

2025.06.27

Re: Request for Letter of Support – CFEP Large Stream Application for the Ken Sargent House

Dear Friend of the Ken Sargent House,

I hope this message finds you well. I am writing to respectfully request a letter of support for our Community Facility Enhancement Program (CFEP) Large Stream grant application for the **Ken Sargent House**, a vital project aimed at providing **affordable, supportive accommodations for individuals and families who must travel to Grande Prairie for medical care**.

With construction underway, our team is working hard to secure funding needed to complete this purpose-built facility. This project will serve residents from across Northern Alberta, offering a home-away-from-home during times of health crisis. Your support would help demonstrate to Alberta Culture the depth of community and regional commitment behind this initiative.

If you are willing to provide a letter of support, we would greatly appreciate it. A strong letter may include:

- An expression of support for the project
- How this facility aligns with your organization's values or goals
- A note on the project's expected benefit to the community or your stakeholders
- Any connection your organization has to the project, if applicable

We are working toward a submission deadline of July 30, 2025 so if possible, we would be grateful to receive your letter by July 18th, 2025.

Please feel free to contact me directly if you would like more information or a sample letter template to assist with your response. Your endorsement can make a significant difference in helping us secure the support needed to complete this essential facility.

Thank you very much for considering our request, and for your ongoing commitment to community well-being.

Warm regards,



Dale Bond

Director, Ken Sargent House

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