

# Application: CIG-0000000116

Community Impact Grant

## Summary

ID: CIG-0000000116  
Last submitted: Apr 11 2025 03:03 PM (MDT)  
Labels: Capital Grants, Seniors

## Grant Application Form

Completed - Apr 11 2025

## Form for "Grant Application Form"

Please refer to the [Community Impact Grant Policy](#) and the [Greenview Support Recognition Policy](#) here.

### Organization Information

Name of Organization	Valleyview and District Sun Valley Pioneers Association
Mailing Address	Box 1381
Town/City	Valleyview
Postal Code	T0H3N0
Province	Alberta
Contact Name	
Position of Contact Person	Treasurer
Email	
Phone Number	
Purpose of Organization	To provided social and recreational activities for residents who are 50 and over. The facility is also available for rent to the community.

**This is the act you are registered under.**

Please verify:

Societies Act

**Registration No.**

500088463

**What type of Grant are you applying for?**

Capital Grant

**Total Amount Requested**

***\*Do not use commas when entering amount\****

\$ 107000.00

**Proposed Project**

The proposed project is an addition to the front of the building to provide additional storage in the entry way and to create ease of access to the building on the front entrance. Currently there are only steps to access the building on the front, with the funds it will allow for updating the current ramp which does not currently meet standards, and allow the front steps to be removed to allow access to be brought down to ground level.

The facility does not have sufficient storage and have seen an increase in usage of the facility for recreation and social events, currently floor space is being used as storage with the limited space, this would allow for the use of that additional floor space with the growing needs of the community's seniors.

Have you previously applied for a grant from the MD of Greenview?

Yes

Was your previous grant application successful?

Yes

Year Grant Received

2023

Amount of Grant

*\*Do not use commas when entering amount\**

\$ 10000.00

Grant Purpose

The grant was used to replace the games room furnace in the facility.

Have you provided the MD of Greenview with a final completion report for grant funds received?

Yes

Have you applied for grant funds from sources other than the MD of Greenview?

No

Have you performed any other fundraising projects?

Yes

What type of fundraising and how much did you raise?

Fundraising Type Examples: Bottle drive, Bake sale, etc

	Fundraising Type	Funds Raised
1	Silent Auction	0.00
2		
3		
4		
5		
Total		0.0

If awarded, please list how you plan to recognize the MD of Greenview.

i.e. Social Media, Posters, Signs, Website

Greenview would be recognized with plaque that would be placed in the new portion thanking them for their contribution, sponsor boards and would like to do a cheque presentation with Council.

Greenview Logo Permission Requirements

Please contact the Communications Department at [communications@mdgreenview.ab.ca](mailto:communications@mdgreenview.ab.ca) for all use of Greenview Logos as well as advertising, signs and imaging which require authorization by Greenview communications team.

## FOIP Disclosure

Any personal information that the Municipal District of Greenview may collect on this form is in compliance with Section 33(a) and 39(1)(a)(b)(c) of the Freedom of Information and Protection of Privacy Act. The information collected is required for the purpose of carrying out an operating program or activity of the Municipality, in particular for the purpose of the Community Impact Grant. If you have any questions about the collection please contact the Freedom of Information and Protection of Privacy Coordinator at 780.524.7600.

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**By signing and typing your name below the signature line below you are confirming you have provided the required information for the grant application.**

*Please use your mouse to sign*

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**Name:**

Raymond Lavoie

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**Date:**

Apr 11 2025

**Any supporting documents, ie. Quotes, etc.**

**Completed** - Apr 11 2025

**[VV Sun Valley Pioneers Grant Quotes](#)**

**Filename:** VV\_Sun\_Valley\_Pioneers\_Grant\_Quotes.pdf **Size:** 446.1 kB

**VALLEYVIEW & DISTRICT SUN VALLEY**

**PIONEERS ASSOCIATION**

**FINANCIAL STATEMENTS**

**SEPTEMBER 30, 2024**

# VALLEYVIEW & DISTRICT SUN VALLEY PIONEERS ASSOCIATION

## General Account -- Balance Sheet -- Income

October 1, 2023 to Sept. 30, 2024

	Deposit	Pool	Curling	Cards	Social Events	Membership	Rent	Miscellaneous
October	1865.50		192.00		480.00	90.00	1025.00	78.50
November	1238.00		100.00			90.00	1000.00	48.00
December	1880.00				1880.00			
January	110.00		110.00					
February	2645.78		139.00		210.00	100.00	150.00	2046.78
March	120.00		120.00					
April	196.00		126.00			70.00		
May	200.00		120.00			30.00	50.00	
June	11596.00		40.00			30.00	11526.00	MD Grant+
July	416.00		58.00			10.00	300.00	48.00
August	151.00		151.00					
September	135.00		115.00			20.00		
TOTAL	20553.28		1271.00		2570.00	440.00	2525.00	13747.28

