



REQUEST FOR DECISION

SUBJECT:	Bylaw 25-996 Schedule of Fees Amendment		
SUBMISSION TO:	REGULAR COUNCIL MEETING	REVIEWED AND APPROVED FOR SUBMISSION	
MEETING DATE:	July 22, 2025	CAO:	MANAGER:
DEPARTMENT:	INFRASTRUCTURE & ENGINEERING	DIR:	PRESENTER: SS
STRATEGIC PLAN:	Governance	LEG:	SS

RELEVANT LEGISLATION:

Provincial (cite) – Municipal Government Act, RSA 2000, c.M-26, s.191.

Council Bylaw/Policy (cite) – Bylaw 25-980 Schedule of Fees

RECOMMENDED ACTION:

MOTION: That Council give first reading to Bylaw 25-996 Schedule of Fees Amendment, as presented.

MOTION: That Council give second reading to Bylaw 25-996 Schedule of Fees Amendment, as presented.

BACKGROUND/PROPOSAL:

Annually, Greenview adopts a bylaw that establishes the rates and fees for services that the municipality provides. Administration is proposing an amendment to the current Schedule of Fees Bylaw.

Infrastructure and Engineering Fee Changes

Administration is bringing forward a bylaw amendment to Bylaw 25-980 “Schedule of Fees” to incorporate a new section under Schedule G—Infrastructure and Engineering General. This amendment introduces fees related to “Access Roads and Cul-de-Sacs,” which includes a \$2,500 non-refundable administrative fee and a \$2,500 non-refundable construction fee. Previously, these fees only applied (in policy) to *residential* road construction, and no fees were required for non-residential access roads.

This amendment coincides with the draft updated Policy 4002 (combining with Policy 4001), being brought for Council approval. The proposed amendment provides a standardized and transparent approach to managing the costs associated with reviewing, approving, and facilitating access road and cul-de-sac developments within Greenview. Moving these fees into the Bylaw will alleviate the need to update the policy when fees are revised, and ensures the fees will be reviewed annually.

BENEFITS OF THE RECOMMENDED ACTION:

1. The benefit of Council accepting the recommended motion is Greenview will have fees that align with current processes.

DISADVANTAGES OF THE RECOMMENDED ACTION:

1. The disadvantage to the recommended motion is that introducing a new fee may result in public dissatisfaction or resistance from developers who are not used to paying for access road and cul-de-sac applications.

ALTERNATIVES CONSIDERED:

Alternative #1: Council has the alternative to leave Schedule G of the Schedules of Fees Bylaw unchanged and not add the administrative and construction fees for Access Roads and Cul-de-Sacs. However, Administration does not recommend this action because it would leave a gap in cost recovery and fail to establish consistent expectations for applicants requiring these services.

FINANCIAL IMPLICATION:

These are new fees for non-residential road construction requests, resulting in additional potential revenue for Greenview.

STAFFING IMPLICATION:

There are no staffing implications to the recommended motion.

PUBLIC ENGAGEMENT LEVEL:

Greenview has adopted the IAP2 Framework for public consultation.

INCREASING LEVEL OF PUBLIC IMPACT

Inform

PUBLIC PARTICIPATION GOAL

Inform - To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.

PROMISE TO THE PUBLIC

Inform - We will keep you informed.

FOLLOW UP ACTIONS:

Administration will make any necessary amendments and bring the bylaw for final reading and approval.

ATTACHMENT(S):

- Bylaw 25-996 "Schedule of Fees Amendment" - Draft
- Bylaw 25-980 "Schedule of Fees" - Current