



MUNICIPAL DISTRICT OF GREENVIEW NO. 16  
COMMITTEE OF THE WHOLE  
MEETING AGENDA

Wednesday, November 27, 2024, 9:30 a.m.

Greenview Administration Building

Valleyview, AB

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Pages

1. **CALL TO ORDER**
2. **ADOPTION OF AGENDA**
3. **APPOINTMENT OF CHAIR**
  - 3.1 Appointment of Chair 2 - 2
4. **APPOINTMENT OF VICE-CHAIR**
  - 4.1 Appointment of Vice Chair 3 - 3
5. **AGRICULTURAL SERVICE BOARD MEETING DATES**
  - 5.1 Agricultural Service Board Meeting Dates 4 - 5
6. **ADJOURNMENT**



# REQUEST FOR DECISION

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SUBJECT: **Appointment of Chair**  
SUBMISSION TO: ORGANIZATIONAL MEETING  
MEETING DATE: November 27, 2024  
DEPARTMENT: AGRICULTURE  
STRATEGIC PLAN: Governance

REVIEWED AND APPROVED FOR SUBMISSION  
CAO: \_\_\_\_\_  
DIR: MH  
LEG: \_\_\_\_\_

MANAGER: SK  
PRESENTER: \_\_\_\_\_

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RELEVANT LEGISLATION:

**Provincial** (cite) – Agricultural Service Board Act Chapter A-10 s3(2)

**Council Bylaw/Policy** (cite) – Bylaw 24-975

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RECOMMENDED ACTION:

**MOTION: That the Agricultural Service Board appoint \_\_\_\_\_ as the Chair of the Municipal District of Greenview No. 16 Agricultural Service Board until the next annual Organizational Meeting.**

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BACKGROUND/PROPOSAL:

Since October 2013, ASB Chair and Vice Chair Positions have been chosen by the public board members, following Bylaw 24-975.

Before selecting the Chair, the Agricultural Service Board must decide how to vote for the Chair. According to Robert's Rules of Order, voting is done by secret ballot if requested by any member; otherwise, it will be by a show of hands.

Once a winner is chosen, they will take the role of Chair.



# REQUEST FOR DECISION

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SUBJECT:	<b>Appointment of Vice Chair</b>		
SUBMISSION TO:	ORGANIZATIONAL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	November 27, 2024	CAO:	MANAGER:
DEPARTMENT:	AGRICULTURE	DIR:	PRESENTER:
STRATEGIC PLAN:	Governance	LEG:	

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## RELEVANT LEGISLATION:

**Provincial** (cite) – Agricultural Service Board Act Chapter A-10 s3(2)

**Council Bylaw/Policy** (cite) – Agricultural Service Board AG02, Bylaw 24-975

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## RECOMMENDED ACTION:

**MOTION: That the Agricultural Service Board appoint \_\_\_\_\_ as the Vice Chair of the Municipal District of Greenview No. 16 Agricultural Service Board until the next annual Organizational Meeting.**

**MOTION: That the Agricultural Service Board request the Manager, Agricultural Services, to destroy any ballots used for the appointment of Chair and Vice Chair.**

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## BACKGROUND/PROPOSAL:

Since October 2013, ASB Chair and Vice Chair Positions have been chosen by the public board members, following Bylaw 24-975.

Before selecting the Vice Chair, the Agricultural Service Board must decide how to vote for the Vice Chair. According to Robert's Rules of Order, voting is done by secret ballot if requested by any member; otherwise, it will be by a show of hands.

Once a winner is chosen, they will take the role of Vice Chair.



# REQUEST FOR DECISION

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SUBJECT: **Agricultural Service Board Meeting Dates**  
SUBMISSION TO: ORGANIZATIONAL MEETING      REVIEWED AND APPROVED FOR SUBMISSION  
MEETING DATE: November 27, 2024      CAO:      MANAGER:  
DEPARTMENT: AGRICULTURE      DIR: MH      PRESENTER:  
STRATEGIC PLAN: Governance      LEG:

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RELEVANT LEGISLATION:

**Provincial** (cite) – N/A

**Council Bylaw/Policy** (cite) – N/A

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RECOMMENDED ACTION:

**MOTION: That the Agricultural Service Board accept the 2025 Agricultural Service Board Meeting schedule as presented.**

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BACKGROUND/PROPOSAL:

Wednesday, January 29, 2025  
Wednesday February 26, 2025  
Wednesday March 26, 2025  
Wednesday April 23, 2025  
Wednesday May 28, 2025  
Wednesday June 25, 2025  
Wednesday July 23, 2025  
Wednesday August 27, 2025  
Wednesday September 24, 2025  
Wednesday October 29, 2025  
Wednesday November 26, 2025  
Wednesday December 17, 2025

As per Greenview history, ASB meetings are set to follow the second Greenview Council meeting of the month with the exception of December as the meeting will follow Committee of the Whole due to Christmas.

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BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of accepting the recommended motion is that the Agricultural Service Board will have set dates for the 2025 ASB meetings.

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DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

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ALTERNATIVES CONSIDERED:

**Alternative #1:** The Agricultural Service Board can choose to adjust the schedule to accommodate field activities, however Administration doesn't recommend this as each season is different and potential decisions will need to reflect on the ground realities.

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FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

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STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

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PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

**INCREASING LEVEL OF PUBLIC IMPACT**

Inform

**PUBLIC PARTICIPATION GOAL**

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

**PROMISE TO THE PUBLIC**

Inform - We will keep you informed.

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FOLLOW UP ACTIONS:

There are no follow up actions to the recommended motion.

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ATTACHMENT(S):

- N/A