Prepared by Raymond A. V. Savie

Audited by RJ Morrison

M Kroule

# VALLEYVIEW & DISTRICT SUN VALLEY PIONEERS ASSOCIATION

## General Account -- Balance Sheet – Expenditures

October 1, 2023 to September 30, 2024

	Expense	Groceries	Rep-Maint	Office	Soc. Eve.	GST paid	Miscellaneous	Utilities
October	917.22	35.97	361.40	30.94		22.86	4.00	462.05
November	2484.96	388.45	1281.49	27.99	144.51	95.77		546.75
December	5157.36	29.04	1650.00	85.00	2500.00	120.39		772.93
January	1583.15	79.59	300.00	17.26	206.93	51.88	53.99	873.50
February	1602.38		196.57		382.83	54.29	33.70	934.99
March	1659.23	242.71	411.45		112.05	66.17	39.25	787.60
April	886.94	82.08	52.99			36.05	4.00	711.82
May	2205.53	516.81	207.11	22.98	542.50	94.45	275.70	545.98
June	925.27	224.03	200.00			22.46	4.00	474.78
July	1814.89	58.41	1051.91		124.25	78.68	79.00	422.64
August	975.35	299.91	100.44	95.74	25.99	34.33	4.00	414.94
September	706.60	88.95		177.09		24.46	4.00	412.10
TOTAL	20,918.88	2045.95	5,813.36	457.00	4,039.06	701.79	501.64	7,360.08



**VALLEVIEW & DISTRICT SUN VALLEY PIONEERS  
ASSOCIATION**

**CASINO ACCOUNT**

**October 1, 2023 to September 30, 2024**

**Starting Balance \$3,697.58(Oct. 1,2023)**

<b>MONTH</b>	<b>INCOME</b>	<b>EXPENDITURE</b>	<b>BALANCE</b>
October	\$226.00		\$3,923.58
November	\$39,589.72	\$370.00	\$43,143.30
December	\$1.41		\$43,144.71
January	\$1.41		\$43,146.12
February	\$1.25	\$3,648.49	\$39,498.88
March	\$1.09	\$4,608.25	\$34,891.72
April	\$1.01	\$300.00	\$34,592.73
May	\$1.04	\$94.50	\$34,499.27
June	\$1.00	\$189.00	\$34,311.27
July	\$1.01	\$489.00	\$33,823.28
August	\$1.01	\$173.25	\$33,651.04
September	\$0.97	\$94.50	\$33,557.51
<b>TOTALS</b>	<b>\$39,826.92</b>	<b>\$9,966.99</b>	<b>\$33,557.51</b>

VALLEYVIEW & DISTRICT SUN VALLEY PIONEERS ASSOCIATION

BALANCE SHEET

SEPTEMBER 30, 2024

	Opening Balance Oct. 1/2023	Revenue	Expenditure	Closing Balance Sept. 30/2024
General Account	\$41,337.68	\$20,553.28	\$20,918.88	\$40,972.08
Casino Account	\$3,697.58	\$39,826.92	\$9,966.99	\$33,557.51

Accumulated Surplus \$74,529.59

Equity in Fixed Assets \$464,523.00

\$539,052.59

PREPARED BY:

Raymond A.V. Lavoie

AUDITED BY:

R. J. Morrison

M. Kroule

Approved by the Board:

Victor Kroup

James Warr

Debra Gannon

Ellie Jellefson

DATED:

October 31st / 2024

Valleyview and District Sun Valley Pioneers Association  
Annual General Meeting and Elections  
October 31 ,2024 .

President Ron Pollack called the meeting to order at 1:PM  
He Welcomed everyone to the meeting and apologized for  
Sharrie Sands and Loris Laycocks absence .

