



## **MUNICIPAL DISTRICT OF GREENVIEW NO. 16**

### **POLICY REVIEW COMMITTEE**

#### **MINUTES**

May 14, 2025, 10:26 a.m.  
Greenvview Administration Building  
Valleyview, AB

**Present:**

Chair Tom Burton  
Vice-Chair Ryan Ratzlaff  
Member Dale Smith  
Member Winston Delorme  
Member Jennifer Scott  
Member Bill Smith  
Member Tyler Olsen  
Member Marko Hackenberg  
Member Dave Berry

**Absent:**

Member Sally Rosson  
Member Christine Schlieff

**Staff:**

Chief Administrative Officer, Stacey Wabick  
Director, Infrastructure and Engineering Roger Autio  
Director, Planning and Economic Development Martino Verhaeghe  
Director, Community Services Michelle Honeyman  
Acting Director, Corporate Services Erin Klomp  
Manager, Legislative Services, Sarah Sebo  
Manager, Operations, Josh Friesen  
Manager, Budget and Financial Planning, Marley Hanrahan  
Recording Clerk, Hamzeh Hassanein

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**1. CALL TO ORDER**

Chair Tom Burton called the meeting to order at 10:26 a.m.

**2. ADOPTION OF AGENDA**

**MOTION: 25.03.088**

**Moved by:** Member Tyler Olsen

That Policy Review Committee adopt the Agenda of the May 14 2025 Policy Review Committee as presented.

For (8): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, and Member Dave Berry

Absent (3): Member Sally Rosson, Member Christine Schlieff, and Member Marko Hackenberg

**CARRIED (8 to 0)**

**3. ADOPTION OF THE MINUTES**

**MOTION: 25.03.089**

**Moved by:** Vice-Chair Ryan Ratzlaff

That the Policy Review Committee adopt the minutes of the Policy Review Committee held on April 9 2025 as presented.

For (8): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, and Member Dave Berry

Absent (3): Member Sally Rosson, Member Christine Schlieff, and Member Marko Hackenberg

**CARRIED (8 to 0)**

**4. BUSINESS ARISING**

**5. POLICIES**

**Member Marko Hackenberg arrives at the meeting.**

## **5.1 New Policy – Topsoil and Fill Material Sourcing**

**MOTION: 25.03.090**

**Moved by:** Member Winston Delorme

**That Policy Review Committee recommend CAO approval of new administrative policy for Topsoil & Fill Material Sourcing, as amended.**

- **Definition 1.7: A plant that is designated as Noxious or Prohibited Noxious under the Alberta Weed Control Act or elevated locally to become such by Greenview.**
- **Section 2.4: Remove**
- **3.2: Change to reasonably practical/accessible**

For (9): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, Member Marko Hackenberg and Member Dave Berry

Absent (2): Member Sally Rosson, and Member Christine Schlieff

**CARRIED (8 to 0)**

## **5.2 Policy 09-03 Asset Retirement Obligations**

**MOTION: 25.03.091**

**Moved by:** Member Jennifer Scott

**That the Policy Review Committee recommend Council approve the transfer of Policy 1041 “Asset Retirement Obligations” from a Council policy to an Administrative policy, as presented.**

For (9): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, Member Marko Hackenberg, and Member Dave Berry

Absent (2): Member Sally Rosson, and Member Christine Schlieff

**CARRIED (9 to 0)**

**5.3 Policy 9500 Financial Reserves**

**MOTION: 25.03.092**

**Moved by:** Member Dale Smith

**That the Policy Review Committee recommend Council approve Policy 9500 “Financial Reserves” as presented.**

For (9): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, Member Marko Hackenberg, and Member Dave Berry

Absent (2): Member Sally Rosson, and Member Christine Schlieff

**CARRIED (9 to 0)**

**6. BYLAWS**

**7. NEXT MEETING DATE**

June 11, 2025.

**8. ADJOURNMENT**

**MOTION: 25.03.093**

**Moved by:** Vice-Chair Ryan Ratzlaff

That Policy Review Committee adjourn this meeting at 11:02 a.m.

For (9): Member Winston Delorme, Vice-Chair Ryan Ratzlaff, Member Dale Smith, Chair Tom Burton, Member Jennifer Scott, Member Bill Smith, Member Tyler Olsen, Member Marko Hackenberg, and Member Dave Berry

Absent (2): Member Sally Rosson, and Member Christine Schlieff

**CARRIED (9 to 0)**

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Recording Secretary

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Chair