

# Application: CIG-0000000055

Community Impact Grant

## Summary

**ID:** CIG-0000000055

**Last submitted:** Feb 19 2025 08:40 PM (MST)

**Labels:** Operating Grants

## Grant Application Form

Completed - Feb 19 2025

## Form for "Grant Application Form"

Please refer to the [Community Impact Grant Policy](#) and the [Greenview Support Recognition Policy](#) here.

## Organization Information

Name of Organization	Grande Prairie Palliative Care Society
Mailing Address	204, 10134-97 Ave
Town/City	Grande Prairie
Postal Code	T8V 7X6
Province	Alberta
Contact Name	
Position of Contact Person	Executive Director
Email	
Phone Number	
Purpose of Organization	<p>We provide person centered supports, services and programs to people and their loved when an end of life diagnosis has been given. We support the City of Grande Prairie, County of Grande Prairie, Saddle Hills and the MD of Greenview.</p> <p>We provide education to ensure community members are aware of options for care from the time of diagnosis through grief and bereavement, loss and aftercare.</p> <p>We provide skilled volunteers to support individuals and their care teams.</p>

**This is the act you are registered under.**

Please verify:

Societies Act

**Registration No.**

5012046453

**What type of Grant are you applying for?**

Operating Grant

**Total Amount Requested**

***\*Do not use commas when entering amount\****

\$ 40000

**Proposed Project**

We are seeking funding to augment the Executive Directors wages for our society.

The Executive Director position is essential to this organizations success and our palliative communities within Northwest Alberta. This role ensures that palliative care programs and services are current and stay relative to communities changing needs.

**Have you previously applied for a grant from the MD of Greenview?**

Yes

**Was your previous grant application successful?**

Yes

**Year Grant Received**

2024

### Amount of Grant

*\*Do not use commas when entering amount\**

\$ 40000

### Grant Purpose

To augment the ED wages

Have you provided the MD of Greenview with a final completion report for grant funds received?

Yes

Have you applied for grant funds from sources other than the MD of Greenview?

Yes

**List the donor, purpose and amount**

	Donor	Purpose	Amount (\$)
1	FCSS City of Grande Prairie	Training volunteers and small portion towards ED wages	42800
2	FCSS County of Grande Prairie	Equity and Diversity training for volunteers and small portion towards ED wages	25000
3	Saddle Hills County	Ipad loaner program	20000
4	Rotary Clubs of Grande Prairie	to purchase new sheepskins for loaner program	10000
5	New Horizons Seniors	To engage seniors in volunteerism and be active in their communities	25000
Total			122800.0

**Have you performed any other fundraising projects?**

Yes

### What type of fundraising and how much did you raise?

Fundraising Type Examples: Bottle drive, Bake sale, etc

	Fundraising Type	Funds Raised
1	Winter supper and show	8752
2	Memory Tree	1110
3	Small grant applications	6000
4	Revving For Care	700
5		
Total		16562.0

If awarded, please list how you plan to recognize the MD of Greenview.

i.e. Social Media, Posters, Signs, Website

Website and Social Media Platforms  
Annual Report  
Presentations in person and on zoom  
Brochures  
Insert in our comfort care bags  
Signage in our office  
Signage in our counseling space

### Greenview Logo Permission Requirements

Please contact the Communications Department at [communications@mdgreenview.ab.ca](mailto:communications@mdgreenview.ab.ca) for all use of Greenview Logos as well as advertising, signs and imaging which require authorization by Greenview communications team.

## FOIP Disclosure

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33(a) and 39(1)(a)(b)(c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of the Community Impact Grant. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

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**By signing and typing your name below the signature line below you are confirming you have provided the required information for the grant application.**

*Please use your mouse to sign*

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**Name:**

Carrie Bartsch

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**Date:**

Feb 19 2025

## Upload past financial statements

**Completed** - Feb 19 2025

If you do not have a financial statement to upload, please complete the "Profit Loss Statement" and "Balance Sheet" form templates provided.

[Year End Grande Prairie Palliative Care Society 2024 - financial statements](#)

**Filename:** Year\_End\_Grande\_Prairie\_Palliative\_temNDeT.pdf **Size:** 251.3 kB

## Budget for current year/current project

Completed - Apr 24 2025

[forecasted budget for 2024 2025\\_year](#)

Filename: forecasted\_budget\_for\_2024\_2025\_year.pdf Size: 44.3 kB



**GRANDE PRAIRIE PALLIATIVE CARE SOCIETY**

**Financial Information**

**Year Ended June 30, 2024**

**GRANDE PRAIRIE PALLIATIVE CARE SOCIETY**  
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**Year Ended June 30, 2024**

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## COMPILATION ENGAGEMENT REPORT

To the Members of Grande Prairie Palliative Care Society

On the basis of information provided by management, we have compiled the statement of financial position of Grande Prairie Palliative Care Society as at June 30, 2024, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

A partner in our firm is a director of Grande Prairie Palliative Care Society.