There were 19 members present :

Ron Pollack ,Ray Lavoie, Linda Unrau , Ruby Morrison , Norm Carrier ,  
Dianne Lambert ,Jim Warren , Malcolm Knowles , Helen Grammar ,  
Judy Faunch , Bonnie Mc Vetty ,Vernell Bonertz ,Alex Miller ,Liz Gordon,  
Lawrence Yelenick ,Gayle Knowles , Phyllis Gagne, Katie Campot and  
Karry Melville.

Ray read the minutes from October 26 / 2023 AGM ,there were no matters  
arising from the minutes, they were therefore moved and carried .

Chairman's Annual report was presented :

50 th Anniversary July 2025 was discussed :

Tickets would go on sale in January for a Raffle and draw for 3 prizes.

Any other suggestions could be placed in the Suggestion Box .

Treasurers Annual Audit Report :

Ray Lavoie reported the Annual Report has been completed and signed by the  
Auditors. Documents are available to anyone that would like to look at them .

Balance of General Account at year end was \$40,972.08 .

Casino account Balance was \$33,557.51 ,making a total of \$74,529.59.

Fixed assets total \$464,523.00 .

Ruby Morrison was asked to conduct the Election of Officers and Directors.

Vice President Sharrie Sands stepped down .Judy Faunch volunteered to replace  
her . Each Officer was asked if they would let their names stand for another term.  
She then called for volunteers or nominations from the floor three times for each  
position .There were no more nominations, the following Officers were elected by  
acclamation:

Executives:

President -Ron Pollack.

Vice President -Judy Faunch

Secretary Loris- Laycock

Treasurer Ray-Lavoie

Board :

Jim Warren

Elsie Tollefson

Helen Grammer

Brenda McCormick

Karry Melville

Linda Unrah

Auditors:

Ruby Morrison

Malcolm Knowles

Kitchen :

Lora Anderson

Elaine Dutka

Decorating :

Dianne Lambert

Publicity and Advertising:

Elaine Dutka

Dianne Lambert

## 50<sup>th</sup> Anniversary:

Raymond Lavoie. 536-6172

Helen Grammer 523-6343

Ron Pollack 301-2001

Alex Miller. 524-8073

Mary Fuller. 523-0345

## Activities/Social/Entertainment

Jim Warren.

Helen Grammer

Alex Miller.

Ruby Morrison .

Wendell Robideau.

## Facility Maintenance :

Raymond Lavoie

Lawrence Yelenik

Ron Pollack .

## Rentals:

Linda Unrau

Helen Grammer

## Membership:

Raymond Lavoie.

## Phoning :

Tammy ,Ron ,Ray ,Lawrence ,and Dianne .

## Other Business:

Ray stated that he has copies of the "By Laws " of the Club available .

Ron moved the meeting adjourned .

Next AGM meeting will be October 30 th 2025 @1pm.

## Sun Valley Pioneer Property

Thu 7/4/2024 5:32 PM

To: raylav@telus.net <raylav@telus.net>

Hi Ray,

No special permission is required to build on the Town rented lot, we just will ensure that all the proper permits will be pulled by you 😊

Thanks



4909-50<sup>th</sup> Street,  
Box 270, Valleyview, AB T0H 3N0



**JEREMY KING**  
JOURNEYMAN CARPENTER

# Jeremy King Journeyman Carpenter

118 1 Street | ridgevalley, Alberta T0H 0Y0

7802965592 | jeremy88king@gmail.com | jeremykingcarpenter.ca

## RECIPIENT:

**Valleyview and district Sun Valley Pioneers Association**

4715 51 Street

Valleyview, Alberta

## Quote #95

Sent on

Mar 20, 2025

Job title

table room

**Total**

**\$106,480.87**

Product/Service	Description	Qty.	Unit Price	Total
Labor	cost of job Quote covers 1. Foundation Preparation & Floor System -Cutting through asphalt to reach the bottom for piling installation -Drilling and pouring the pilings -Installing the entry floor system -Insulating the floor 2. Framing & Insulation -Framing the walls -Framing the roof -Insulating the framing after inspection 3. Exterior Work -Installing doors and windows -Finishing the outside -Installing siding -Installing the roof 4. Electrical & Ventilation Work -Wiring a couple of lights -Moving vents from inside the building to the outside 5. Interior Finishing -Drywall installation -Installing flooring -Installing trim -Hanging interior doors -Trimming out windows and doors -install base	1	\$32,000.00	\$32,000.00
Supplies	lumber, rafters, doors and windows, flooring, siding, drywall, roofing	1	\$41,915.05	\$41,915.05
sub-trades	digging and pile installation and rafter lifting and block moving	1	\$7,396.60	\$7,396.60
sub-trades	concreate	1	\$2,137.30	\$2,137.30
Optional				
Administration	Permits	1	\$1,747.25	\$1,747.25
Supplies	flooring and finishes	1	\$3,309.60	\$3,309.60
Optional				
Disposal		1	\$2,101.05	\$2,101.05



