i.	Key Fob	E	\$100.00	Deposit/Initial and Replacement
Grande Cache Sewer Rental <i>Rental of the Electric Sewer Snake or Electric Sewer Camera is available to Contractors only. Rentals must be returned clean. Failure to do so will result in a cleaning fee.</i>				
8. Electric Sewer Snake				
i	Refundable Deposit	E	\$500.00	
ii.	4 Hour Minimum Charge	T	\$70.00	
iii.	Daily Rate	T	\$90.00	
iv.	Weekly Rate (5 Day Rental)	T	\$400.00	
9. Electric Sewer Camera				

i.	Refundable Deposit	E	\$500.00	
ii.	4 hour Minimum Charge	T	\$137.00	
iii.	Daily Rate	T	\$195.00	
iv.	Weekly Rate (5 Day Rental)	T	\$780.00	
10. Cleaning Fee				
		T	\$100.00	per rental
Waste Collection and Recycling (Grande Cache Only)				
11. Residential Solid Waste Collection and Disposal				
i.	Residential Waste Collection Fee Per Tote	E	\$10.25	per month
ii.	Recycle Collection Fee Per Tote	E	\$10.25	per month
12. Commercial Rates				
i.	Commercial Waste Bin Rental	E	\$50.00	per month
ii.	Commercial Recycling Bin Rental	E	\$15.00	per month
iii.	Recycle Collection Fee	E	\$10.25	per month
iv.	Waste Dumping Fee, Standard Service, Per Bin	E	\$80.00	per month
Commercial Solid Waste Bin Rental Example: <i>Commercial Solid Waste Bin Rental (\$50.00) + Dumping Fee (\$80.00) = \$130.00 per month per bin Greenview provides pick-up service once a week.</i>				
Commercial Recycle Bin Rental Example: <i>Commercial Recycle Bin Rental (\$15.00) + Dumping Fee (\$80.00) and Recycle Fee (\$10.25) = \$105.25 per month per bin Greenview provides pick-up service once a week.</i>				
13. Grande Cache Landfill Fees				
i.	Greenview Residents Regular Waste and Recycling (Excluding Freon)		No Fees	
ii.	Acceptable Mixed Load Sorting Fee (Residents)	E	\$210.00	per Ton
iii.	Commercial Waste (By Approval Only)	E	\$105.00	per Ton
iv.	Burnable Wood (Excludes Creosote, Treated Wood and Similar Materials) Clean Mulch/Woodchips Metal	E	\$55.00	per Ton

	Cement/Concrete (By Approval Only)			
v.	Freon	E	\$50.00	per Unit for Removal

OPERATIONS – Schedule I

	Description	GST Status*	Fee in \$	Unit
1.	Snowplowing Signs			
	<i>Seniors and Peoples with Disabilities are exempt from all fees associated with Snowplowing</i>			
i.	Any Driveway up to 400 Meters	E	\$50.00	Per 400 m
ii.	Any Driveway Greater than 400 Meters up to 800 meters	E	\$75.00	
iii.	Any driveway over 800 meters up to 1200 meters.	E	\$100.00	
iv.	For each additional 400 meters over 1200 meters	E	\$25.00	
v.	Lost or Replacement Signs	E	\$30.00	Per Sign
2.	Culverts – Used or Salvaged			
i.	500 mm or Less	T	\$13.00	Per m
ii.	600 mm	T	\$15.00	Per m
iii.	700 mm	T	\$16.00	Per m
iv.	800 mm	T	\$25.00	Per m
v.	900 mm	T	\$28.00	Per m
vi.	1000 mm	T	\$29.00	Per m
vii.	1200 mm or Greater	T	\$30.00	Per m
3.	Dust Control			
i.	Application of Dust Control Calcium Product for Residents and Landowners (Due April 15 Each Year or the following business day if April 15 falls on a weekend or holiday)	T	\$375.00	Per 200 m
ii.	Late Dust Control Application Fee (Applications submitted or mailed after April 15 or the following business day if April 15 falls on a weekend or holiday)	T	\$500.00	Per 200 m
iii.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter

iv.	Application of Dust Control Calcium Product for Multi-Parcel Subdivisions	T	\$200.00	Per 100 m
v.	Application of Calcium Product for Industrial and Road Use Agreement Holders (up to April 15 th Each Year) <i>If in front of a residence, the industrial user will be charged the residential rate for a maximum distance of 200 meters</i>	T	\$1310.00	Per 200 m
vi.	Plus: for sections over 200 meters	T	\$6.55	Per Linear Meter
4. Road Bonds & Permits				
i.	Overload Road Bond Fees	E	\$10,000.00	Per Km
	Overload Road Bond Fees (15% Non-Refundable Payment)	E	\$1,500.00	Per km
	Plus: Security Deposit (85% Refundable Subject to Final Inspections)	E	\$8,500.00	Per km
ii.	Fixed Fee for the TRAVIS MJ Permitting System	E	\$25.00	Per Permit
5. Community Aggregate				
i.	Community Aggregate Payment Levy	E	\$0.40	Per Tonne
6. Equipment Rental				
i.	All Equipment Rentals will be calculated based upon the previous year's ARHCA Equipment Rental Rates Guide	T	100% of previous year's ARHCA rate	Per Equipment
7. Road Inspection Fee				
i.	Pre-haul and post-haul inspections for log hauls, over-dimension or overweight hauls, rig moves, pipeline work, road bond requests, road ban exemption requests, or any road inspections required mid-haul due to terms of road use agreement not being kept	T	\$250.00	Per Inspection

PLANNING AND DEVELOPMENT – SCHEDULE J

	Description	GST Status *	Fee in \$	Unit
1.	Planning Bylaw (New or Amended)			
i.	Land Use Bylaw Amendment Application (Re-zoning)	E	\$1,500.00	Per Application
ii.	New Developer's Area Structure Plan	E	\$2,500.00	Per Application
iii.	Amendments to any Area Structure Plan and Municipal Development Plan or Concept Plan	E	\$1,500.00	Per Application
2.	Development Permits, General			
i.	Residential - Single Detached Dwellings, Duplexes, Manufactured/ Modular/RTM/Suites)	E	\$150.00	Per Permit
ii.	Residential - Multiple Dwellings (Triplex/Fourplex/Row Housing/Apartments, etc.)	E	\$75.00	Per unit
iii.	All other Non-Residential/Mixed-Use/New Construction / Accessory Uses (Home Occupation / Accessory Buildings, Garages, Decks, Hot tubs, Pools, Wheelchair Ramps), Additions and All Other Uses	E	\$50.00	Per \$100,000.00 of completed project cost (up to a maximum of a \$10,000.00 fee)
iv.	Signage – Permanent / Temporary / Renewal	E	\$100.00	Per Sign
v.	Variance Request	E	\$150.00	Per Request
vi.	Time Extension Request by Developer	E	\$150.00	Per Request
3.	Subdivisions (including Bare Land Condominium Plans)			
i.	Subdivision and Condominium Plan Applications, Single Lot or Consolidation	E	\$450.00	
ii.	Plus: each additional lot/unit created	E	\$150.00	

iii.	Plan of Subdivision Endorsement Fees	E	\$150.00	Per Title Created
iv.	Condominium Plan Endorsement Fees	E	\$40.00	Per Unit
v.	Time Extension Request by Developer	E	\$500.00	Per Application
4. Subdivision and Development Appeal Board				
i.	Development Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
ii.	Subdivision Appeal Fee (Refundable if Applicant is Successful in their Appeal)	E	\$500.00	
5. Development Agreement Review				
i.	Residential: up to 4 Lot Subdivision	E	\$1,500.00	
ii.	Residential: Greater than 4 Lot Subdivision	E	\$3,000.00	
iii.	All Other Recreational, Commercial and Industrial Subdivisions	E	\$3,000.00	
6. Annual Business Licensing				
i.	Business License Fee - New application (January 1)	E	\$100.00	Per Application
ii.	Business License- New Application (After July 1) or Annual Renewal	E	\$50.00	Per Application
7. Business License Temporary/Special Event				
i.	Resident	E	\$30.00	
ii.	Non-Resident	E	\$50.00	
8. Hawkers or Peddlers				
i.	Resident Annual	E	\$45.00	
ii.	Resident per Day	E	\$35.00	
iii.	Non-Resident Annual	E	\$130.00	
iv.	Non-Resident per Day	E	\$50.00	

