



REQUEST FOR DECISION

SUBJECT:	Allocation of 2024 Operating Budget Surplus		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 22, 2025	CAO:	MANAGER: MPH
DEPARTMENT:	FINANCE	DIR: EK	PRESENTER: MPH
STRATEGIC PLAN:	Economy	LEG: SS	

RELEVANT LEGISLATION:

Provincial (cite) – N/A

Council Bylaw/Policy (cite) – Financial Reserves No. 9500

RECOMMENDED ACTION:

MOTION: That Council allocate the 2024 operating budget surplus of \$6,092,972 as follows: \$1,000,000 to the Disaster Response Reserve, \$3,092,972 to the Operating Contingency Reserve, and \$2,000,000 to the Greenview Seniors Funding Reserve.

BACKGROUND/PROPOSAL:

An operating budget surplus is the excess of revenues over expenditures as compared to the annual operating budget approved by Council. The operating budget surplus is not equivalent to the Operating Surplus or Deficit presented in the annual consolidated financial statements, which are presented in accordance with Public Sector Accounting Standards. Unlike the operating budget surplus, the Operating Surplus or Deficit for financial statement purposes excludes reserve transfers, principal debt payments, and proceeds from the disposal of tangible capital assets, and includes capital revenues, gains (losses) from the disposal of tangible capital assets, and amortization.

In 2024, Greenview had an operating budget surplus of \$6,092,972. As outlined in policy 9500 Financial Reserves, Council can allocate any operating surplus to specific reserves. Administration's recommendation is based on the uncommitted reserve balances and planned contributions and withdrawals for 2025, any minimum or maximum target reserve values, and prevailing trends Greenview is currently facing.

Administration recommends the following allocation of the 2024 operating budget surplus of \$6,092,972:

- Disaster Response Reserve: \$1,000,000 recommended allocation as the operational reserve has yet to be fully replenished following significant use during and emerging from the 2023 wildfire season. This reserve plays a critical role in maintaining financial stability and flexibility. Administration is expecting to recover some of the funds used as part of the DRP (Disaster Recovery Program) process, which is why a full allocation to the target balance is not being recommended.
- Operating Contingency Reserve: \$3,092,972 recommended allocation to continue progress towards the target balance of a minimum of the average of three (3) months of operating costs.

This reserve provides funds for emergent, non-recurring expenditures or the loss of revenues. It ensures Greenview can effectively respond to unexpected challenges by sustaining operations, supporting residents, and avoiding immediate reliance on external funding sources.

- Greenview Seniors Funding Reserve: \$2,000,000 recommended allocation as the demand for seniors housing will only continue to increase in the coming years, Greenview can proactively prepare for that demand by contributing to this reserve annually.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview will take another step toward strengthening our financial stability—bringing key reserves with minimum balance targets significantly closer to their goals.
2. The benefit of Council accepting the recommended motion is it will enable Greenview to proactively prepare for the growing demand for seniors housing funding, ensuring we stay ahead of future needs.

DISADVANTAGES OF THE RECOMMENDED ACTION:

There are no perceived disadvantages to the recommended motion.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to allocate the 2024 operating budget surplus differently, however Administration does not recommend this action because the recommended allocations are strategically aligned with targeted reserve levels and current trends impacting Greenview.

FINANCIAL IMPLICATION:

There are no financial implications to the recommended motion.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will complete the approved allocation entries, and the updated reserve balances will be used in future financial reports.

ATTACHMENT(S):

- 2025 Reserve Summary with 2024 Surplus Allocation