**JEREMY KING**  
JOURNEYMAN CARPENTER

## Jeremy King Journeyman Carpenter

118 1 Street | ridgevalley, Alberta T0H 0Y0

7802965592 | jeremy88king@gmail.com | jeremykingcarpenter.ca




Product/Service	Description	Qty.	Unit Price	Total
				Optional
sub-trades	Electrical	1	\$1,406.33	\$1,406.33
sub-trades	blow in insulation for ceiling	1	\$1,929.56	\$1,929.56
				Optional
sub-trades	painting	1	\$4,168.60	\$4,168.60
				Optional
sub-trades	temporary fence	1	\$208.80	\$208.80
Delivery	Deliver	1	\$1,000.00	\$1,000.00
3 inch fraiming nails		3	\$74.75	\$224.25
8' inside drywall corner		30	\$8.89	\$266.70
Rental equipment	saw to cut asphalt	1	\$1,500.71	\$1,500.71
1 1/4 drywall screws		0.25	\$123.72	\$30.93
PL Premium small		6	\$11.27	\$67.62

A deposit of \$79,860.65 will be required to begin.

<b>Subtotal</b>	\$101,410.35
<b>GST (5.0%)</b>	\$5,070.52
<b>Total</b>	<b>\$106,480.87</b>

### Attachments

View online <https://jbbr.io/Pih2kP6PJDWSbjvq5>

-  G2502059.pdf
-  King Jeremy-PlyGem 814739-SunValley job-Customer copy.pdf
-  quote624.pdf

This quote is valid for the next 30 days, after which values may be subject to change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Valleyview and District Sun Valley Pioneers Ass.

April 11, 2025

Box 1381, 4715-51<sup>st</sup> Street

Valleyview, Alberta

T0H3N0

Municipal District of Greenview No. 16

Box 1079

Valleyview, Alberta

T0H 3N0

Attention: Lisa Dunn

Community Services Co-ordinator

Regarding: Show of interest for Drop in Centre Addition

The following are the show of interest that we received for the proposed addition for the Senior Drop in Centre.

Jeremy King      \$4,543.61 (For Design and Tender) Bid of \$106,480.87 March 20, 2025

Bearsto and Associates      \$49,402.50 ( For design and Tender)

Castle Ridge      \$200,000.00 to \$320,000.00

Darryl Green      (Did site inspection but did not put in a bid)

For information:

Ron Pollack

President



<b>Civil Component</b>	
Lot Grading Plan	\$3,600
<b>Geotechnical Component</b>	
Geotech Report	\$10,000
<b>Survey Component</b>	
Topographic Survey	\$2,200
Drafting	\$800
<b>Total:</b>	<b>\$47,050</b>

#### **OPTIONAL SERVICES**

Our firm can provide additional design and construction services, such as:

- Compaction (Moisture/Density) Testing
- Field & Laboratory Testing for Soils & Aggregates, & Asphalt
- Construction, and legal Surveys
- Earthworks Quantity Monitoring & Calculations

To offer flexibility in the services we can provide, the optional services would be provided on an hourly basis as per **Schedule B** (hourly rates include disbursements). If you would like to discuss any of these further inclusive of cost structure, we can do so at any time.

#### **CLOSURE**

Our experience, knowledge and understanding of the project scope, and our overall attention to detail will allow BASE to provide **you** with exceptional service and a high-quality finished product. Our firm has the capacity and expertise to ensure that the project is delivered safely on time, on budget and within your firm's expectations.

Sincerely,

**Desmond McGrath, P.Eng.**  
Director, Building Design Engineering



September 24<sup>th</sup>, 2024

**BASE file 24GEBD5044**

Sun Vally Pioneer  
c/o Ron Pollack

**Re: Sun Vally Pioneer Centre Addition**

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We are pleased to provide you with our proposal for the storage bay addition to the Sun Valley Pioneer Centre. If you have any questions or require any additional information, please do not hesitate to contact us.