9.	Rural Addressing Signage			
i.	Signage Permanent/Replacement and Installation	E	\$150.00	Per Sign
10.	Signage for Subdivisions			
i.	Individual Lot Sign	E	\$50.00	Per Sign
ii.	Large Address Sign with Address Tab for Subdivisions of 4 Lots or Greater	E	\$1,000.00	Per Sign
11.	Orthographic Printing <i>Based on size and quality of paper, image and graphics</i>			
i.	Colour 8 ½" x 11" Orthographic (Aerial) Photo	T	\$10.00	Per Print
ii.	Colour 11" x 17" Orthographic (Aerial) Photo	T	\$20.00	Per Print
12.	Landowner Map			
i.	Hardcopy – Landowner Map (Sheets 1-5). Valleyview, DeBolt, Grovedale, Grande Cache and Greenview Overview Elevation	T	\$25.00	Per Sheet
ii.	Map Book	T	\$75.00	Per Book
13.	Certificate of Compliance	E	\$200.00	Per Certificate
14.	Letter of Concurrence for Communication Tower	E	\$100.00	Per Letter
15.	Environmental Site Assessment Inquiries	E	\$200.00	Per Parcel
16.	Corporate Advertising	T	\$100.00	Per Notice
17.	Road Allowance License	E	\$100.00	Per Term

Economic Development – Schedule K

1. Grande Cache Tourism and Information Centre				
i.	Chamber Room (used for meetings or workshops, sits 40-50 people) Includes: 64" Smart Display TV, projector screen, flip chart, whiteboard, refrigerator, coffee maker, kettle *Note: If time extends beyond 9 hours, the cost is \$30.00 per additional hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
ii.	Theatre Room (Used for meetings, workshops, movies, sits 30-40 people) Includes: 64" Smart Display TV, projector screen, DVD, VHS player, flip chart, kitchen facilities *Note: if time extends beyond 9 hours, the cost is \$30.00 per additional hour	⌘	\$30.00	Per Hour
		⌘	\$150.00	Per Day
iii.	Mezzanine Level (used for receptions, open houses, book launches. Can be included with the Chamber Room) Includes: access to outside balcony *Note: if time extends beyond 9 hours, the cost is \$30.00 per additional hour	T	\$30.00	Per Hour
		T	\$150.00	Per Day
		T	\$50.00	Per Hour with Chamber Room
		T	250.00	Per Day with Chamber Room
2. Eagles Nest Hall (Capacity up to 65 people with tables and chairs)				
i.	Eagles Nest Hall Rental	⌘	\$12.50	Per Hour
		⌘	\$62.50	Per Day
ii.	Security Deposit	⌘	\$200.00	Per Rental
iii.	Late Cancellation Fee (Cancellation 48h before rental)	⌘	\$25.00	Per Rental

3. Community and Tourism Programming				
i.	Youth Program – Under 3 hours	N/A	Free (Food bank donations welcome)	
ii.	Youth Program – Full day	T	\$10.00	
iii.	Adult Program – Under 2 hours	N/A	Free (Food bank donations welcome)	
iv.	Adult Program – Over 2 hours	T	\$10 - \$20 dependent on supplies	
4. Grande Cache Airport				
i.	Fuel Concession Rate	T	\$0.10	Per Litre
5. Bench Advertising				
i.	Annual Bench Advertisement	T	\$1,000.00 + Installation costs	Per Year
6. Exterior Bus Ads & Wraps				
i.	Annual Minibus Advertising	T	\$4,500	Per Year



REQUEST FOR DECISION

SUBJECT: Community Development Initiatives Report Request

SUBMISSION TO: REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 26, 2024	CAO: MANAGER:
DEPARTMENT: CAO SERVICES	DIR: PRESENTER:
STRATEGIC PLAN: Economy	LEG:

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to prepare a report for the purpose of understanding the history of the Community Development Initiative agreements, their desired intent, and the potential spending forecast for agreement renewal.

BACKGROUND/PROPOSAL:

At the November 12, 2024, Regular Council meeting, Councillor Dave Berry made the following Notice of Motion:

“That Council direct Administration to prepare a report for the purpose of understanding the history of the Community Development Initiative agreements, their desired intent, and the potential spending forecast for agreement renewal.”

At the time of making the Notice of Motion, no discussion is allowed. So, Administration is bringing this back for Council discussion and direction moving forward.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended action is Council will be well informed of the CDI agreements and have been able to have open discussions ahead of the due date for the renewal of the agreements.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council may choose not to move this Notice of Motion forward at this time, however, Administration does feel this report and discussions will be beneficial before looking to renew the agreements in the upcoming year.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will prepare the report for an upcoming Council Meeting.

ATTACHMENT(S):



REQUEST FOR DECISION

SUBJECT:	Grants in Place of Taxes Write-offs		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 26, 2024	CAO:	MANAGER: CG
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: SAW
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – In accordance with sections 347(1) and 366(1) & (2) of the Municipal Government Act

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to write-off the balances owing in the amount of \$26,566.51 on the Grants in Place of Taxes Properties with the expense to come from Corporate Services 2024 budget.

BACKGROUND/PROPOSAL:

Government of Alberta owned properties are exempt from property taxes. However, a grant is awarded for a portion of the calculated yearly levy to acknowledge the benefits of municipal services provided to these properties.

To obtain the grant, municipalities must submit a tax notice for the full amount just as if they were a regular ratepayer. Once the budget is released, they notify the municipality of the amount eligible. Once again, the Province has approved a payment of 50%. At the discretion of the Province, some properties will be paid the full levy.

Grants in Place of Taxes (GIPOT) accounts within Greenview's financial system will require the balance of the calculated levy to be written off instead of carrying balances forward that will never be paid.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is the property tax accounts will be accurately stated.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to not accept the recommended motion; however, Administration does not recommend this action as it will result in the tax receivables being overstated in the financial reporting.

FINANCIAL IMPLICATION:

Direct Costs: \$26,566.51 expensed as Allowance under Corporate Services 2024

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

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PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will write-off the balances on the Grants in Place of Taxes properties.

ATTACHMENT(S):

- 2024 GIPOT Write-offs spreadsheet

Cancellation, reduction, refund or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) cancel or reduce tax arrears;
- (b) cancel or refund all or part of a tax;
- (c) defer the collection of a tax.

Grants in place of taxes

366(1) Each year a municipality may apply to the Crown for a grant if there is property in the municipality that the Crown has an interest in.

(2) The Crown may pay to the municipality a grant not exceeding the amount that would be recoverable by the municipality if the property that the Crown has an interest in were not exempt from taxation under this Division.