Grande Prairie, Alberta  
September 18, 2024

MCNABB LUCUK LLP  
CHARTERED PROFESSIONAL ACCOUNTANTS

**GRANDE PRAIRIE PALLIATIVE CARE SOCIETY****Statement of Financial Position****June 30, 2024**

	2024	2023
<b>ASSETS</b>		
CURRENT		
Restricted cash contributions	\$ 229,925	\$ 284,689
Term deposits	314,575	294,175
Accounts receivable	3,021	200
Interest receivable	23,106	-
Goods and services tax recoverable	3,750	523
Prepaid expenses	1,600	2,020
	<b>\$ 575,977</b>	<b>\$ 581,607</b>
<b>LIABILITIES</b>		
CURRENT		
Accounts payable and accrued liabilities	\$ 8,634	\$ 273
Employee deductions payable	4,252	2,168
Wages payable	-	69
	<b>12,886</b>	<b>2,510</b>
EXTERNALLY RESTRICTED DEFERRED CONTRIBUTIONS	<b>102,418</b>	<b>154,918</b>
INTERNALLY RESTRICTED DEFERRED CONTRIBUTIONS	<b>381,009</b>	<b>361,009</b>
	<b>496,313</b>	<b>518,437</b>
<b>NET ASSETS</b>		
UNRESTRICTED FUND	<b>79,664</b>	<b>63,170</b>
	<b>\$ 575,977</b>	<b>\$ 581,607</b>

**ON BEHALF OF THE BOARD**\_\_\_\_\_  
*Director*\_\_\_\_\_  
*Director*

See notes to financial information

**GRANDE PRAIRIE PALLIATIVE CARE SOCIETY**

**Statement of Revenues and Expenditures**

**Year Ended June 30, 2024**

	<b>2024</b>	<b>2023</b>
<b>REVENUES</b>		
Donations - receipted	\$ 35,686	\$ 17,615
Donations - not receipted	53,431	21,742
Government grants	182,471	258,667
Grant revenue	-	30,000
	<b>271,588</b>	<b>328,024</b>
<b>EXPENSES</b>		
Bad debts	3,360	330
Employee benefits	-	12,633
Insurance	5,237	5,398
Interest and bank charges	1,564	1,857
Office	9,395	4,942
Professional fees	4,465	2,561
Program delivery	102,572	74,295
Salaries and wages	71,855	216,359
Sub-contracts	74,331	28,413
Supplies	4,046	2,982
Telephone	3,554	5,827
Travel and vehicle expenses	869	2,975
	<b>281,248</b>	<b>358,572</b>
<b>DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<b>(9,660)</b>	<b>(30,548)</b>
<b>OTHER INCOME (EXPENSES)</b>		
Expense recoveries	69	-
Fundraising revenue	-	7,730
Fundraising expenses	-	(4,045)
Interest income	25,885	911
Other income	200	-
	<b>26,154</b>	<b>4,596</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>\$ 16,494</b>	<b>\$ (25,952)</b>

See notes to financial information

**GRANDE PRAIRIE PALLIATIVE CARE SOCIETY**  
**Statement of Changes in Net Assets**  
**Year Ended June 30, 2024**

	2024	2023
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 63,170</b>	<b>\$ 89,122</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>16,494</b>	<b>(25,952)</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 79,664</b>	<b>\$ 63,170</b>

## **GRANDE PRAIRIE PALLIATIVE CARE SOCIETY**

### **Notes to Financial Information**

**Year Ended June 30, 2024**

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#### **1. BASIS OF ACCOUNTING**

The basis of accounting applied in the preparation of the statement of financial position of Grande Prairie Palliative Care Society as at June 30, 2024, and the statements of revenues and expenditures and changes in net assets for the year then ended is on the historical cost basis and reflects cash transactions with the addition of:

- accounts receivable less an allowance for doubtful accounts
- term deposits recorded at cost
- prepaid expenses realized when the expenses are incurred
- accounts payable and accrued liabilities
- restricted referred contributions recognized as revenue in the year in which the related expenses are incurred

#### **2. COMPARATIVE FIGURES**

Some of the comparative figures have been reclassified to conform to the current year's presentation.

Forecasted Budget July 1 2024 to June 30 2025

Core Grants

FCSS City	42400.02 ( 21,000 July 2024 to Dec. 2024 21,400.02 Jan
FCSS County	25,000
Saddle Hills	20000
MD of Greenview	40000
Total Core Grants	<b>127400</b>
Donations	<b>40000</b>
Other grants and revenue	<b>20000</b>
Alberta Volunteer Screening Grant	2540 received
Memory Tree	1110
KMSC Fundraiser	3010
Cash for Camping	5000
Northern Spirite of Lights	1000
Other fundraisers	5000
Gift in Kind	11841.12 (Kasa )
interest revenue	188.64
GST rebate	3767.24
Total	53447
Total Forecasted Revenue	<b>274304</b>

Wages, CPP, EI

Carrie	90000
CPP, EI roughly 8%	7200
Lynette	62000
CPP,EI	4960
Nigel 10 hrs wk @ \$27.00	14040
CPP EI	1122
Katie 20 hrs wk @34.00 hr	35360
CPP EI	2828.8
Katie Vacation Pay out	1414.4
total wage expense	<b>218925.2</b>
Other Expenses	
Office Rent Condo fees and utility cost	24496.08
Hi Tech supplies and support	500
Staff Mileage	1020
Focus Bookkeeping	12000
General Expenses	1000
Advertising and Promo	1000
Bank Charges	1186.2
Fee's Dues Memberships	720
Data base Better Impact	1600
Meeting Expenses	600
Office supply	1000



Office Telephone	1320
Cell contracts	1610.46
Internet	826.7
Volunteer Recruitment/appreciation	2352
Program Materials and supplies	1000
Office Cleaning	1680
paypal	240
Ignite Marketing	1000
PPE Sanitation	150
Total other expenses	<b>55301.44</b>

Total Forcasted Expenses	<b>274226.64</b>
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1.1 to June 30 2025)