**CORPORATE HISTORY**

Beairsto & Associates Engineering Ltd. (BASE) is a robust Alberta firm that has been involved in the Municipal Engineering and Land Survey industry for over 59 years (established in 1963). Over the last 10 years, our services have further expanded to include Building Design Engineering, Geotechnical Engineering, and Oil & Gas Survey. We have proudly serviced Grande Prairie and North Central Alberta for many years and most recently added an office in Calgary. Our Municipal and Building Design Engineering team has extensive project resumes spanning several decades in the following areas:

- asset management
- municipal rehabilitation of infrastructure
- land development and subdivision design
- engineering design and construction of both urban and rural roadway systems
- municipal feasibility and planning projects in water, storm and sanitary systems
- shallow utility design for residential developments
- sanitary lift station design and construction
- structural engineering projects involving the design and construction of buildings
- architectural drafting and liaison with project architects
- electrical and mechanical engineering for turn key developments
- bridge engineering
- geotechnical engineering and materials testing

BASE has developed a strong team of project managers, engineers, and technical staff that have a great deal of experience managing these projects. BASE is a full time employer of over 100 engaged and local employees, and we are proud to be able to say that our business has been locally owned and operated for our entire corporate lifetime. Our services are comprised of a relatively equal balance between Engineering and Surveying services.



## **PROJECT NAME AND LOCATION**

Sun Valley Pioneer Centre Storage Bay Addition

Location: Valleyview, AB

## **PROJECT UNDERSTANDING**

It is our understanding that you are interested in having our firm provide:

- Architectural Design
- Structural Engineering
- Electrical Engineering
- Mechanical Engineering
- Geotechnical Engineering
- Civil Engineering

This will consist of the design, drafting and documentation, and contract administration services for a single storey addition to the Sun Valley Pioneer Centre. The structure will be wood frame with a concrete foundation. The following information further defines the above-proposed services, and the scope of work associated with each.

## **SCOPE OF WORK**

- Professional of record duties per discipline, with review and sign-off of appropriate A, B and C schedules.
- Field Inspections – An initial site visit is required to establish the site conditions and measure the existing building. Field inspections for foundation, framing, lighting and emergency lighting, plumbing and HVAC, vapor barrier and life safety are budgeted for final occupancy. All field inspection reports on progress and deficiencies are submitted to the client.
- The engineers from each discipline will take part in the coordination design meetings during the preliminary / design development stages.
- Review completed Equipment Installation Certification Forms as applicable.
- Witness Equipment Performance Tests as applicable.
- Development of the BP drawing set; draft, sign and seal the construction drawings.
- Contract administration services including review of product literature, cut sheets and shop drawings; responding to contractor questions and RFI's.

## **PROPOSAL COMPENSATION**

The estimated amount for undertaking the design and tendering portion of this project, as the scope has been understood in our proposal, is \$47,050 exclusive of GST. All contract administration services will be provided at our hourly rates. Please refer to **Schedule A** for a summary of the costs. The project upset amount includes vehicle, disbursements, and incidentals such as telephone, computer, fax machine and CAD rates, etc.



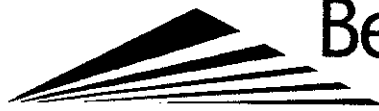
## SCHEDULE A

<b>Architectural Component</b>	
Preliminary Design: <i>Coordination Meetings, field measure and inspect existing</i>	\$4,500
Design Development	\$3,600
Construction Drawings	\$5,320
Architect's Seal	\$4,000
Tendering	\$5,000
Contract Administration	hourly
On-site Inspections (2)	\$1,500
<b>Structural Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing structure, review</i>	\$800
Design Development	\$2,400
Construction Drawings	\$5,200
Contract Administration	hourly
On-site Inspections (4)	\$3,000
<b>Electrical Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing systems and</i>	\$800
Design Development	\$1,800
Construction Drawings	\$4,500
Contract Administration	hourly
On-site Inspections	\$1,000
<b>Mechanical Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing drawings, review</i>	\$800
Design Development	\$1,800
Construction Drawings	\$3,600
Energy Model Compliance	\$4,000
Contract Administration	hourly
On-site Inspections (1)	\$750