GRANTS IN PLACE OF 2024 TAXES

<u>ROLL</u>	<u>NAME</u>	<u>LEVY</u>	<u>PAID</u>	<u>TO BE WROTE OFF</u>	
33100	DEPT LAND & FOREST	STAFF HOUSING	\$ 1,484.39	\$ 742.20	\$ 742.19
38460	DEPT OF ENERGY & NATURAL RESOURCES	PUSKWASKA FORESTRY TOWER	\$ 956.94	\$ 478.47	\$ 478.47
39917	DEPT LAND & FOREST	MUSREAU LAKE CABIN / BASE CAMP	\$ 63.17	\$ 31.59	\$ 31.58
39920	DEPT LAND & FOREST	BALD MOUNTAIN TOWER & COTTAGE	\$ 502.77	\$ 251.39	\$ 251.38
40031	DEPT LAND & FOREST	KAKWA AIRSTRIP	\$ 68.44	\$ 34.22	\$ 34.22
40258	DEPT LAND & FOREST	PINTO MOUNTAIN LOOK OUT TOWER	\$ 323.61	\$ 161.81	\$ 161.80
40259	DEPT LAND & FOREST	NOSE MOUNTAIN LOOKOUT TOWER	\$ 420.68	\$ 210.34	\$ 210.34
40261	DEPT LAND & FOREST	TORRENS LOOKOUT TOWER	\$ 366.00	\$ 183.01	\$ 182.99
40262	DEPT LAND & FOREST	GUNDERSON CREEK FOREST CABIN	\$ 41.26	\$ 20.63	\$ 20.63
46020	HER MAJESTY/ENVIRONMENT & PARKS	GC HELIPAD	\$ 1,798.51	\$ 899.26	\$ 899.25
96582	DEPT LAND & FOREST	BERLAND RIVER LOOKOUT TOWER	\$ 496.30	\$ 248.15	\$ 248.15
96658	DEPT LAND & FOREST	SIMONETTE LOOKOUT TOWER	\$ 231.71	\$ 115.86	\$ 115.85
97088	DEPT LAND & FOREST	SWEATHOUSE LOOKOUT TOWER	\$ 299.73	\$ 149.87	\$ 149.86
104242	DEPT LAND & FOREST	HUCKLEBERRY LOOKOUT TOWER	\$ 376.52	\$ 188.27	\$ 188.25
104245	DEPT LAND & FOREST	ECONOMY CREEK LOOKOUT TOWER	\$ 930.16	\$ 465.08	\$ 465.08
104247	DEPT ENERGY & NATURAL RESOURCES	SMOKY LOOKOUT TOWER	\$ 701.93	\$ 350.97	\$ 350.96
104249	DEPT ENERGY & NATURAL RESOURCES	GOOSE RIVER LOOKOUT TOWER	\$ 193.31	\$ 96.66	\$ 96.65
104259	DEPT ENERGY & NATURAL RESOURCES	FOREST EAGLE LOOKOUT TOWER	\$ 274.72	\$ 137.36	\$ 137.36
104267	DEPT ENERGY & NATURAL RESOURCES	PASS CREEK LOOKOUT TOWER	\$ 389.16	\$ 194.58	\$ 194.58
104345	DEPT ENERGY & NATURAL RESOURCES	SNUFF TOWER SITE	\$ 365.28	\$ 182.64	\$ 182.64
117375	DEPT OF LAND & Forest	YOUNGS POINT PROVINCIAL PARK	\$ 761.55	\$ 380.78	\$ 380.77
117381	DEPT LAND & FOREST	VALLEYVIEW STAGING CAMP & AIRSTRIP	\$ 3,782.26	\$ 1,891.13	\$ 1,891.13
151528	HER MAJESTY/ MINISTER OF INFRASTRUCTURE	OLD GOVERNMENT BUILDING SITE	\$ 1,248.78	\$ 624.40	\$ 624.38
232962	DEPT ENERGY & NATURAL RESOURCES	HELIPAD & CABIN SITE	\$ 94.55	\$ 47.28	\$ 47.27
233116	DEPT ENERGY & NATURAL RESOURCES	FIREFIGHTER BASE CAMP	\$ 2,701.26	\$ 2,701.26	\$ -
237220	DEPT ENERGY & NATURAL RESOURCES	FRYING PAN CREEK STAGING AREA	\$ 130.42	\$ 65.21	\$ 65.21
239302	DEPT ENERGY & NATURAL RESOURCES	FOX CREEK FIRE BASE	\$ 2,988.61	\$ 1,494.31	\$ 1,494.30
239324	DEPT ENERGY & NATURAL RESOURCES	KAKWA STAGING AREA	\$ 593.77	\$ 296.89	\$ 296.88
292693	DEPT OF TRANSPORTATION	SAND & GRAVEL REMOVAL AREA	\$ 130.93	\$ 65.47	\$ 65.46
308689	RIDGEVALLEY SENIORS ASSISTANCE		\$ 2,506.44	\$ 2,506.44	\$ -
309506	AB SUSTAINABLE RESOURCE DEVELOPMENT	GRAHAM FIRE BASE	\$ 2,862.29	\$ 1,431.15	\$ 1,431.14
309782	AB INFRASTRUCTURE	KAKWA LOOKOUT TOWER	\$ 413.51	\$ 206.76	\$ 206.75
311080	DEPT FORESTRY & WILDLIFE	TWO LAKES FORESTRY AIRSTRIP	\$ 124.55	\$ 62.28	\$ 62.27
319131	SUSTAINABLE RESOSURCES DEVELOPMENT	VALLEYVIEW PROV GRAZING LEASE	\$ 2,056.16	\$ 1,028.08	\$ 1,028.08
346000	HER MAJESTY/INFRASTRUCTURE	GC PROVINCIAL BUIDING	\$ 19,826.05	\$ 9,913.03	\$ 9,913.02
395000	HER MAJESTY/ ENVIRONMENT & PARKS	GC FORESTRY OFFICE / HOUSING	\$ 7,835.24	\$ 3,917.62	\$ 3,917.62
TOTAL			\$ 58,340.96	\$ 31,774.45	\$ 26,566.51



REQUEST FOR DECISION

SUBJECT: **Memorandum of Agreement – Fox Creek Greenview Multiplex**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 26, 2024 CAO: MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: MH
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – N/A

RECOMMENDED ACTION:

MOTION: That Council authorize Administration to renew the Fox Creek Greenview Multiplex Facility Memorandum of Agreement with the Town of Fox Creek for a period of three (3) years commencing January 2025.

BACKGROUND/PROPOSAL:

Greenview is a co-owner of the Fox Creek Greenview Multiplex. The attached agreement outlines the facility's funding and operational partnership with the Town of Fox Creek. The previous three-year agreement for the Fox Creek Greenview Multiplex has expired. Administration has prepared a new agreement for the facility, which includes the following updates:

1. Adjusted the agreement period to cover January 1, 2025, through December 31, 2027.
2. Removed the requirement for a Fox Creek Greenview Multiplex advisory board.
3. Changed the deadline for the Town of Fox Creek to submit their three-year operating and capital budget from October 10 to August 15, to better align with Greenview's budget process.

Administration is requesting Council approval to sign the new three-year agreement. The Town of Fox Creek has reviewed this agreement and has no additional amendments.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of the recommended motion is that a three-year agreement will be in place with the Town of Fox Creek, allowing fiscal stability regarding the operations and capital requirements of the Fox Creek Greenview Multiplex.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to alter or deny the recommended motion.

DATE

FINANCIAL IMPLICATION:

Ongoing/Future Costs: \$1,000,000.00 per year for 2025, 2026, and 2027

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

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PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will inform the Town of Fox Creek of Council's decision.

ATTACHMENT(S):

- Memorandum of Agreement - Fox Creek Greenview Multiplex

WHEREAS:

- A. The Fox Creek Greenview Multiplex and land (hereinafter referred to as the “Facility”) located at 103 2a Avenue, Fox Creek, Alberta are jointly owned on the basis of Greenview 59.37% and the Town 40.63% with the exception of:
 - a) Furniture, fixtures, and equipment (“FF&E”) owned by the Town.
 - b) Community Resource Centre is jointly owned on the following percentage basis: Greenview 60% and the Town 40%.
(the “ownership”);

- B. The Town has executed the Transfer of Land Form and Form 32 Land Titles Act (Section 164) Affidavit Re Value of Land (see Schedule A) in accordance with the proportions defined in Section A of this Agreement.