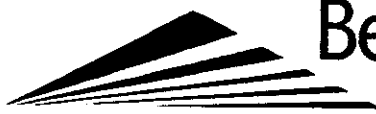


## SCHEDULE B: ENGINEERING RATE SUMMARY

Class Professional & Technical Services		Rate Per	
F	Senior Management Professional (P.Eng, ALS, BCLS)	\$205.00	Hour
E	Management Professional (P.Eng, ALS, BCLS)	\$175.00	Hour
D	Supervisory / Specialist Professional (P.Eng, ALS, BCLS)	\$155.00	Hour
C	Project Professional (P.Eng, ALS, BCLS)	\$135.00	Hour
B	Assistant Project Professional (P.Eng, E.I.T., ALS/BCLS Articling Pupil)	\$115.00	Hour
A	Member in Training Level (E.I.T., ALS/BCLS Articling Student)	\$87.00	Hour
A-	Engineering Student	\$65.00	Hour
T7	Senior Management Technician/Technologist	\$175.00	Hour
T6	Management Technician/Technologist	\$155.00	Hour
T5	Supervisory/Senior Project Technician/Technologist	\$135.00	Hour
T4	Project Technician/Technologist	\$115.00	Hour
T3	Technician/Technologist Level 3 (includes CAD II)	\$106.00	Hour
T2	Technician/Technologist Level 2 (includes Party Chief and CAD I)	\$87.00	Hour
T1	Technician Level I	\$65.00	Hour
T1-	Assistant Technician	\$43.00	Hour
Project Support Services		Rate Per	
General Admin (Project Set Up, Searching and Archiving)		\$65.00	Hour
General Disbursement (printing, document production, short travel, etc.)		Hrly Rate + 3%	Hour
Disbursements (Titles, Mapping, LTO plans etc.)		Cost + 10%	Item
Document Filing & Registration		Cost + 10%	Item
Bare Land Environmental Assessments (Phase 1)		Quoted	
Building Environmental Assessments		Quoted	
Subdivision Hydrological Studies		Quoted	
Field Support Services & Materials		Rate Per	
1 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)		\$175.00	Hour
2 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)		\$220.00	Hour
3 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)		\$265.00	Hour
Travel		\$1.20	Km
Minimum Truck Charge		\$210.00	Day
All-Terrain Vehicle (ATV/Snow Machine/Ace)		\$130.00	Day
GPS Survey Equipment (when billing hourly crew s)		\$425.00	Day
3D Laser Scanning (when billing hourly crew s)		\$1,300.00	Day
Safety/ Access Equipment (when billing hourly crew s)		\$24.00	Day
Chainsaw		\$26.00	Hour
Jackhammer/ Generator		\$100.00	Day
Hotel Rate - Per Crew Member (When billing hourly crew s)		\$145.00	Day
Meal Rate - Per Crew Member (when billing hourly crew s)		\$25.00	Meal
Legal Iron Survey Posts		\$18.00	Each
Marker Posts		\$21.00	Each
Iron Bars		\$7.00	Each
Field Survey Supplies Disbursement (minimum half day)- Standard (w hen billing hourly crew s)		\$55.00	Day
Field Survey Supplies Disbursement (minimum half day)- Above Standard (w hen billing hourly crew s)		\$80.00	Hour



Additional Printing/Reprinting and Job Packaging Services		Rate	Per
Small Format Prints (11" x 17" and smaller -colour)		\$1.25	Page
B&W Large Format Prints (34" or larger)		\$1.75	Sq. Ft
Colour Large Format Prints (34" or larger)		\$2.50	Sq. Ft
Additional Services & Standard Projects		Rate	Per
Certified Line Location Services * Includes report & detailed evidence summary		\$210.00	Hour
Surface File Export (up to 5 acres) ** +\$100.00/acre >5 acres to a maximum of \$7,500.00**		\$1,500.00	Each
Control Set Up within the Grande Prairie area (including Hythe, LaGalce, Sexsmith & Bezanson)		\$900.00	Each
Aerial Reconnaissance & Data Collection		Quote	



September 24<sup>th</sup>, 2024

**BASE file 24GEBD5044**

Sun Vally Pioneer  
c/o Ron Pollack

**Re: Sun Vally Pioneer Centre Addition**

---

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- engineering design and construction of both urban and rural roadway systems
- municipal feasibility and planning projects in water, storm and sanitary systems
- shallow utility design for residential developments
- sanitary lift station design and construction
- structural engineering projects involving the design and construction of buildings
- architectural drafting and liaison with project architects
- electrical and mechanical engineering for turn key developments
- bridge engineering
- geotechnical engineering and materials testing

BASE has developed a strong team of project managers, engineers, and technical staff that have a great deal of experience managing these projects. BASE is a full time employer of over 100 engaged and local employees, and we are proud to be able to say that our business has been locally owned and operated for our entire corporate lifetime. Our services are comprised of a relatively equal balance between Engineering and Surveying services.