- C. It is the intention of the Parties that the costs of operating the Facility, will be borne by the Parties in accordance with this agreement;

- D. It is the intention of the Parties that the costs of approved capital projects for the Facility, will be borne by the Parties in accordance with this agreement;

- E. The Facility will be for the equal benefit and use of both the Town and Greenview constituents.

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements herein contained, the Parties agree to partner as follows:

1. DEFINITIONS

- 1.1. “Business Day” means a day other than a Saturday, Sunday, statutory holiday, or statutory vacation day that is observed in the Province of Alberta.

- 1.2. “Default” has the meaning given to such term in section 13.1.

- 1.3. “Defaulting Party” has the meaning given to such term in section 13.1.

- 1.4. “Facility” has the meaning given to such term in Preamble A.

- 1.5. “Ownership” has the meaning given to such term in Preamble A.

- 1.6. “Force Majeure” means any event or circumstance that prevents or delays a Party from performing any of its obligations under the Agreement within the time required for the

performance of such obligation, but only to the extent that (i) the event is not reasonably within the control of the Party (insufficiency of funds not being beyond the reasonable control of a Party) and (ii) despite the exercise of reasonable efforts, the event cannot be prevented, avoided or stopped by that Party, it being acknowledged that events of Force Majeure may include the following: acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, terrorism, sabotage, wars (declared or undeclared), blockades, insurrections, riots, diseases or epidemics, landslides, lightning, fire, earthquakes, storms, subsidence, floods, high waters, washouts, drought, low waters, orders of acts or civil or military authorities, civil disturbances, or any other causes, whether of the kind herein enumerated or otherwise; provided that the settlement of strikes, lockouts and other industrial disturbances shall be entirely within the discretion of the particular Party involved therein and such Party may make settlement thereof in such time and on such terms and conditions as it may deem to be advisable and no delay in making such settlement shall deprive such Party of the benefits of this Agreement with respect to an event of Force Majeure;

- 1.7. “Term” has the meaning given to such term in section 4.1.
- 1.8. “Non-defaulting Party” has the meaning given to such term in section 13.1.
- 1.9. “Notice of Default” has the meaning given to such term in section 14.1.

2. INTERPRETATIONS

2.1. In this Agreement, including the Schedules, and in any amendments thereto, except as otherwise expressly provided, or unless the context otherwise requires, the following words and phrases have the following meanings:

- a) All references in the Agreement to “articles”, “sections” or other designated subdivisions are to the designated subdivisions of the Agreement;
- b) The words “herein” and “hereunder” and words of similar import refer to this Agreement as a whole and not to any particular section or other subdivision;
- c) The headings and subheadings inserted in this Agreement are designed for convenience only and do not form a part of this Agreement nor are they intended to interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof;
- d) The word “including”, when following any general statements, term or matter, shall not be construed to limit such general statement, term or matter to the specific items or matters set forth immediately following such word or to similar items or matters,

- whether or not non-limiting language (such as “without limitation” or “but not limited to” or words of similar import) is used with reference thereto but rather shall be deemed to refer to all other items or matters that could reasonably fall within the broadest possible scope of such general statement, term or matter;
- e) Words that have well-known technical or trade meanings and that are not specifically defined in the Agreement are used in the Agreement in accordance with their recognized meanings;
 - f) Any reference to “approval”, “authorization” or “consent” or any other similar word implying an exercise of discretion on the part of any person, including any Party, means the written approval, written authorization or written consent of such person and such exercise of discretion shall be exercised in an objectively reasonable manner;
 - g) Where a word or phrase is specifically defined, other grammatical forms of that word or phrase have corresponding meanings; and
 - h) Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa, and words importing individuals shall include firms and corporations, and vice versa;
 - i) Individuals shall include firms and corporations, and vice versa.

3. NOTICE

- 3.1.** Any notice required or permitted to be given under this Agreement shall be in writing and addressed to the appropriate Parth at the address of facsimile number below:

To the Town:
Box 149
Fox Creek, AB
T0H 1P0
Telephone: 780.622.3896
Fax: 780.622.4247

To Greenview:
Box 1079
Valleyview, AB
T0H 3N0
Telephone: 780.524.7600
Fax: 780.524.4307

Or to such other address or facsimile number of which notice has been given as provided in this Agreement. Any notice that is delivered is to be considered to have been given on

the first Business Day after it is dispatched for delivery. Any notice which is sent by fax transmission is to be considered to have been given on the first Business Day after it is sent, provided that the sender obtains an electronic confirmation of receipt. If a Party changes its address or facsimile number, or both, it shall promptly give notice of its new address or facsimile number, or both, to the other Party.

4. TERM

4.1. The Parties agree that the term of this Agreement shall be for a period of three (3) years, commencing on January 1, 2025 and ending on December 31, 2027 (the “Term”).

5. TERMINATION

5.1. This Agreement shall automatically terminate should either party restructure (dissolve or otherwise alter incorporation status, etc.) or in Greenview’s case be subjected to a significant financial restructuring (linear pooling, etc.).

5.2. In the event this Agreement is terminated for any reason, other than Default, the Town and Greenview agree that they shall negotiate future cost sharing and capital expenses for the Facility in good faith.

5.3. In the event of a Default under Article 14 of this Agreement that is not cured by the Defaulting Party in accordance with this Agreement, the Non-Defaulting Party may terminate this Agreement in accordance with section 15.2 and shall be entitled to recover from the Defaulting Party any damages or losses (including legal fees on a solicitor and his own client full indemnity basis) that arise from or are directly related or attributable to such termination.

5.4. If the Facility is damaged or destroyed beyond a point of reasonable repair, either Party may terminate this Agreement by providing twenty (20) Business Days of notice to the other Party.

5.5. This Agreement shall automatically terminate if, in the sole opinion of Greenview, Greenview is subjected to a significant financial restructuring from a change in provincial government policy, regulations or laws.

6. OPERATIONAL AND CAPITAL FUNDING

6.1. All maintenance, operating costs, including all utilities, any annual operational deficits, will be funded by the Parties on the following basis:

- a) Greenview shall provide funds in the amount of \$1,000,000.00 annually to the Town prior to May 31st for the three-year term as specified in Section 4.1.
- b) The Town shall contribute funding for operational expenses in each calendar year in order to balance the Facility annual financial statement.

6.2. Approved capital upgrades or replacements will be funded by the Parties on the following basis:

- a) Greenview shall provide funding in the amount equivalent to 60% of the capital project subject to the approval of both municipal parties; and,
- b) The Town shall provide funding in the amount equivalent to 40% of the capital project subject to the approval of both municipal parties.

6.3. The Town shall provide Greenview with an annual audited Facility Financial Statement.

6.4. Each year by August 15th the Town shall submit to Greenview a proposed three year operating and capital budget for the Facility.

6.5. Greenview's funding contribution must be publicly recognized and advertised, as per negotiation with Greenview.

6.6. The Town and Greenview acknowledge that the Facility is exempt from any and all taxes. If this status should change during the Term, the Parties shall promptly pay when due any and all taxes attributable to the Facility in accordance with the Operational Funding Model.

7. OPERATION

7.1. The Town shall be responsible for all management of operations and finance relating to the Facility in accordance with all applicable Federal, Provincial and municipal laws, regulations and ordinances, and in a competent and professional manner using commercially reasonable efforts to ensure the continuity of operation and reflecting industry best practices, and in an effective and efficient manner:

- a) Coordinate, manage and operate recreation and community activities within the Facility;
- b) Coordinate, manage and administer resources committed to the Facility
- c) Implement and administer recreation programs;

- d) Coordinate and support volunteers involved in the delivery of recreation and community services and programs within the Facility;
- e) Review and amend policies related to the operation of the Facility as needed to ensure they reflect fiscal realities and community needs;
- f) Provide support to community recreation programming as resources and opportunities allow;
- g) Manage all programs and services within budgets, plans and policies.
- h) Maintain accurate and detailed records of its operations related to the Facility, both financial and otherwise.

7.2. Greenview may conduct Facility operation and structural inspections at an interval determined at the sole discretion of Greenview. The results of the inspection will be disclosed to the Town with an expected remediation timeline for any noted operational and capital deficiencies.

7.3. Renovation plans and capital costs shall be approved by both municipal Parties in advance of implementation of capital expenditures.

7.4. Where compliance with statutory and regulatory requirements will result in a change in operations, a change in costs, or require future studies, upgrades, or changes, the Parties will engage in good faith negotiations as to the responsibilities of the Town and Greenview as a response to any statutory and regulatory requirements.

8. RESERVES

8.1. The Town and Greenview will establish an appropriate fund for the purpose of replacing the Facility at the end of its lifecycle. The establishment of this reserve does not commit either Party to replacement of the Facility or to the respective contribution levels outlined in this Agreement and does not prohibit other methods of financing a replacement Facility (such as borrowing).

9. FORCE MAJEURE

9.1. If either Party is rendered wholly or partially unable to perform its obligations under this Agreement because of a Force Majeure event, that Party shall be excused from whatever performance is affected by the Force Majeure event to the extent so affected, provided that the non-performing party provides written notice to the other Party within seven (7) Business Days detailing the particulars of the Force Majeure and that the non-performing Party will exercise reasonable efforts to remedy its inability to perform.

- 9.2. Upon the termination of the Force Majeure event the Parties respective obligations shall resume in accordance with the terms of this Agreement.
- 9.3. In the event that the Parties are unable in good faith to agree that a Force Majeure has occurred, the Parties shall submit the dispute for dispute resolution in accordance with the terms of this Agreement.

10. INSURANCE

- 10.1. The Town shall obtain on behalf of the Parties the following insurance which shall include both the Town and Greenview as insureds under the respective policies:
 - a) Comprehensive general liability insurance for an amount not less than Five Million (\$5,000,000) DOLLARS per occurrence;
 - b) Property Insurance for the full replacement value of the Facility; and
 - c) Such other insurance as the parties may agree from time to time to be appropriate and required in consideration of the nature of the ongoing operations of the Facility.
- 10.2. The Town shall obtain such insurance at its cost and shall be deemed part and parcel of operational expenses.
- 10.3. All insurance policies shall include a provision whereby the insurance provider will notify both Parties thirty (30) days in advance of any material change to, cancellation or termination of the insurance policies.

11. INDEMNITY

- 11.1. The Town shall indemnify and save harmless Greenview for any damages, losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the negligent or wrongful acts or omissions of their respective employees, servants or agents which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement, provided that such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying Party, its employees, servants or agents are at fault or otherwise held responsible in law. This indemnification shall survive the termination of this Agreement.

12. DEFAULT

12.1. A Party shall be deemed to be in default hereunder if any of the following events occur (the “Default”), the Party in default to be referred to as the “Defaulting Party” and the Party not in default to be referred to as the “Non-defaulting Party”:

- a) a Party fails to make a payment as required by any provision of this Agreement, or
- b) a Party fails to perform any other material obligation imposed upon such Party under this Agreement.

13. NOTICE OF DEFAULT

13.1. If a Party claims that there has been a Default under this Agreement by the other Party, the Non-defaulting Party shall give to the Defaulting Party a notice providing particulars of the Default (the “Notice of Default”).

13.2. The Defaulting Party shall have a period of thirty (30) days after receipt of the Notice of Default to cure the Default. If the Default is a performance Default under section 13.1(b) and the performance Default cannot be reasonably cured within thirty (30) days after receipt of the Notice of Default, the Defaulting Party shall have a reasonable period of time to cure the Default provided that the Defaulting Party promptly commences and diligently continues thereafter to cure the Default. If the Default is a payment Default under section 13.1(a), the Defaulting Party must cure the payment Default within thirty (30) days after receipt of the Notice of Default.

13.3. If the Defaulting Party disputes the Default, the Defaulting Party shall, within ten (10) days after receipt of the Notice of Default, (i) give the other Party notice that the Default is in dispute (including providing reasons therefore in reasonable detail) and (ii) shall submit the dispute for dispute resolution in accordance with the terms of Agreement.

14. REMEDIES ON DEFAULT

14.1. If a Notice of Default has been given and the Party alleged to be in default does not cure or remedy the Default in the manner contemplated by section 14.2 or where the Party determined by the dispute resolution process under this Agreement to have a requirement to remedy a Default fails to remedy the Default as directed, the Non-defaulting Party shall have the rights and remedies set out in section 15.2.

14.2. In the case of an event Default that is not cured by the Defaulting Party in accordance with this Agreement, the Non-defaulting Party shall have the following rights and remedies:

- a) To charge the Defaulting Party interest with respect to any unpaid amount until it is paid, at the rate of 1.5% per annum, calculated daily;
- b) Suspend performance of its obligations under this agreement;
- c) To set-off against the unpaid amount any sums due or accruing to the Defaulting Party by the Non-defaulting Party in accordance with this Agreement;
- d) To perform the obligations of the Defaulting Party which are the subject of the Notice of Default and charge the Defaulting Party the reasonable costs of performing such obligations on behalf of the Defaulting Party; and/or
- e) To terminate this Agreement

14.3. A Non-defaulting Party may, at its discretion, exercise the remedies referenced in section 15.2 applicable to it in the alternative, concurrently or cumulatively, except where inconsistent with the express provisions contained in this Agreement and provided that in the case of a payment Default the concurrent or cumulative exercise of remedies shall not result in duplication or a recovery on the part of the Non-defaulting Party based on an amount (excluding interest) in excess of the payment Default. No delay or omission by a waiver of those rights or remedies or of any other right or remedy and no single or partial exercise thereof shall preclude any other or future exercise thereof or the exercise of any other right or remedy.

15. DISPUTE RESOLUTION

15.1. Where a dispute arises over interpretation, application, operation or administration of the Agreement, Greenview and the Town will attempt to resolve the issue through a joint meeting of the two Councils. The two Councils may meet as often as necessary to attempt to resolve the dispute or appoint a Committee of Councils to attempt to resolve the dispute. If the above actions fail to resolve the issue, a mediator may be engaged to assist in the dispute resolution.

16. GENERAL

16.1. This Agreement is not assignable by either Party without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

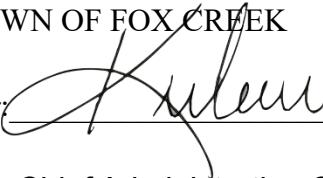
16.2. This Agreement is binding up and shall ensure to the benefit of the Parties and their successors and permitted assigns.