## PROJECT NAME AND LOCATION

Sun Valley Pioneer Centre Storage Bay Addition

Location: Valleyview, AB

## PROJECT UNDERSTANDING

It is our understanding that you are interested in having our firm provide:

- Architectural Design
- Structural Engineering
- Electrical Engineering
- Mechanical Engineering
- Geotechnical Engineering
- Civil Engineering

This will consist of the design, drafting and documentation, and contract administration services for a single storey addition to the Sun Valley Pioneer Centre. The structure will be wood frame with a concrete foundation. The following information further defines the above-proposed services, and the scope of work associated with each.

## SCOPE OF WORK

- Professional of record duties per discipline, with review and sign-off of appropriate A, B and C schedules.
- Field Inspections – An initial site visit is required to establish the site conditions and measure the existing building. Field inspections for foundation, framing, lighting and emergency lighting, plumbing and HVAC, vapor barrier and life safety are budgeted for final occupancy. All field inspection reports on progress and deficiencies are submitted to the client.
- The engineers from each discipline will take part in the coordination design meetings during the preliminary / design development stages.
- Review completed Equipment Installation Certification Forms as applicable.
- Witness Equipment Performance Tests as applicable.
- Development of the BP drawing set; draft, sign and seal the construction drawings.
- Contract administration services including review of product literature, cut sheets and shop drawings; responding to contractor questions and RFI's.

## PROPOSAL COMPENSATION

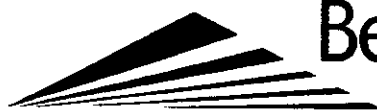
The estimated amount for undertaking the design and tendering portion of this project, as the scope has been understood in our proposal, is \$47,050 exclusive of GST. All contract administration services will be provided at our hourly rates. Please refer to **Schedule A** for a summary of the costs. The project upset amount includes vehicle, disbursements, and incidentals such as telephone, computer, fax machine and CAD rates, etc.

2332.50 G.S.T.  
470.50  
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49402.50



**SCHEDULE A**

<b>Architectural Component</b>	
Preliminary Design: <i>Coordination Meetings, field measure and inspect existing</i>	\$4,500
Design Development	\$3,600
Construction Drawings	\$5,320
Architect's Seal	\$4,000
Tendering	\$5,000
Contract Administration	hourly
On-site Inspections (2)	\$1,500
<b>Structural Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing structure, review</i>	\$800
Design Development	\$2,400
Construction Drawings	\$5,200
Contract Administration	hourly
On-site Inspections (4)	\$3,000
<b>Electrical Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing systems and</i>	\$800
Design Development	\$1,800
Construction Drawings	\$4,500
Contract Administration	hourly
On-site Inspections	\$1,000
<b>Mechanical Component</b>	
Preliminary Design: <i>Coordination Meetings, review existing drawings, review</i>	\$800
Design Development	\$1,800
Construction Drawings	\$3,600
Energy Model Compliance	\$4,000
Contract Administration	hourly
On-site Inspections (1)	\$750



<b>Civil Component</b>	
Lot Grading Plan	\$3,600
<b>Geotechnical Component</b>	
Geotech Report	\$10,000
<b>Survey Component</b>	
Topographic Survey	\$2,200
Drafting	\$800
<b>Total:</b>	<b>\$47,050</b>

## OPTIONAL SERVICES

Our firm can provide additional design and construction services, such as:

- Compaction (Moisture/Density) Testing
- Field & Laboratory Testing for Soils & Aggregates, & Asphalt
- Construction, and legal Surveys
- Earthworks Quantity Monitoring & Calculations

To offer flexibility in the services we can provide, the optional services would be provided on an hourly basis as per **Schedule B** (hourly rates include disbursements). If you would like to discuss any of these further inclusive of cost structure, we can do so at any time.

## CLOSURE

Our experience, knowledge and understanding of the project scope, and our overall attention to detail will allow BASE to provide **you** with exceptional service and a high-quality finished product. Our firm has the capacity and expertise to ensure that the project is delivered safely on time, on budget and within your firm's expectations.

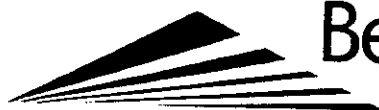
Sincerely,

**Desmond McGrath, P.Eng.**  
Director, Building Design Engineering



## **SCHEDULE B: ENGINEERING RATE SUMMARY**

<b>Class Professional &amp; Technical Services</b>			<b>Rate Per</b>	
F	Senior Management Professional (P.Eng, ALS, BCLS)		\$205.00	Hour
E	Management Professional (P.Eng, ALS, BCLS)		\$175.00	Hour
D	Supervisory / Specialist Professional (P.Eng, ALS, BCLS)		\$155.00	Hour
C	Project Professional (P.Eng, ALS, BCLS)		\$135.00	Hour
B	Assistant Project Professional (P.Eng, E.I.T., ALS/BCLS Articling Pupil)		\$115.00	Hour
A	Member in Training Level (E.I.T., ALS/BCLS Articling Student)		\$87.00	Hour
A-	Engineering Student		\$65.00	Hour
T7	Senior Management Technician/Technologist		\$175.00	Hour
T6	Management Technician/Technologist		\$155.00	Hour
T5	Supervisory/Senior Project Technician/Technologist		\$135.00	Hour
T4	Project Technician/Technologist		\$115.00	Hour
T3	Technician/Technologist Level 3 (includes CAD II)		\$106.00	Hour
T2	Technician/Technologist Level 2 (includes Party Chief and CAD I)		\$87.00	Hour
T1	Technician Level I		\$65.00	Hour
T1-	Assistant Technician		\$43.00	Hour
<b>Project Support Services</b>			<b>Rate Per</b>	
General Admin (Project Set Up, Searching and Archiving)			\$65.00	Hour
General Disbursement (printing, document production, short travel, etc.)			Hrly Rate + 3%	Hour
Disbursements (Titles, Mapping, LTO plans etc.)			Cost +10%	Item
Document Filing & Registration			Cost +10%	Item
Bare Land Environmental Assessments (Phase 1)			Quoted	
Building Environmental Assessments			Quoted	
Subdivision Hydrological Studies			Quoted	
<b>Field Support Services &amp; Materials</b>			<b>Rate Per</b>	
1 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)			\$175.00	Hour
2 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)			\$220.00	Hour
3 Person Crew Hourly (includes: Crew, Truck, Equipment & GPS)			\$265.00	Hour
Travel			\$1.20	Km
Minimum Truck Charge			\$210.00	Day
All-Terrain Vehicle (ATV/Snow Machine/Ace)			\$130.00	Day
GPS Survey Equipment (when billing hourly crews)			\$425.00	Day
3D Laser Scanning (when billing hourly crews)			\$1,300.00	Day
Safety/ Access Equipment (when billing hourly crews)			\$24.00	Day
Chainsaw			\$26.00	Hour
Jackhammer/ Generator			\$100.00	Day
Hotel Rate - Per Crew Member (When billing hourly crews)			\$145.00	Day
Meal Rate - Per Crew Member (when billing hourly crews)			\$25.00	Meal
Legal Iron Survey Posts			\$18.00	Each
Marker Posts			\$21.00	Each
Iron Bars			\$7.00	Each
Field Survey Supplies Disbursement (minimum half day)- Standard (when billing hourly crews)			\$55.00	Day
Field Survey Supplies Disbursement (minimum half day)- Above Standard (when billing hourly crews)			\$80.00	Hour



Additional Printing/Reprinting and Job Packaging Services		Rate Per
Small Format Prints (11" x 17" and smaller -colour)	\$1.25	Page
B&W Large Format Prints (34" or larger)	\$1.75	Sq. Ft
Colour Large Format Prints (34" or larger)	\$2.50	Sq. Ft
Additional Services & Standard Projects		Rate Per
Certified Line Location Services * Includes report & detailed evidence summary	\$210.00	Hour
Surface File Export (up to 5 acres) ** +\$100.00/acre >5 acres to a maximum of \$7,500.00**	\$1,500.00	Each
Control Set Up within the Grande Prairie area (including Hythe, LaGalce, Sexsmith & Bezanson)	\$900.00	Each
Aerial Reconnaissance & Data Collection	Quote	