- 16.3.** The Parties acknowledge and agree that this Agreement does not create and shall not be construed as creating any relationship of agency, partnership, or joint venture between the Parties. The Parties enter this Agreement as, and shall remain, independent parties.
- 16.4.** If any term, covenant or condition of this Agreement, or the application thereof to any person or circumstance, is to any extent held or rendered invalid, unenforceable or illegal, then that term, covenant or condition: (i) is deemed to be independent of the remainder of this Agreement and to be severable and divisible therefrom, and its invalidity, unenforceability or illegality does not affect, impair or invalidate the remainder to the Agreement or any part thereof; and (ii) continues to be applicable to and enforceable to the fullest extent permitted by law against any person and circumstances other than those as to which it has been held or rendered invalid, unenforceable or illegal.
- 16.5.** This Agreement sets forth all covenants, promises, representations, agreement, conditions and understanding between the Town and Greenview concerning the matters referenced herein and there are no other covenants, promises, representations, agreements, conditions, or understandings, either oral or written, between them. No alteration or amendment to the Agreement will be binding upon the Town or Greenview unless in writing and signed by the Town and Greenview.
- 16.6.** The expiry or termination of this Agreement shall not relieve any Party of any rights, liabilities or obligations that by their nature survive expiry or termination, including warranties, remedies, indemnities, or that arose prior to the expiry or termination of this Agreement.
- 16.7.** If either Party shall overlook, excuse, condone or permit any default, breach, non-observance, improper compliance or non-compliance by the other of any obligation herein, this shall not operate as a waiver of such obligation in respect of any continuing or subsequent default, breach or non-observance, and no such waiver shall be implied but shall only be effective if expressed in writing.
- 16.8.** This Agreement shall be construed in accordance with and governed by the laws of the Province of Alberta.

IN WITNESS WHEREOF, and as evidence of their Agreement to be bound by the terms hereof, the Parties have caused this Agreement to be executed and delivered by their authorized signatories with effect as of the date set out on page one above.

TOWN

TOWN OF FOX CREEK

Per:  _____

Per: Chief Administrative Officer, Town of Fox Creek

GREENVIEW

MUNICIPAL DISTRICT OF GREENVIEW NO. 16

Per: _____

Per: _____



REQUEST FOR DECISION

SUBJECT: **Valleyview Ag Society Intermediary Partnership Request**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 26, 2024 CAO: MANAGER:
DEPARTMENT: COMMUNITY SERVICES DIR: MH PRESENTER: LL
STRATEGIC PLAN: Culture, Social & Emergency Services LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Canada Revenue Agency Guidelines CG-032- <https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/policies-guidance/charities-making-grants-non-qualified-donees.html#toc>

Council Bylaw/Policy (cite) - N/A

RECOMMENDED ACTION:

MOTION: That Council direct Administration to enter an intermediary partnership with the Valleyview & District Agricultural Society for the Greenview Regional Agri-Plex capital project.

BACKGROUND/PROPOSAL:

The Valleyview & District Agricultural Society (Ag. Society) has requested an intermediary partnership with Greenview for the Greenview Regional Agri-Plex capital project.

The Ag. Society is constructing a new Agri-Plex and because it is a non-profit organization without a charitable status, the Board is looking to set up a fund for the capital project through the Northwestern Alberta Foundation (NAF), allowing donors to receive charitable receipts. The Ag. Society requires an intermediary partner as the Canada Revenue Agency (CRA) rule prohibits a charity from accepting or soliciting on the condition that the charity will subsequently gift it to a specific non-qualified donee.

NAF is a charitable non-profit organization whose mission is to reimagine community by inspiring generosity to create lasting legacies and responsive impact within their community. The role of NAF will be to accept donations for the capital project fund, issue charitable receipts, and hold the donations received until the campaign goal has been obtained or a specific timeline has been met. NAF cannot forward the funds to the Ag. Society directly, therefore the money must flow through an intermediary per the CRA rules. If Greenview chooses to be the intermediary, once the goal of the capital project campaign funds has been reached, NAF would release the funds to Greenview and Greenview would in turn release the funds to the Ag. Society for the capital project.

Should Council choose to move forward with this request, a Declaration of Affiliation (see attached) or a letter from Greenview would be required by NAF. Legal advice obtained by Greenview has confirmed this arrangement would qualify with this agreement in place as follows.

A charity can make a grant to a grantee if the charity ensures and demonstrates in its books and records that it meets the following accountability requirements:

- 1) the disbursement is in furtherance of a charitable purpose of the charity,
- 2) the charity ensures that the disbursement is exclusively applied to charitable activities in furtherance of a charitable purpose of the charity, and
- 3) the charity maintains documentation sufficient to demonstrate the purpose for which the disbursement is made, and that the disbursement is exclusively applied by the grantee organization to charitable activities in furtherance of a charitable purpose of the charity.

Administration is aware of one non-profit organization that Greenview has supported by being an intermediary partner in the same capacity.

There is no Greenview policy or bylaw for this type of request.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview would be supporting the Valleyview & District Agricultural Society’s fundraising campaign, allowing residents & businesses to receive charitable receipts for supporting a community project.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to recommend the Ag. Society become a charitable organization, however, Administration does not recommend this action because an organization must meet several general requirements to qualify for charitable registration under the *Income Tax Act*.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will advise the Valleyview & District Agricultural Society of Council's decision.

ATTACHMENT(S):

- Valleyview & District Agricultural Society Request
- Declaration of Affiliation Template



**NORTHWESTERN
ALBERTA FOUNDATION**

ROOTED IN COMMUNITY

**DECLARATION OF AFFILIATION – QUALIFIED DONEE AND AGENT
(PLEASE ATTACH TO GRANT APPLICATION)**

The Northwestern Alberta Foundation (the “Foundation”) provides grants directly to registered charities and qualified donees under *the Income Tax Act* (i.e. organizations in possession of a registered charitable number from *the Canada Revenue Agency*, including Municipalities.) In exceptional cases, a grant may be made to a qualified donee acting as a sponsor for an organization that is not yet registered but wishes to carry out a charitable activity.

These are the requirements for such an application to be considered by the Foundation:

1. The applicant (the “Agent”) must have a direct affiliation (i.e. a shared charitable purpose, membership in an umbrella organization, etc.) with the sponsoring organization (the “Qualified Donee”).
2. The following “General Information Regarding the Qualified Donee” and “Agreement” must be completed AND given to the Foundation office via email.

GENERAL INFORMATION REGARDING THE QUALIFIED DONEE

1. Name of sponsoring Qualified Donee

Contact Person _____

2. Address _____

City/Town _____ Province _____ Postal Code _____

3. Telephone No. _____

email address _____

Website _____

Registered Charity No. BN _____ RR0001

4. Nature of the affiliation or relationship with the Agent undertaking the project

DATE

5. The Qualified Donee's organizational mandate (Mission/Vision)

6. Board of Directors' (or Municipal Councilors') names, addresses and telephone numbers. List Attached

7. Qualified Donee's financial statement for the last complete fiscal year (municipalities please disregard). Attached

=====
==

This **AGREEMENT** is made effective this _____ day of _____, 2005.

BETWEEN _____ (the "Qualified Donee")

AND _____ (the "Agent")

WHEREAS:

The Qualified Donee wishes to carry out the project described in the Grant Application by the Agent to the Northwestern Alberta Foundation. The project is at law a charitable or other activity qualified to receive charitably donated funds from a Foundation under the *Income Tax Act* (Canada).

THEREFORE, THE QUALIFIED DONEE AND THE AGENT AGREE AS FOLLOWS:

1. The Agent will act as agent for the Qualified Donee for the purpose of establishing, maintaining and completing the project.
2. The project will be completed as stated in the Grant Application.
3. Subject to sufficient funding to proceed with the project, the Qualified Donee will provide the total sum received on behalf of the project to the Agent for the purpose of carrying of the project.

DATE

4. The Agent will keep the funds that it receives from the Qualified Donee separate from the Agent's own assets and will use such funds solely for the project. If the Agent fails to comply with any of the terms of this agreement, or if the Qualified Donee is dissatisfied with the progress of the project, or if the Agent fails to comply with any of the terms of the agreement with the Foundation, then the Agent will return all funds to the Qualified Donee for reimbursement of the funders.
5. The Agent will report as required by the agreement with the Foundation to the Qualified Donee and the Foundation and will permit the Qualified Donee to inspect the project at such times as the Qualified Donee deems appropriate.
6. The Agent will not assign the rights or obligations under the Agreement without prior written consent of the Qualified Donee.
7. The Agent will not change any part of the project without the prior written consent of the Foundation.
8. This Agreement will be governed by the laws of Alberta.

IN WITNESS WHEREOF the parties have executed this Agreement effective the date first above written.

The "Qualified Donee"

The "Agent"

Per: _____
 Authorized Signatory (Chair/President)

Per: _____
 Authorized Signatory (Chair/President)

Per: _____
 Authorized Signatory (Senior Staff)

Per: _____
 Authorized Signatory (Senior Staff)

Lisa Lenentine

From: Joni Rohloff <Joni.Rohloff@agent.ufa.com>
Sent: Thursday, October 10, 2024 2:34 PM
To: Lisa Lenentine
Subject: Valleyview Ag Society

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good day Lisa,

We would like to inquire if the MD of Greenview would be willing to direct funds through them as an intermediary upon completion of the Ag Plex project partnering with NAF?

NAF would like to set up a time with the three of us to discuss moving forward with the Valleyview Ag Society Arena Flow Through Fund to enable tax receipts for potential supporters.

Thank you.

Joni Rohloff
Valleyview Petroleum Agency
UFA Co-operative Limited

D: (780) 524-3140
Email: joni.rohloff@agent.ufa.com

UFA.com



Confidentiality Notice: The information in this e-mail may be confidential and / or privileged. This e-mail is intended to be reviewed by only the individual or organization named in the e-mail address. If you are not the intended recipient, you are hereby notified that any review, dissemination or copying of the e-mail and attachments, if any, or the information contained herein, is strictly prohibited.



REQUEST FOR DECISION

SUBJECT: **Assessment Review Board (ARB) Clerk Appointment**
SUBMISSION TO: REGULAR COUNCIL MEETING REVIEWED AND APPROVED FOR SUBMISSION
MEETING DATE: November 26, 2024 CAO: MANAGER:
DEPARTMENT: CORPORATE SERVICES DIR: EK PRESENTER: WF
STRATEGIC PLAN: Governance LEG: SS

RELEVANT LEGISLATION:

Provincial (cite) – Matters Relating to Assessment Complaints Regulations (MRAC) s. 53(1), MGA s. 456 (1)

Council Bylaw/Policy (cite) – Bylaw 13-712

RECOMMENDED ACTION:

MOTION: That Council appoint Sarah Lavers as alternate clerk for the Assessment Review Board.

BACKGROUND/PROPOSAL:

The Municipal District of Greenview Assessment Review Board (ARB) is a quasi-judicial board established under the Alberta *Municipal Government Act* and Municipal District of Greenview Bylaw 13-712 Assessment Review Board Bylaw. The Assessment Review Board is an impartial tribunal that makes decisions regarding property assessment complaints. In order to fulfil its statutory obligations,

Matters Relating to Assessment Complaints Regulations s.53(1) states that a clerk must complete the training as the Minister prescribes. In compliance with the *Municipal Governments Act* s 456(1), Council must appoint or authorize the appointment of one or more clerks of the assessment review board.

Greenview's Assessment Review Board, Bylaw 13-712, states Council will appoint an Assessment Review Board Clerk after they have successfully completed the training.

Sarah Lavers has successfully completed the approved training, received her certificate, and is prepared to be appointed as an alternate ARB Clerk.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is that Greenview will be able to meet its statutory obligations.
 2. The benefit of Council accepting the recommended motion is that it will provide backup for the current ARB clerk in case of their absence.
-

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative not to follow the recommended action however, Administration does not recommend this as Greenview would not be able to fulfill its obligation in the case of absence of the currently appointed clerk.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

ATTACHMENT(S):

- Bylaw 13-712
- Certificate – Sarah Lavers
- MRAC s.53(1)
- MGA s.456(1)

Part 5 Training and Qualifications

Training requirements

53(1) Every clerk must

- (a) successfully complete a training program set or approved by the Minister, and
- (b) every 3 years successfully complete a refresher training program set by the Minister.

Clerk

456(1) The council of a municipality must appoint a person as the clerk of the assessment review boards having jurisdiction in the municipality.

(2) Where an assessment review board is jointly established, the councils must jointly appoint the clerk.

(3) The clerk must not be an assessor or a designated officer having authority to grant or cancel tax exemptions or deferrals under section 364.1.

(4) The council or councils appointing the clerk must prescribe the clerk's remuneration and duties.

2016 c24 s62;2019 c22 s10(14)



**LAND &
PROPERTY
RIGHTS
TRIBUNAL**

Certificate of Qualification

This is to certify that

Sarah Lavers

has successfully completed the

Assessment Review Board Clerk Training

on

June 19, 2024

*and is certified according to the Alberta Assessment Complaints Training
Program.*

Susan McRory
Chair
Land and Property Rights Tribunal

Expiry Date: 06/2027

DATE



Municipal District of Greenview No. 16

NAME: Ryan Ratzlaff
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
5-Nov	8:00	16:30	C	RMA							469.00		
6-Nov	8:00	22:00	C	RMA & Ministers dinner							469.00		
7-Nov	8:00	16:30	C	RMA	320		1		20.00		469.00		
12-Nov	8:15	17:30	M	RCM	80						540.00		
13-Nov	9:45	12:30	M	PRC	80						135.00		
14-Nov	14:00	22:30	M	Your Region Your Voice	305						405.00		
18-Nov	9:15	12:30	M	GRWMC	80						270.00		
NOTES:				KILOMETER CLAIM			TOTAL		20.00		2757.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		865	553.60	NET CLAIM		20.00		2757.00	
				\$0.26 per km		865	224.90						
				SUBTOTAL			778.50	TOTAL CLAIM				3555.50	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			778.5	AMOUNT DUE (OWING)				\$3,555.50	

DATE _____
 Claimant

_____ Date

Page 149 of 156 _____ Approved

_____ Date



Municipal District of Greenview No. 16

NAME: Sally Rosson
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE 2024	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
3-Nov	14:30	18:30	M	Travel to RMA Edm	355			X	50.00		275.00		
4-Nov			C	RMA Edm							469.00		
5-Nov			C	RMA Edm							469.00		
6-Nov			C	RMA Edm				X	50.00		469.00		
7-Nov			C	RMA Edm & Return	355						469.00		
7-Nov	18:45	20:15		VV Rural Crime Watch	16						N/C		
8-Nov	8:00	12:15	M	LS Ski Hill	104						275.00		
11-Nov	10:15	12:00		Remembrance Day Ceremony	16						N/C		
12-Nov	8:30	17:15	M	Council	16						469.00		
12-Nov	18:00	22:00	M	Travel to FCSSAA Edm	347						275.00		
13-Nov			C	PRC & FCSSAA Edm				x	50.00		469.00		
14-Nov			C	FCSSAA Edm				x	50.00		469.00		
15-Nov			C	FCSSAA Edm	347						469.00		
NOTES:				KILOMETER CLAIM			TOTAL		200.00		4577.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		1556	995.84	NET CLAIM		200.00		4577.00	
				\$0.26 per km		1556	404.56						
				SUBTOTAL			1400.40	TOTAL CLAIM				6177.40	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			1400.4	AMOUNT DUE (OWING)				\$6,177.40	

DATE

Sally Ann Rosson
Claimant

November 15, 2024 Page 150 of 156
Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Dave Berry
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
3-Nov	14:00	18:00	C	Travel to RMA	375			x	50.00		469.00		
4-Nov			C	RMA				x	50.00		469.00		
5-Nov			C	RMA							469.00		
6-Nov			C	RMA							469.00		
7-Nov			C	RMA and travel	375			x	50.00		469.00		
12-Nov	8:30	17:00	M	Council	60						405.00		
13-Nov	10:00	12:00	M	PRC	60						135.00		
14-Nov	15:30	22:30	M	Your Region Yor Voice	270						405.00		
15-Nov	8:00	14:00	M	VSI agm	320		x		20.00		270.00		
NOTES:				KILOMETER CLAIM			TOTAL		170.00		3560.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		1460	934.40	NET CLAIM		170.00		3560.00	
				\$0.26 per km		1460	379.60						
				SUBTOTAL			1314.00	TOTAL CLAIM				5044.00	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			1314	AMOUNT DUE (OWING)				\$5,044.00	

DATE _____
 Claimant

_____ Date

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_____ Date



Municipal District of Greenview No. 16

NAME: Tom Burton
 ADDRESS : Box 419, DeBolt, Alberta T0H 1B0

Employee # : 378
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM
						B	L	D	AMOUNT		
November 3 2024			C	Rural Municipalities of Alberta 2024 Fall Conference	422				17.50		405.00
November 4 2024			C	Rural Municipalities of Alberta 2024 Fall Conference					17.50		405.00
November 5 2024			C	Rural Municipalities of Alberta 2024 Fall Conference					17.50		405.00
November 6 2024			C	Rural Municipalities of Alberta 2024 Fall Conference					17.50		405.00
November 7 2024			C	Rural Municipalities of Alberta 2024 Fall Conference	422						405.00
November 8 2024	10:00	13:15	M	Indigenous Veterans Day Ceremony	120						270.00
November 9 2024	7:45	15:00	M	MD of Greenview Library Organizational & Regular Board	500		1		20.00		405.00
November 11 2024				DeBolt Remembrance Day Ceremony							
November 12 2024	7:50	17:40	M	Council	120						540.00
November 13 2024	8:40	13:00	M	Policy Review Organizational & Regular Committee	120						270.00
November 14 2024	16:40	21:40	M	Your Region, Your Voice Engagement	120						270.00
November 15 2024	11:30	16:30	M	Invest Alberta Engagement	120						270.00
NOTES:				KILOMETER CLAIM				TOTAL	90.00		4050.00
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST			
				\$0.64 per km		1944	1244.16	NET CLAIM	90.00		4050.00
				\$0.26 per km		1944	505.44				
				SUBTOTAL			1749.60	TOTAL CL			5889.60
				LESS G.S.T.				LESS ADVANCES			
				TOTAL			1749.6	AMOUNT DUE (OWING)			\$5,889.60

Claimant

Date

Approved

Date



Municipal District of Greenview No. 16

NAME: Jennifer Scott
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
3-Nov			C	Travel - RMA Convention	386			x	50.00		469.00		
4-Nov			C	EOEP Course - Effective Meetings				X	50.00		469.00		
5-Nov			C	RMA Convention							469.00		
6-Nov			C	RMA Convention				X	50.00		469.00		
7-Nov			C	RMA Convention - Travel	386		X		20.00		469.00		
12-Nov	8:00	17:30	M	Regular Council Meeting	76						540.00		
13-Nov	9:30	12:30	M	PRC	76						135.00		
14-Nov	16:00	22:00	M	Your Region, Your Voice	166						270.00		
NOTES:				KILOMETER CLAIM			TOTAL		170.00		3290.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		1090	697.60	NET CLAIM	170.00		3290.00		
				\$0.26 per km		1090	283.40						
				SUBTOTAL			981.00	TOTAL CLAIM				4441.00	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL				981	AMOUNT DUE (OWING)		\$4,441.00		

DATE _____
 Claimant

_____ Date

Page 153 of 156 _____ Approved

_____ Date



Municipal District of Greenview No. 16

NAME: Bill Smith
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
8-Oct	6:30	18:00	M	Council	300						540.00		
9-Oct	9:00	10:00	M	MPC							135.00		
10-Oct	11:00	14:30	M	Maskwa	75						270.00		
15-Oct	8:00	14:30	M	COTW GROvedale	30						405.00		
16-Oct	11:00	18:00	M	Canfor advisory	75		X		20.00		405.00		
22-Oct	6:30	21:00	M	Org meeting/trav Calgary	150						630.00		
23-Oct	10:00	19:00	M	Invest northwest/		X			20.00		405.00		
24-Oct	8:00	22:00	M	Greenview meetings/travel	150			X	50.00		630.00		
29-Oct	7:00	18:00	M	Budget	300						540.00		
31-Oct	7:00	16:30	M	Budget	300						540.00		
NOTES:				KILOMETER CLAIM			TOTAL		90.00		4500.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		1380	883.20	NET CLAIM		90.00	4500.00		
				\$0.26 per km		1380	358.80						
				SUBTOTAL			1242.00	TOTAL CLAIM			5832.00		
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			1242	AMOUNT DUE (OWING)			\$5,832.00		

DATE _____
 Claimant

_____ Date

Page 154 of 156 _____ Approved

_____ Date



Municipal District of Greenview No. 16

NAME: Marko Hackenberg

Employee # : _____

ADDRESS : _____

Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM		
						B	L	D	AMOUNT				
Nov.03	12:00	16:30	C	Grande Cache to Edm.	440						469.00		
Nov. 04			C	RMA							469.00		
Nov. 05			C	RMA							469.00		
Nov. 06			C	RMA							469.00		
Nov. 07			C	RMA travel Edm to GC	440		x		20.00		469.00		
Nov. 11	19:00	21:00	M	Remembrance Day Cer. GC to GP	192			x	50.00		135.00		
Nov. 12	7:30	18:00	M	GP to VV, RCM	216			x	50.00		540.00		
Nov. 13	9:00	15:30	M	GP to VV, PRC, VV to GC	408						405.00		
Nov.14	14:30	23:30	M	GC to GP,Your region your voice, GP to GC	384								
NOTES:				KILOMETER CLAIM			TOTAL		120.00		3425.00		
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST					
				\$0.64 per km		2080	1331.20	NET CLAIM		120.00		3425.00	
				\$0.26 per km		2080	540.80						
				SUBTOTAL			1872.00	TOTAL CLAIM				5417.00	
				LESS G.S.T.				LESS ADVANCES					
				TOTAL			1872	AMOUNT DUE (OWING)				\$5,417.00	

DATE _____
Claimant

_____ Date

Page 155 of 156 _____ Approved

_____ Date



Municipal District of Greenview No. 16

NAME: Tyler Olsen
 ADDRESS : _____

Employee # : _____
 Department: Council

DATE	DEPART TIME	ARRIVE TIME	MEETING CODE	DESCRIPTION	KM	MEALS				LODGING EXPENSES	PER DIEM			
						B	L	D	AMOUNT					
4-Nov			c	RMA							469.00			
5-Nov			c	RMA							469.00			
6-Nov			c	RMA							469.00			
7-Nov			c	RMA, return to GC	450		1		20.00	1783.01	469.00			
11-Nov	13:00	16:30	m	Travel to VV	320			1	50.00		270.00			
12-Nov	8:00	17:00	m	regular council				1	50.00		405.00			
13-Nov	7:00	17:00	m	CFWY Chairs meeting in whitecourt	150			1	50.00		540.00			
14-Nov	12:00	22:00	m	return from Whitecourt, travel to GP for	300	1			20.00		540.00			
15-Nov	11:30	17:00	m	lunch with Mayor Clayton,invest alberta	200						270.00			
NOTES:				KILOMETER CLAIM			TOTAL		190.00	1783.01	3901.00			
Meeting Code : M for Meetings C for Conferences				RATE		KM's	TOTAL	LESS GST						
				\$0.64 per km		1420	908.80	NET CLAIM	190.00	1783.01	3901.00			
				\$0.26 per km		1420	369.20							
				SUBTOTAL			1278.00	TOTAL CLAIM		7152.01				
				LESS G.S.T.				LESS ADVANCES						
				TOTAL				1278	AMOUNT DUE (OWING)		\$7,152.01			

DATE _____
 Claimant

_____ Date

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_____ Date